



We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.

Regular Meeting
October 16, 2018 - 3:30 p.m.
Park Central Conference Room
3000 W. Central Road, Rolling Meadows, IL

AGENDA

- I. Call to Order
Roll Call
- II. Introduction of Guests:
 - A. Joseph Bonus – Graphic and Communications Coordinator
 - B. Agnes Laton – Potential Board Member
- III. Approval of Agenda
- IV. Approval of Minutes, May 15, 2018 – Pages - 3-8
- V. Correspondence
 - A. Written
 - B. Oral
- VI. Reports – Pages - 9-57
 - A. SLSF Reports – 3rd Quarter
 - 1. Events – Wrap Up Reports
 - a. Moretti's/NWSRA Golf Outing
 - b. Arlington Classic Golf Outing
 - c. Women's Golf Outing
 - d. Terazzo & Marble Charity Golf Outing
 - e. Buffalo Grove Golf Outing
 - f. Palatine Golf Outing
 - 2. Grants
 - 3. Goals
 - B. Marketing and Public Relations – 3rd Quarter
 - C. NWSRA Program Report
- VII. Review of Financial Statements/Investments – Pages - 58-87
 - A. SLSF Investment Statement
 - B. Organizational Cash Overview
 - C. SLSF Budget vs. Actual
 - D. Balance Sheets
 - E. Profit & Loss Budget vs. Actual
 - F. 3rd Quarter Financial Reports
 - G. Other

- VIII. Approval of Warrant: - Pages - 88-100
 - Motion to Approve Warrant #6 – June 30, 2018 - \$98,030.59
 - Motion to Approve Warrant #7 – July 14, 2018 - \$60,051.49
 - Motion to Approve Warrant #8 – August 31, 2018 - \$103,242.85
 - Motion to Approve Warrant #9 – September 30, 2018 - \$26,496.01
 - Motion to Approve Warrant #10 – October 16, 2018 - \$282.00
- IX. Old Business – Pages - 101-104
 - A. MPPD NWSRA Programming Space Update
 - 1. Wheaton Sisters Grant
 - B. HPPD Snoezelen Room Update
- X. New Business – Pages - 105-109
 - A. Agnes Laton – Board Member Induction
 - B. Celebrate Ability
 - C. NWSRA Grant
 - D. Wheeling Park District Programming Space
 - E. Benjamin F. Edwards Investment Update
 - F. Other
- XI. Information/Action Items – Pages - 110-134
 - A. Holiday Luncheon
 - B. 2019 Board Meeting Schedule
 - C. Conflict of Interest Policy & Annual Statement
 - D. SLSF Retreat
 - E. Other
- XII. Comments
- XIII. Adjournment

Mission Statement

We exist to support and promote outstanding
opportunities through recreation for children and adults with disabilities
in cooperation with the Northwest Special Recreation Association

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE SPECIAL LEISURE SERVICES FOUNDATION
HELD AT THE NWSRA ADMINISTRATIVE OFFICES
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 15th OF MAY 2018**

Chairman Houser called the meeting to order at 3:37 p.m. Those present were Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, and Jonathan Salk.

Tom Perkins arrived at 3:38pm.

Absent were: Carl Arthur, Thomas Campone, Mike Clark, Dennis Hanson, Brian Rubin and Dennis Stein.

Also present were: Nanette Sowa, Superintendent of Development; Trisha Breitlow, Superintendent of Administrative Services; Rachel Hubsch and Andrea Griffin, Superintendents of Recreation; Brian Selders, Superintendent of Communications and IT; Miranda Woodard, Accounting Manager; Megan O'Brien, Events Coordinator; Joann Snyder, Senior Manager of Special Recreation; Cathy Splett, Foundation Coordinator; Matt Beran, Lauterbach and Amen; Dave Fisher, Benjamin F. Edwards; Jacky Cartwright, former board member; and Jessica Vasalos, Administrative Coordinator as recording secretary.

Introduction of Guests

Superintendent Breitlow introduced Matt Beran, from Lauterbach and Amen, and Dave Fisher, from Benjamin F. Edwards. Superintendent Sowa introduced Jacky Cartwright, former SLSF Board Member.

Chairman Houser and the Board of Directors recognized Jacky Cartwright for her 23 years of service on the SLSF Board of Directors.

Approval of Agenda for May 15, 2018

Chairman Houser called for a motion to approve the agenda for May 15, 2018. Director Oates moved and Director Charlesworth seconded the motion. Upon voice vote, the motion carried.

Approval of Minutes for January 16, 2018

Chairman Houser called for a motion to approve the minutes for the January 16, 2018, meeting. Director Oates moved and Director Salk seconded the motion. Upon voice vote, the motion carried.

Correspondence

Written: SLSF received a thank you letter from Kimberly Mack for her son's camp scholarship and a thank you letter from the Arlington Chamber of Commerce for the sponsorship of the Awards and Recognition gala. Nothing Bundt Cakes sent a

congratulations card and cake to SLSF for receiving the Non-Profit Organization of the Year Award from the Arlington Chamber of Commerce. State Representative David Harris sent congratulations to SLSF for receiving the Non-Profit Organization of the Year Award. A certificate of recognition was received from the Illinois House of Representatives.

Oral: None

SLSF Reports

Superintendent Sowa highlighted activities under the Major Gifts initiative, which include tracking event attendees and donors in order to increase sponsorships and amounts of contributions. Kevin's Club, an annual giving club, has been created. Director Salk has volunteered to call high priority donors. SLSF has joined the Mt. Prospect Chamber of commerce as part of the effort to increase the organization's community presence. Director Perkins and Schneider Electric Employees volunteered at the Hanover Park PURSUIT program.

Events

The Gold Medal Fashion show was successful, with revenue slightly over goal. Dress Barn, JC Penny and Modern Tuxedo dressed the participants.

Grants

Cathy Splett, Foundation Coordinator, reviewed the 2017 grants. SLSF received approval from IDOT for the 2017 vehicle for Hanover Park. SLSF will apply for the 2018 grant for The PURSUIT Program at Mt. Prospect. Grants have been funded for the Hanover Park sensory room. A second year grant is being pursued with the Wheaton Franciscan Sisters for PURSUIT 3. Application will be made in July.

Marketing and Public Relations

The online ordering system for documents will be updated. Upcoming events are being promoted. Snoezelen Sensory Therapy videos have been created. Director Salk asked about the success of SLSF's social media sites. Superintendent Selders reported that Facebook has been successful for recruitment. Social media sites are directing people to specific website pages. President Crawford commented that LinkedIn has been a successful discussion tool for SLSF. NWSRA social media has been strong. Director Perkins recommended asking people if their companies offer matching funds.

NWSRA Program Report

Joann Snyder, Senior Manager of Recreation, reported on a skating competition, hosted by Franklin Park Park District. More than \$3000 was raised to cover costs. A dinner and banquet was held. Thirty Nine athletes registered for the event. The event next year will be opened to additional states. The skaters performed in a Hoffman Estates exhibition. Chairman Houser asked if a local high school news department might be interested in covering the event. Major news stations did cover the event, with Manager Snyder giving interviews.

Review of Financial Statements/Investments

SLSF Investment Statement

Superintendent Breitlow stated investments dropped slightly from 2017, but are recovering.

Organizational Cash Overview

Superintendent Breitlow shared details of 2018 cash versus 2017. NWSRA reserves and SLSF cash are higher than 2017.

1st Quarter Financial Reports

Quarterly report shows that SLSF is on target.

Approval of Warrant #2

Chairman Houser called for a motion to approve Warrant #2 dated March 31, 2018, for \$28,754.35. Director Salk moved and Director Perkins seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Approval of Warrant #3

Chairman Houser called for a motion to approve Warrant #3 dated March 31, 2018, for \$41,885.59. Director Oates moved and Director Carney seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Approval of Warrant #4

Chairman Houser called for a motion to approve Warrant #4 dated April 30, 2018, for \$55,090.05. Director Perkins moved and Director LaFrenere seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Approval of Warrant #5

Chairman Houser called for a motion to approve Warrant #5 dated May 15, 2018, for \$3,150.00. Director Crook moved and Director Oates seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Old Business

None

New Business

SLSF Audit

Matt Beran, from Lauterbach and Amen, presented a high level overview and highlights of the SLSF audit. Revenue and grants are up from last year. The audit report is in compliance with all accounting standards.

Chairman Houser called for a motion to approve the audit as presented. Director Perkins moved and Director Gattuso seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Benjamin F. Edwards Investment Update

Dave Fisher, from Benjamin F. Edwards, presented changes in investment allocations, amount of returns, and future direction.

President Crawford stated that SLSF will be formalizing the operating reserve policy.

Fund Balance Recommendation

Superintendent Breitlow reviewed the recommended starting fund balance, year-end cash, and available cash.

Chairman Houser called for a motion to approve the recommended fund balance. Director Charlesworth moved and Director Perkins seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

Annual Investment Transfer

Superintendent Breitlow reported that construction bids for Mt. Prospect are in process and will be presented to the Board next week. The amount needed will come from The Wheaton Sisters Grant, BF Edwards investments, and NWSRA.

President Crawford called for a motion to approve \$100,000 to be transferred from the BF Edwards account to the SLSF operating account for the Central Community Center construction at Mt. Prospect. Director Oates moved and Director Perkins seconded the motion. Upon roll being called the vote was as follows:

AYE: Wendy Aguilera Blanchette, Vicki Carney, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Tony LaFrenere, Kathy Nowicki, Terri Oates, Tom Perkins, Jonathan Salk

NAY: None

The motion carried.

NWSRA Programming Space 3 – Mount Prospect

Superintendent Griffin described the area that NWSRA will be renting at the Mt. Prospect Central Community Center for the new programming space. All of the furniture has been donated.

Director Crook asked where the Snoezelen Room will be located.

Director Oates asked if there is a wait list for this location. Superintendent Griffin reported that there are 209 people on the waiting list for PURSUIT. Considerations are being made to accommodate families in various areas who are requesting programming.

President Crawford reported that she will be meeting with the Executive Director of Clearbrook to discuss the future of PURSUIT, given the success of the program.

Hanover Park PURSUIT 2 Snoezelen Room Update

Superintendent Griffin stated that Hanover Park Snoezelen Room will be open toward the end of July.

Investment Withdrawal Request

Superintendent Griffin stated that NWSRA is requesting the first of 3 fund transfers to support programs and services. The amount of \$44,955.44 has been approved.

Adjournment

Being no further business to come before the Board, Chairman Houser called for a motion to adjourn the meeting at 4:45pm. Director Oates moved and Director Perkins seconded the motion. Upon voice vote, the motion carried.

Secretary

VI. Reports

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Date: October 3, 2018
To: Tracey Crawford, Executive Director
From: Nanette Sowa, Superintendent of Development
RE: Update for October SLSF Board Meeting

Exciting things are happening at SLSF!

The Development Plan created by American Philanthropic gave specific goals and objectives to achieve each month. Using those as a guide, the SLSF team is working on the following:

Kevin's Club – The Kevin's Club letters were mailed in May to a group of Kevin's friends and former park directors. As of this date we have received one \$1500 donation and one pledge of \$50/month. Nanette has met with one of the people on the list and met with a group of the prospective donors in October. The team will continue to work on this initiative by reaching out to additional prospects via letter, email, phone calls and meetings. Total gifts as of this date are \$1900.

Event Ten – After each SLSF event that is not done as a collaborative, the Gold Medal Fashion Show, the Palatine Hills Outing, the Women's Outing and the Gala, Nanette will pull the lists of all who have attended over the last five years but have not moved beyond participant/guest. From those lists, she will discern 10 people who have come to the event on a consistent basis but have not become involved in other SLSF in any other way. Those prospects will be contacted by letter, email and phone calls to request they consider becoming a committee member, sponsor, etc. As of this date, one new sponsorship for the Gold Medal Fashion Show has been confirmed.

Mailings – American Philanthropic research suggests that direct mail continues to be the life's blood of fundraising. Following their directive SLSF is increasing the number and type of mailings sent in 2018. It was suggested that some mailings include a request of donations and some simply keep donors informed.

- a. An informational postcard with the SLSF and NWSRA annual calendars was sent to everyone on the SLSF mailing list (1672 addresses) in January.
- b. The Annual Report was sent in April and included a donation envelope which has resulted in a steady flow of small donations.
- c. Using a template provided by American Philanthropic, the Spring Appeal letter was written and was sent to the entire SLSF mailing list. This is a much larger group than is usually sent the spring appeal. The response was not what was hoped for, so SLSF will revisit the spring appeal for 2019 by researching what methodologies have proven successful for other foundations.

- d. A postcard inviting donors and participants to the Hanover Park District's Snoezelen room open house was mailed in September.
- e. The Holiday Appeal will remain a card as in past years but sent to the larger list.
- f. Flyers and invitations to SLSF will continue to be mailed as has been done in the past.
- g. Nanette is utilizing the newly designed SLSF postcards to send donors thank you notes as well as for sending news, get well, etc.

Increased Board Involvement - All SLSF Board Members have been invited to meet one on one. These meetings allow for a great sharing experience to discuss how they can be more involved with the foundation and assist in financial growth.

Individual Giving – Individual giving is the life's blood of a foundation. The online giving platform used by SLSF, Just Give, was purchased in April by Just Giving which is based in Great Britain. There are six individuals/families who give on a monthly basis through the website. SLSF averages 8-10 total gifts each month via Just Giving. One donor continues to send a monthly check as she has done for the last five years. There are three people who give via their company's matching program. Thanks to recruitment done by SLSF Chair Jim Houser, 16 UPS employees now give on a monthly basis through that company. SLSF also receives a large quarterly donation from a Deloitte employee who gives via his company's payroll deduction benefit.

The total individual gifts restricted and unrestricted as of this date is:\$40,338.36

Planned Giving- SLSF received a planned gift of \$71,474.75 in June. SLSF has planned giving information available to give to anyone who is interested in making a planned gift to the foundation.

Nanette attended the Skill Share Summit put on by Zurich NA. She was fortunate to win the day's raffle and brought home a \$500 check for SLSF.

After Event Memo:

To: Tracey

From: Nanette Sowa

Event Name: Moretti's/NWSRA Golf Outing in Memory of Kevin T. Kendrigan

Event Date: 8.15.2018

Event History: The outing began as and remains a collaboration between NWSRA/SLSF and AlaCarte Entertainment Group. AlaCarte was looking for a charity to support and Kevin Kendrigan suggested SLSF, the rest is history.

of years event held: The first collaborative outing was held on July 29, 1987- this year marked the 31st anniversary of the outing.

Event Explanation: This is an 18 hole, scramble golf event held the third Wednesday of August. The outing rotates between the Mount Prospect Golf Club, Old Orchard Country Club and Schaumburg Golf Club. In 2017, the event was held at the Schaumburg Golf Club.

Event Preparation:

SLSF:

- Solicits committee members, holds four meetings and sends out minutes
- Keeps the committee members informed of the outing's progress via weekly emails
- Creates and sends out publicity (save the date, flyers) for the outing
- Does all the inside paperwork
- Negotiates with the golf courses
- Seeks and supervises volunteers
- Creates all day of paperwork
- Handles all money, invoices and thank you letters
- Contacts media for publicity

AlaCarte:

- Solicits sponsors, hole sponsors and prizes for the raffle table.
- Provides all the day's meals. A full breakfast, Italian sub sandwich lunch and a grilled steak dinner is included in the outing fee.
- Works with food providers to receive donations of product to keep the cost down
- Negotiates for donations of beer and soda/water.

Committee Names: (when outing is at Old Orchard Golf Club)

Jim Earley	Marc Heidcamp	Jerry Grimaldi
Christina Ferraro	Nick Sawyer	Tim Schaap
Norbert Skibicki	Megan O'Brien	Nanette Sowa
Bonnie from Midori	Bob Whitehead	

Most years the majority of the attendees at this outing are Ala Carte Entertainment liquor, food and supply vendors. This year the attendance was down by 40 people due to a conference of liquor companies being held the same time in Las Vegas. Three companies gave event donations totaling \$1100 since they could not attend. Jim Earley of AlaCarte gave back his \$345 Split the Pot winnings. AlaCarte Entertainment CEO, Mark Hoffman, gave an impassioned speech at the dinner as to why Ala Carte has supported this event for over 30 years.

Gimmick Hole explanation:

- Split the Pot- Passport holders are entered, all other golfers may enter for \$10.00.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller/Coors)
 - During dinner after the outing, 2 tickets will be drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.
- Low Gross Team – Winners each receive a box of balls.
- Most Accurate Drive – All golfers entered at no cost. Winner receives a box of a dozen SLSF golf balls.
- Closest to the Pin – Only Passport holders are eligible. Winner receives a box of a dozen SLSF golf balls.
- Double your Chances– Passport holders are entered in the raffle automatically, all other golfers may enter for \$20. A raffle for a foursome of golf at Schaumburg Golf Club was held at dinner.
- Hole in One for a Car- The first hole in one of the day, as witnessed by SLSF volunteers wins a Mazda CX5. Napleton Automotive has sponsored this hole since 2012.
- Longest Drive – All golfers are entered at no cost. Winner receives a dozen SLSF golf balls.
- Poker Hole – Passport holders are entered for \$5.00.
 - At Registration, Passport holders will receive five cards
 - Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
 - Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
 - Golfers may trade for new cards by paying \$1 for each additional card traded.
 - At the end of the outing, golfers turned in their cards to Tracey and the best hand won a foursome at Old Orchard Golf Club

Actual day of explanation:

DAY OF 7:30 a.m.	SLSF and AlaCarte staff arrive- breakfast is set up
8:00 a.m.	Set up registration area – Megan O'Brien and volunteers Make sure hole sponsor signs & pin flags are on course –Pro/Nanette Hang banners - volunteers (2) CS to make certain this is done
7:30-8:15	Bob Whitehead to make certain pop, beer, etc. delivered, iced down and Chandler's staff to make certain only provided beverages are loaded in the beverage carts. Brief volunteers on their duties – BB

8:15 a.m.	Volunteers working registration, report to table
8:30 a.m.	Player check in Bag drop Breakfast served
9:15 a.m.	Volunteers to put waters in carts
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9:30 a.m.	Volunteers leave for contest holes/runners/business hole sponsors, etc.BB Talk to person doing announcements – Nanette/Pro
10:00 a.m.	Player shot gun
12:00-2:00	Lunch served at Halfway House- Set-up prize table-NS/CS/MO
10:30 p.m. –3:30	Volunteer Runners to check on other volunteers to make certain gimmick holes are being run correctly and deliver lunches to volunteers; have a red bin filled with a non-alcoholic beverages to give to volunteers and golfers seen on the way BS takes photos on course and then to Walgreen’s for printing. Returns with photos and inserts them into sleeves
<hr/>	
12:00 - 4:30 p.m.	Visit with players on course NS/CS/MO Players off course- CASH BAR OPENS
3:30 - 4:00 p.m.	Dinner raffle volunteers arrive and report to NS for instructions.
4:30 - 6:00 p.m.	Awards, presentation, raffle, dinner buffet
6:00 p.m. - ?	Clean up, load vehicles, take equipment to SLSF storeroom

Evaluation responses:

- Happy to support SLSF
- Plenty of capable volunteers
- Course was very accomodating

Target Numbers: (budgeted/actual) The event drew fewer golfers than expected but cost less overall due to donations of produce by Get Fresh Produce. Net was down \$4355.05 from anticipated budget.

Target #	2016	2017	2018
Gross Revenue	\$22,000/\$26,901	\$25,960/\$30,220	\$28,145/\$23,075
Expenses	\$4,287/\$3,466.62	\$4,600/\$3,777.08	\$5,590/\$4,940.65
Net Revenue	\$17,713/\$23,434.38	\$21,360/\$26,442.92	\$22,555/\$18,199.85
Registrations	\$11,400/\$13,350	\$13,200/\$14,550	\$13,950/\$9,300
Players (paid Registrations)	76/89	88/93	93/88
Sponsorships	\$4,750/\$6,250	\$6000/\$6,250	\$5,750/\$5,850
Hole Sponsors	\$1,525/\$1325	\$1700/\$2400	\$1,850/\$2,050
Passports	\$3,000/\$4,150	\$3,200/\$4,350	\$4,200/\$2,500
Prizes	40/40+	40/40+	40+/40+
Gimmick Holes/Dinner Raffle	\$1,225/\$1,576	\$1,450/\$1,830	\$1,020/\$1,320
Cost/player	\$56.41/\$38.95	\$52.27/\$40.61	\$60.11/\$56.14

After Event Memo:

To: Tracey

From: Nanette Sowa

Event Name: Arlington Classic Golf Outing

Event Date: 9.13.2018

Event History: This golf outing began as a collaboration between the morning Rotary Club of Arlington Heights, of which Kevin Kendrigan was a member, and Special Leisure Services Foundation as a way to run an event that would benefit both agencies. SLSF would do all the organizing of the event including securing a golf course, and the Rotary Club would solicit golfers, sponsors and raffle prizes. In 2011 the Rotary Club of Arlington Heights Sunrise merged with the Rotary Club of Mount Prospect Sunrise creating the Rotary Club of Mount Prospect/Arlington Heights and the partnership on the outing continued. In 2015, that Rotary Club dissolved due to low membership and the Rotary Club of Arlington Heights noontime was asked to become the collaborators and they accepted.

A highlight of the outing is the naming of the Duffer of the Year. The duffer was created to acknowledge a person who contributes to the Arlington Heights community in a significant way, but is not recognized publicly for their efforts. In May of the outing year, the previous duffers meet for lunch and vote for the person they think deserves to be the new duffer. That person is then taken to lunch/coffee by a duffer representative and an SLSF representative and asked to act as the year's duffer. The duffer is required to attend the outing, create a gimmick hole contest for the "Duffer Hole" and to bring in sponsors and golfers for the event. At the outing dinner, they have an opportunity to speak and are given a green "Duffer Jacket" that is embroidered with the duffer symbol and the year they were duffer.

Duffer History:

'93 Ernie Blomquist	'01 Jack Whisler	'09 Tom Kivlahan	'17 Neil Scheufler
'94 Mike Silverman	'02 Arlene Mulder	'10 Jim Bertucci	'18 Derek Hanley
'95 Dee Bigham	'03 Mary Stitt	'11 Ron Crawford	
'96 Mike Cook	'04 Bob Paddock	'12 Bob Whisler	
'97 Joseph Burlini	'05 Steve Daday	'13 John Glueckert, Jr.	
'98 Kristine Stabler	'06 Bruce Crowther	'14 Mary Cay Chisholm	
'99 Rod Kath	'07 Sue Duchek	'15 Andrew Bennett	
'00 Angelo Capulli	'08 Mike Flaherty	'16 Beth and George Drost	

of years event held: The event has been held since 1993, this was the 26th year.

Event Explanation: The event is held the second or third Thursday in September depending on the dates of the Jewish High Holidays. It is played at Arlington Lakes Golf Course. It is an 18 hole, shotgun with a scramble format. A grilled lunch of hot dogs and hamburgers is served prior to the shotgun. A catered dinner is served after golf while the duffer is honored with his jacket. Rotary and SLSF speak about their mission and a dinner raffle is held.

Event Preparation: In October following each outing, SLSF contacts the Rotary Club to renew the letter of agreement to collaborate on the next year's outing. Following that agreement, the golf course is confirmed and dates are set in the SLSF calendar. In February/March an SLSF representative attends

the Rotary Club meeting and talks about SLSF/NWSRA and the outing. In May, the duffers meet to vote on the year's duffer. When the duffer has accepted, flyers are made and a save the date is sent electronically to the last three years' participants. The committee consists of members of the Rotary Club of Arlington Heights. An SLSF representative begins attending their lunch meetings in May to talk about the club's responsibilities and keep the club updated on progress. Club members are asked to volunteer to oversee the gathering of raffle prizes, solicitation of sponsors and solicitation of golfers. The SLSF representative takes the names, emails and phone numbers of the Rotarians who volunteered to spearhead the committee. Those folks are sent a weekly update to share with the club and to keep the club active in the recruitment process. The SLSF representative meets/emails/talks to the committee and the Duffer on a weekly basis as soon as the flyers are sent in late June.

The dinner caterer is contracted in June. The SLSF representative meets with the golf course professionals to make certain all is in order.

Committee Names: The committee consists of the members of the Rotary Club of Arlington Heights and the Duffer. In 2018 the committee consisted of:

Brian Meyer	Ron Crawford	Jim Bertucci	Marcin Bos	Neil Scheufler	Nanette Sowa
Jon Ridler	Trey Higgins	David Jaffe	Marc Poulos	Jake Chung	Megan O'Brien

Gimmick Hole explanation:

Split the Pot – Passport holders are entered, all other golfers may enter for \$10.00

- A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors).
- During the dinner after the outing, 2 tickets are drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.

Closest to the Pin – All golfers are entered at no additional cost. Winner receives a box of balls.

Most Accurate Drive – All golfers are entered at no additional cost. Winner receives a box of balls.

Longest Drive – All golfers entered at no additional cost. Winner receives a box of balls.

Poker Run – Passport holders are entered in this contest, all other golfers may enter for \$5.

- At Registration, Passport holders will receive five cards
- Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
- Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
- Golfers may trade for new cards by paying \$1 for each additional card traded.
- At the end of the outing, golfers will turn in their cards to Brian and the best hand will win a foursome at Schaumburg Golf Club

Double your Chances– Passport holders are entered, all other golfers may enter for \$20.

- The volunteer will give you six dinner raffle tickets
- The golfer will take their tee shot.
- If your tee shot lands on the green, the volunteer will give you six additional dinner raffle tickets, thus giving you 12 chances of winning a prize from the dinner raffle table!

The Duffer Hole- The Duffer creates and runs a contest. Cost is minimum of \$10

Actual day of explanation:

Week before event: Confirm beer donation. Arlington Lakes staff to mark with an X to identify outing beer from their regular delivery.

2 Days Before Event

Drop off at golf course:

Grills, Charcoal, Lighter fluid, gas grill and propane

Pinflags and numbered Hole Sponsor Signs

Banners

Red bins

Food for lunch: cold items in the walk in cooler marked with signs saying SLSF,

Tablecloths, paper products for lunch and dinner

Cook out bins with equipment

Serving bowls and serving spoons for lunch

Dry food kept on bus

Prizes kept on bus

DAY OF EVENT:

8:30 a.m. SLSF staff arrive to begin set-up

9:00 a.m. Unload dry food and prizes from vehicle

Set up grills

9:30 a.m. SLSF Volunteers arrive

Volunteers working registration set up registration area

Make sure hole sponsor signs & pin flags are on course – Tim/Nanette

2 Volunteers hang banners - CS to make certain this is done

Course staff to make certain pop, beer, iced down and provided

beverages are loaded in the beverage carts. 5 red bins are filled with non-alcoholic products 2 bins are delivered each to holes 6 and 17 and one to the front of clubhouse.

Brief volunteers on their duties

Chief Griller starts the charcoal grill

Lunch volunteers get lunch set up

Raffle table set up

10:30 a.m. Player check in

Bag drop

Volunteers to put water bottles in carts

Graphics Coordinator gets photo of committee at event (post to website afterwards)

Lunch is served in clubhouse

11:30 p.m. Volunteers leave for contest holes/runners/business hole sponsors, etc.

Talk to person doing announcements – Nanette/Tim

Noon Player shot gun

- 12:30 –5:00 p.m. SLSF staff to check on volunteers to make certain gimmick holes are being run correctly; have a red bin filled with a non-alcoholic beverages to give to volunteers and golfers
Graphics Coordinator takes photos on course and then goes to Walgreen's for printing. Returns with photos and inserts them into sleeves with outing label
- 12:30 – 5:00 p.m. Visit with players on course SLSF staff
Players off course- CASH BAR OPENS
- 4:00 – 4:30 p.m. Dinner volunteers arrive.
Caterer arrives and sets up dinner
Players off course-scorecards to Pro shop to ascertain winners
Contest sheet off course and winners' names given to Nanette
- 5:00 - 7:00 p.m. Awards, presentation, raffle, dinner buffet
Pinflags and hole signs off course and put on bus
Clean up crew to empty most red bins, dry cans and put on bus
Grills on bus
- 7:00 p.m. -8:30 Clean up, load vehicles, take equipment to storeroom

Evaluation responses:

The Rotary Club of Arlington Heights was the collaborating partner on the event. The general comments were that the day was great and they appreciate all the organizational work done by SLSF. They also recognize that sponsorship is where the money is made. The choice of Derek Hanley of Peggy Kinnane's restaurant resulted in a greater amount of sponsorship support for the event causing it to raise over \$11,000 more than the anticipated budget. An additional plus for this event was the donation of the tee gifts by the Arlington Heights Park District. Two unexpected event donations of \$1000 each were given one by the Duffer, Derek Hanley and one from his good friend.

Target Numbers: Budget/Actual

Target #	2016	2017	2018
Gross Revenue	\$29,015/\$26,815	\$29,650/\$27,114	\$25,960/\$36,211.50
Expenses	\$2,800/\$3,325.23	\$3,280/\$2,162.36	\$3,846/\$2,928.78
Net Revenue	\$26,215/\$23,489.77	\$26,370/\$24,951.64	\$22,114/\$33,282.72
SLSF share	\$14,607.50/\$13,244.89	\$14,685/\$13,975.82	\$12,557/\$18,141.36
Rotary share	\$11,607.50/\$10,244.89	\$11,685/\$10,975.82	\$9,557/\$15,141.36
Registrations	\$10,000/\$10,625 109 total golfers 24 sponsored guests	\$10,625/\$11,610 86 total golfers 12 sponsored golfers	\$11,205/\$12,960 104 total golfers were paid with 8 sponsored golfers. 101 came the day of the event
Sponsorships	\$11,150/\$9000	\$10,775/\$7,750	\$7,750/\$9350
Business Hole & Hole Sponsors	\$1,325/\$825	\$1,000/\$2,000	\$1500/\$4,450
Passports	\$3,800/\$4,150	\$4,125/\$3,300	\$3,000/\$4,200
Prizes	40+ /32	40+ /50	40+ /40+

Gimmick Holes/Dinner Raffle	\$1,295/\$1,315 The duffer hole alone made \$435 which saved this line item since the dinner raffle only earned \$485	\$1,375/\$1,439	\$1305/\$1197 The raffle brought in more money, but the wager holes earned very little.
SLSF average cost/person – golfers (total expenses/attendance)	\$28/\$30.51	\$32.80/\$22.06	\$38.36/\$28.99

After Event Memo

To: Tracey

From: Megan O'Brien

Event Name: ***Women's Golf Outing***

Event Date: 8.30.18

Event History: NWSRA Executive Director Kevin Kendrigan and Arlington Heights Park District Executive Director Jerry Oaks wanted to put a women's golf outing together. Carol Gabrielsen, Kevin and Jerry were in the Arlington Heights Rotary Club together. SLSF already hosted several golf outings that were attended mostly by men and they wanted to make women aware of the missions of NWSRA and SLSF. Thus the Women's Golf Outing was born in 1992. They contacted the women in the Arlington Heights Rotary Club and women who were active in the Arlington Heights Chamber of Commerce to participate. NWSRA contacted the park districts and requested a foursome from each of the 17 districts. Carol Blackwood joined the committee the following year.

About 10 days before the first outing Kevin, Jerry and Carol met. Kevin asked for Carol's golfer's names, who told him she didn't golf and was going to work the outing. Kevin said, "No there are volunteers, get a foursome together." Carol jokingly said that Jerry would have to caddy for her as she had never golfed. They all laughed and said to try to sell caddies at the outing. Kevin and Jerry called park district directors and Carol requested men from the AH Rotary club to volunteer as caddies.

The first year caddies bidding started at \$10.00, most caddies went for \$25-\$40.

of years event held: 26 years

Event Explanation: The Women's Golf Outing is a women's only 9 hole golf event (cost \$80.00) in which caddies are auctioned to the highest bidding foursome. This event usually occurs the Thursday prior to Labor Day at Traditions at Chevy Chase in Wheeling.

- Caddies arrive at 11:00 a.m. to begin to set up the "expo table."
- Golf check-in begins at 11:30 a.m. with lunch served at 12:00 p.m. The Caddy auction begins around 12:30 p.m. Tee off immediately following the auction – approximately 1:30 p.m. - 2:00 p.m.
- Pass Purses are available for purchase for \$25.00 prior to tee off. The passport enters the golfer into all course contests and 2 mulligans.
- Lunch is served buffet style.
- 9 holes of golf are followed by hor d'oeuvres, awarding the contest hole winners and raffles. (The front 9 is for those who really know how to golf; the back 9 is for those attending who just want to have fun.)

Event Preparation: A facility request is sent to Traditions at Chevy Chase and the Wheeling Park District in October of the previous year. SLSF meets with Traditions at Chevy Chase in February of the event year to confirm the outing date and the menu. Meetings with the committee begin in April. The committee meetings are held on Wednesdays in May, June and July at 1:00 pm with locations TBD. Letters to sponsors and prize donors are sent in May – July and flyers are sent in July.

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Committee Names:

Carol Blackwood
Dianna Ehrenfried

Amy Charlesworth
Carol Gabrielsen

Julie Clasen
Agnes Laton

Gimmick Hole explanation:

- Split the Pot – Pass Purse holders are entered, all other golfers may enter for \$10.00.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors).
 - During the dinner after the outing, 2 tickets are drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.
- Closest to the Pin (2 Winners – front 9 and back 9) – All golfers are entered at no additional cost. Winner receives a box of balls.
- Most Accurate Drive (2 Winners – front 9 and back 9) – All golfers are entered at no additional cost. Winner receives a box of balls.
- Poker Run (Front 9 and Back 9) – Pass Purse holders are entered, all other golfers may enter for \$5.00.
 - At Registration, Pass Purse holders and caddies receive five cards.
 - Pass Purse holders and caddies may trade two cards to the volunteer at the Poker Run hole at no charge to help them to get a better hand.
 - Those without Pass Purses may pay \$5 to get five cards and trade in two cards at no charge.
 - Golfers and caddies may trade for additional cards by paying \$1 for each card traded.
 - At the end of the outing, golfers turn in their cards and the best hand wins a prize.
- Double Your Chances (Front 9 and Back 9) – Pass Purse holders are entered in this contest, all other golfers may enter for \$20.00.
 - All Pass Purse holders will get a sleeve of six tickets from the volunteer.
 - Golfers take their tee shot.
 - If the tee shot lands on the green, the volunteer gives that golfer another sleeve of six tickets, thus doubling their chances to win at the dinner raffle prize table.

Actual day of explanation:

8:00 – 9:00 a.m. Caddies Tee off for complimentary golf
9:30 a.m. Set up registration area – MO/CS/NS
9:30 a.m. Make sure hole sponsor signs & pin flags are on course – MO/Joe
9:30 a.m. Make certain pop, beer, etc. delivered and loaded in beverage carts/coolers- MO
10:00 a.m. Set Up Prize Table - Cathy
10:00 a.m. Hang banners - volunteers (2) BS to make certain this is done
Set up Caddy tables in Devonshire with frames - NS
11:00 a.m. Brief volunteers on their duties – BB/MO
11:15 a.m. Volunteers working registration, report to table
11:30 a.m. Caddy Check-in, Caddy Shack: NS/CS

Photos- BS/GC- get a photo of committee at event

11:30 a.m. Player check in – MO
Bag Drop – Traditions Staff

12:00 p.m. Lunch served
Talk to person doing announcements and go over script – NS

12:30 p.m. – 1:30 p.m. Caddy auction: all assigned volunteers go to their jobs. MO/CS to cover registration table when other volunteers go into ballroom for auction
Carol Gabrielsen – Auctioneer

1:30 p.m. Volunteers to holes- MO/NS, Traditions
If hot out, volunteers to put water in carts- NS/CS/MO

1:30 p.m. Take picture of KTK Award winners and print for photo sleeves - BS

1:30 p.m. - 2:00 p.m. Shotgun

2:15 p.m. Volunteers not on course: eat lunch.

2:00 – 4:30 p.m. Check coolers and volunteers on course- NS/CS/BB/MO
Visit with players on course - NS/CS/MO

2:00 – 4:30 p.m. Set up KTK Winner Table – CS

2:00 – 3:30 p.m. GC/BS to take pictures of foursomes

4:30 p.m. Players off course & volunteers to clean up course – BB & CS

4:30 p.m. TC/JV to collect golfers and caddies hands of cards, staple and write their names on cards and determine the best poker hand

4:30 - 6:00 p.m. Raffle and Hors d' Oeuvres- MO/TC/CS/NS/BS/BB/Volunteers

6:00- 7:00 p.m. Load vehicles- Barb bring the bus back to the lot.

Evaluation responses: The committee prefers to have the evaluation process take place through emails. Below is a summary of their thoughts:

- Contest holes were fun.
- Food was good, not as great as previous years.
- The speaker was amazing! There should ALWAYS be a speaker each year.
- Prize table had a great variety of prizes.
- Less caddies = higher bidding.
- Great to have the caddies stay at their tables, so the ladies know what they have.

Target Numbers:

	2016		2017		2018	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$19,000	\$18,045	\$19,000	\$19,172	\$18,460	\$16,847
Expenses	\$5,190	\$3,601	\$5,566	\$7,274.72	\$4,606	\$4,282
Net Revenue	\$13,810	\$14,444	\$13,434	\$11,897.28	\$13,854	\$12,565
Registrations	77	66	75	81	70	71
Caddies	25	14	25	16	25	18
Caddy Auction	\$6,100	\$5,725	\$6,100	\$5,960	\$5,700	\$4,882
Sponsorships	\$2,500	\$2,750	\$2,500	\$2,500	\$2,750	\$2,750
Business Hole & Hole Sponsors	\$650	\$975	\$525	\$1,050	\$975	\$350
Pass Purses	\$1,400	\$1,450	\$1,600	\$1,425	\$1,450	\$1,220
SLSF average cost/person – golfers and caddies (total expenses/attendance)	\$51.00	\$45.00	\$55.66	\$74.99	\$48.48	\$48.11

Summary:

The outing saw a decrease in the number of golfers and caddies this year. The committee felt this year having ten groups of caddies was ideal with the number of golfers that attended. The committee enjoys having the event at Chevy Chase and SLSF will look into holding the event in September to get more golfers.

Jacquie Jenkins, mother of NWSRA participant Krysten, was the guest speaker. She voiced how important NWSRA is to her and her family. SLSF has been receiving compliments about Jacquie's speech and how much it impacted them.

The caddies were outstanding this year and went all out to impress the ladies. A few new UPS and Palatine Jaycees came out to caddy. The caddy expo was well received and Carol Gabrielsen was a phenomenal auctioneer.

SLSF will contact Chevy Chase to request the outing date be moved to September.

After Event Memo

To: Tracey Crawford - President

From: Cathy Splett – Foundation Coordinator

Event Name: ***Terrazzo & Marble Charity Golf Outing***

Event Date: 9/28/2018

Event History: Twenty plus years ago Rob Schiferl began volunteering for NWSRA as a Unified Softball and Bowling Partner. With his Unified Softball team he traveled to Connecticut to compete in the World Games. With his NWSRA Unified Bowling team he traveled to compete in Reno, Nevada. When he began his employment with Terrazzo & Marble Supply Companies in Wheeling he approached the owner of the company, Jody Rotondo, and asked if he could host a golf outing to benefit SLSF and invite the T&M employees and corporate contacts. In 2018, Jody Rotondo stepped down as President. Steve Murray is the new president of T&M.

of years event held: 16 years

Event Explanation: The event takes place at the end of September or beginning of October and is an 18 hole, modified shot-gun and scramble format. Bagels, coffee and juice are served for breakfast. After golf, a buffet lunch is served along with a presentation about NWSRA. At this event, all golfers receive a raffle prize. From 2011-2016, this event was held at Traditions at Chevy Chase in Wheeling. The event moved to Mount Prospect Golf Course due to flooding at Chevy Chase in 2017. The golfers were happy to return to Chevy Chase in 2018.

Event Preparation: During the month of January, T&M contacts SLSF to confirm that they'll be hosting the outing again. The first meeting is held in February with the committee. At this meeting, the previous year's financials are discussed as well as suggestions for the location, date and menu for this year's event. SLSF will contact the golf course after the first meeting to secure the date. The next three meetings are set in July, August and September. SLSF is in weekly contact with T&M one month prior to the outing and visits the T&M offices to pick up checks and prizes as needed.

T&M is responsible for creating the golf flyer, contacting sponsors and golfers. SLSF is responsible for securing the golf course and food, creating foursome lists, contest hole sheets, prize lists, sponsor awards, etc. (Please see timeline for full details.) Both companies are responsible for securing raffle and contest hole prizes. SLSF is the main contact and runs the event with the leadership of Rob Schiferl from T&M.

Committee Names:

Rob Shiferl, Anna Dzadz, Eddie Mendez, and Cathy Splett

Gimmick Hole explanation:

There are no passports at this event.

- **Longest Drive** – All golfers entered at no additional cost. Winner (male and female) receives a box of balls.

- **Closest to the Pin** – There are two at this outing. All golfers entered at no additional cost. Winner receives a box of balls.
- **Hole-in-One** – Winner will receive \$25,000 for a hole in one. XPO Logistics sponsors this hole. Did not do in 2017 or 2018.
- **Closest to the Pin/Split the Pot** – 1 ticket for \$5; 3 tickets for \$10 and 7 tickets for \$20. T&M employees sell the split the pot tickets the week prior to the event and on the day of the event.
- **Actual day of explanation:**

7:00 a.m.	Set up registration area – registration, drink tickets, and tee gifts Make sure hole sponsor signs & contests are set up on course Set up breakfast – bagels, cream cheese, oj. Make sure course has set up coffee Set up prize table Hang banners Put contest sheets on all carts Touch base with Chevy regarding lunch
8:15 a.m.	Player check in, give 2 drink tickets, tee gifts Course in charge of bag check
8:45 a.m.	Cart Check
9:00 a.m.	Announcements - Course Player shot gun Clean up registration area SLSF or T&M marketing director take pictures of foursomes on the course.
9:45 a.m. – 1:30 pm	SLSF to visit with players on course, set up for lunch, make sure video works, raffle table, place photos in photo sleeves SLSF to attach green sheets to registration monies received SLSF to write all golfers names on raffle tickets and place in raffle drum. SLSF to develop photos at Walgreens
1:30 p.m.	Players off course Course workers pick up hole sponsor signs. SLSF to make sure all hole sponsor signs are accounted for and put on van.
1:30 – 3:00 p.m.	Awards, presentation (video), raffle, lunch buffet
3:00 – 4:30 p.m.	Clean up, load vehicles bring back to storage and unload

Target Numbers:

	2016		2017		2018	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$16,398	\$19,810	\$16,398	\$18,540	\$15,550	\$20,995
Expenses	\$4,355	\$4,365	\$4,355	\$3,655	\$4,520	\$5,590
Net Revenue	\$12,043	\$15,445	\$12,043	\$14,885	\$11,030	\$15,405
Registrations	38	39	38	36	38	53
Sponsorships	\$8,000	\$11,000	\$8,000	\$11,500	\$8,800	\$13,000
Business Hole & Hole Sponsors	\$3,000	\$3,800	\$3,000	\$2,600	\$3,000	\$2,000
SLSF average cost/person (total expenses/attendance)	\$114.60	\$111.92	\$114.60	\$101.53	\$118.95	\$105.47

Cost/person are higher due to SLSF paying for golf at this outing.

Summary:

The event saw an increase in golfers and sponsorship due to Rob's dedication to making the event bigger and better than last year. Traditions at Chevy Chase did an outstanding job setting up the room and served a delicious meal. The start time was delayed an hour due to frost on the grass, but the golfers enjoyed conversing with one another, sharing cocktails and eating breakfast.

Everyone went home with at least one prize from the raffle table. A great event with golfers who come back year after year because they love what NWSRA/SLSF do for the community.

The committee will have a wrap up meeting in a few weeks to discuss the event. Rob stated that T&M will be hosting a huge supplier conference in September 2019 and would like the outing to coincide with the conference. As soon as the date of the conference is decided, the date of the outing will be scheduled.

After Event Memo

To: Tracey Crawford

From: Cathy Splett

Event Name: **Buffalo Grove Golf Classic**

Event Date: May 16, 2018

Event History: The Buffalo Grove Golf Classic is a collaborative fundraiser between SLSF and the Rotary Club of Buffalo Grove which began in 1993 to build awareness of SLSF in the northern portion of the NWSRA service area. The event was spearheaded by then NWSRA executive director, Kevin Kendrigan and then Buffalo Grove executive director, Mike Rylko. Disbursement formula: First \$10,000 of profit to SLSF, next \$5,000 profit to Rotary Club of BG, then split the remaining profit 50/50 between SLSF and Rotary Club of BG.

of years event held: 25 years

Event Explanation: The Buffalo Grove Golf Classic is a golf outing for a maximum of 144 golfers which is held at the Arboretum Club in Buffalo Grove. This event features:

- Ball drop, with all those proceeds going to the Rotary Club of BG. The rotary club is in charge of selling the balls and providing the fire truck for day of the event.
- Putting contest – all golfers are allowed to participate and receive one ball for 3 tries. They are able to purchase another ball for \$5.00 and allowed 3 more tries.
- Passports – are available for purchase for \$50.00 prior to tee off. The passport enters the golfer into all course contests, dinner hour raffle and 2 mulligans.
- Box lunch served, 18 holes of golf, followed by a buffet dinner with raffles and silent auction items.
- **New in 2017** – Live Auction – Who wants to ride in the basket of the Hook and Ladder Truck? Individuals bid live auction style with the winning bidder riding in the basket and dropping the balls for the Ball Drop Contest. All proceeds from this auction will go to the Rotary Club of BG. *Due to the hook and ladder not working on the fire truck, we were unable to offer the live auction in 2018.*

Event Preparation: Each year the outing is held the 3rd Wednesday of May. SLSF contacts Arboretum in October to set the date and sign the food contract with vendor. Meetings with the committee begin in January after talking with the Rotary Club representatives. The committee meetings are held on Thursday prior to the Rotary Club of BG weekly meetings. This committee meets four times prior to the outing. SLSF is in contact with the golf committee leaders on a weekly basis. Letters to sponsors and prize donations are sent in February and flyers are mailed in March. SLSF works with Rotarians to secure a car for the hole in one contest. The majority of the prizes are secured by the Rotary Club of BG.

Committee Names:

Steve Balinski	Adriane Johnson	Shawn Collins
Ryan Risinger	Dennis Depcik	Carmen Molinaro
Carmen Molinaro	Rob Seitz	Lisa Siwek
Tom Kloepfer	Dan Schimmel	

Gimmick Hole explanation:

- Split the Pot- Passport holders are entered, all other golfers may enter for \$10.00.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors)
 - During dinner after the outing, 2 tickets are drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.
- Putting Contest Winner – Receives a foursome at the Arboretum Club.
- Low Gross Team – Winners each receive a box of balls.
- Most Accurate Drive – All golfers entered at no cost. Winner receives a box of balls.
- Closest to the Pin – Only Passport holders are eligible. Winner receives a foursome at the Buffalo Grove Golf Course.
- Double your Chances at the prize table – Passport holders are entered all other golfers may enter for \$20.
- Hole in One – Only passport holders are entered.
- Beat the Pro – Passport holders are entered, all other golfers may enter for \$10.00
- Longest Drive – All golfers are entered at no cost. Winner receives a box of balls.
- Wager Hole (**Not in 2018. Added Gilbert's Gamble**) – Passport holders are entered into the Wager Hole at the \$10.00 amount. All other golfers may wager \$2 to \$10.00
- Gilbert's Gamble (**New in 2018**) Passport holders are entered in this contest, all other golfers may enter for \$5.
 - At Registration, Passport holders will receive five cards
 - Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
 - Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
 - Golfers may trade for new cards by paying \$1 for each additional card traded.
 - At the end of the outing, golfers will turn in their cards to Tracey and the best hand will win a foursome at Schaumburg Golf Club

Actual day of explanation:

- 8:00 a.m. Set up registration area – registration, passports, mulligans, lunch tickets, drink tickets, and tee gifts.
Make sure hole sponsor signs, pin flags & contests are set up on course.
Brief volunteers on their duties.
Make sure course has iced down beer and pop.
Make sure course has hung banners.
Put contest sheets on all carts.
Rotary Club sets up Ball Drop area.
Set up dinner raffle table. Put 3 prize lists on each table.
SLSF talk to food vendor to finalize lunch and dinner.
Make sure lunch station is set up with food and product.
- 9:30 a.m. Player check in, putting contest and lunch is served.
Bag check – Golf Course workers.

- 10:00– 11:00 a.m. Cart Check – Walk cart to cart with additional lunches. Put water bottles in carts if necessary.
- 10:15 a.m. Volunteers leave for contest holes/runners, etc.
- 10:45 a.m. Ball Drop – Fire truck arrives and parks in the far east parking lot. The golf pro has the bucket of # balls and gives them to the fireman to drop.
- 10:50 a.m. Announcements – Course
- 11:00 a.m. Player shot gun start.
Clean up registration area.
An NWSRA staff takes pictures then has pictures developed. Brings them back to the banquet room for volunteers to assemble in the photo sleeves.
- 11:00 a.m.– 4:00 p.m. Volunteers who didn't already do so, eat lunch.
After eating, check on volunteers to make certain gimmick holes are being run correctly.
SLSF to visit with players on course, set up for dinner speech, raffle table, place photos in photo sleeves.
- 4:00 – 4:30 p.m. Players off course.
Course workers pick up contest hole volunteers, hole sponsor signs and product bins. Volunteer to make sure all hole sponsor signs are accounted for and put on bus. Volunteers to clean all product and bins prior to putting on bus.
- 4:30 – 6:00 p.m. Awards, presentation, raffle, dinner buffet
- 6:00-8:00 p.m. Clean up, load vehicles bring back to storage and unload

Evaluation responses: The evaluation meeting will be set for June 2018.

Target Numbers:

	2016		2017		2018	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$30,250	\$32,247	\$29,700	\$30,889	\$29,720	\$36,000
Expenses	\$6,780	\$6,069	\$7,350	\$5,320	\$5,870	\$7,242
Net Revenue	\$23,4700	\$26,181	\$22,350	\$25,569	\$23,850	\$28,758
Net Revenue- after payout	\$14,235	\$15,590	\$13,675	\$15,014	\$14,425	\$16,859
Registrations	110	126	116	95	95	111
Sponsorships	\$5,000	\$5,725	\$5,000	\$11,050	\$10,300	\$14,050
Business Hole & Hole Sponsors	\$3,000	\$3,100	\$3,000	\$2,650	\$2,650	\$2,650
Passports	\$4,900	\$4,500	\$4,500	\$3,000	\$3,100	\$3,000
SLSF average cost/person (total expenses/attendance)	\$61.64	\$48.14	\$63.36	\$56.00	\$61.79	\$65.24

Summary: The Buffalo Grove Golf Classic is a collaborative event between SLSF and the Rotary Club of Buffalo Grove. Through this relationship, SLSF has received numerous donations and sponsors for additional SLSF events from the Rotary members through continued relationship building.

The expenses were higher than budgeted because this was the 25th Anniversary for the outing and the committee wanted to pay a tribute to Mike Rylko who has been a part of this event for the entire 25 years. It was decided to purchase an unbudgeted gift for Mike to thank him for everything he has done for NWSRA and the Buffalo Grove Community. During the planning, it was also decided to give a “nicer” tee gift which would cost more money and was unbudgeted. Even though the expenses were over budget, the event exceeded expectations by grossing \$36,000.

The committee was extremely happy with the outing and are hopeful that it will continue for years to come.

After Event Memo

To: Tracey

From: Nanette Sowa

Event Name: ***Palatine Hills Golf Outing***

Event Date: June 7, 2018

Event History: The Palatine Hills Golf Outing was started in 1985 by Kevin Kendrigan when Special Olympics was housed and run in the NWSRA office to support Special Olympics activities. In 2011, Special Olympics made the decision to move their offices to Lincolnshire and perform their own fundraising activities. Since 2012, monies raised are restricted towards NWSRA Lightning Athletes.

of years event held: 33 years

Event Explanation: The Palatine Hills Golf Classic is a golf outing for a maximum of 144 golfers which is held at the Palatine Hills Golf Course. This event features:

- Continental breakfast served in the club house.
- Putting Contest for Passport Holders only. Golfer can pay \$5.00 for additional putts.
- Passports are available for purchase for \$50.00 prior to tee off. The passport enters the golfer into all course contests, dinner hour raffle and 2 mulligans.
- Lunch is served on the course at 3 different locations until 1:00 p.m. Lunch consists of hotdogs and chips.
- 18 holes of golf are followed by the dinner and raffle at a different location due to there being no banquet facility at the course.

Event Preparation: Each year the outing is held the 1st Thursday of June. A facility request is sent to the Palatine Hills Golf Course in October of the previous year. In January, SLSF begins to investigate venues for hosting the dinner. Committee meetings start in February of the event year. The committee meetings are held on Tuesdays at 4:00 p.m. at Park Central in February, March and April. Letters to sponsors and prize donors are sent in February and event flyers are sent in April. In April, SLSF contacts the Palatine Hills Golf Course food vendor Open Kitchens, regarding ordering the donuts and hotdogs for the day of the event.

Committee Names:

Bob Calzaretta	Jim Houser, Jr.	John Calzaretta
Steve McVoy	Tom Houser	Anthony Gattuso
John Terrelli	Lynn Crawford	
Dan Hotchkin	Jim Houser, Sr.	

Gimmick Hole explanation:

- Split the Pot – Passport holders are entered, all other golfers may enter for \$10.00
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MillerCoors).
 - During the dinner after the outing, 2 tickets are drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.

- Putting Contest -Winner receives a foursome at Makray Golf. Originally for passport holders only, in 2016 golfers were able to purchase a chance for \$5.00.
- Closest to the Pin – All golfers are entered at no additional cost. Winner receives a box of balls.
- Most Accurate Drive – All golfers are entered at no additional cost. Winner receives a box of balls.
- Longest Putt – Passport holders only. Winner receives a twosome at Bridges of Popular Creek.
- Pick Your Favorite Pin Placement – Contest improves golfer's score, no prize awarded.
- Longest Drive – All golfers entered at no additional cost. Winner receives a box of balls.
- Wager Hole – Passport holders are entered at the \$10.00 amount. All other golfers may wager \$2-\$10.
- Double your Chances at the Prize Table – Passport holders are entered, all other golfers may enter for \$20.
- New in 2017 were fun Mulligan cards which allowed a golfer to: Get out of the water free, Pick up the ball and throw it, Use a different club than usual to hit the ball, etc. Golfers could purchase one for \$5 (the card was in an envelope so the golfer didn't know which option they were getting) or a pack containing all five options for \$20. The packs of 5/\$20 sold very well; Mulligan sales were \$450, \$70 more than in 2017.

Actual day of explanation:

- 7:30 a.m. Set up registration area – registration, passports, mulligans, lunch tickets, drink tickets, and tee gifts
 Make sure hole sponsor signs, pin flags & contests are set up on course
 Brief volunteers on their duties
 Make sure course has iced down beer and pop
 Hang banners
 Put contest sheets on all carts
 Touch base with food vendor regarding breakfast and lunch
 Make sure grills and lunch set up are ready for volunteers
- 8:30 a.m. Player check in, putting contest and breakfast is served
 Bag check – SLSF volunteers assist with bags
- 9:00 a.m. Cart Check –Put water bottles in carts if necessary
 Volunteers leave for contest holes/runners, etc.
- 9:20 a.m. Announcements – Course
- 9:30 a.m. Player shot gun
 Clean up registration area

Brian and Karyn on course to take pictures

9:45 a.m. – 3:30 p.m. Check on volunteers to make certain gimmick holes are being run correctly.

SLSF to visit with players and volunteers on course

Brian develop photos

1:30 p.m. Bus is driven to dinner location with all the raffle prizes. Once unloaded, bus and driver go back to Palatine Hills Golf Course to help with clean up and loading of equipment. After course clean-up is complete, bus is brought back to dinner venue to take equipment to storeroom after dinner.
Nanette goes to dinner venue to unload bus, set up for dinner, speech, raffle table, etc. When Brian and Karyn arrive with photos, all help to put them in photos sleeves as a golfer gift.

3:00- 4:00 p.m. Players off course
Course workers pick up contest hole volunteers, hole sponsor signs and product bins. Volunteers to make sure all hole sponsor signs are accounted for and put on bus. Volunteers to clean all product and bins prior to putting on bus.

3:30 – 6:00 p.m. Awards, presentation, raffle, dinner

6:00-8:00 p.m. Clean up, load vehicles bring back to storage and unload

Evaluation responses: The committee preferred to have the evaluation process to take place through emails. A survey was sent to all committee members. Seven surveys were sent and we received three responses all with positive remarks. One committee member who was unable to attend, asked a friend who did golf that day for their response and that too was all positive.

Target Numbers:

	2016		2017		2018	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$29,450	\$28,670	\$28,300	\$25,778	\$27,289	\$26,750
Expenses	\$6,685	\$6,059	\$7,280	\$5,904	\$6,434	\$5,461.34
Net Revenue	\$22,765	\$22,611	\$21,020	\$19,974	\$20,855	\$21,288.66
Registrations	125	119	110	99	102	102
Sponsorships	\$4,250	\$5,000	\$5,000	\$4,000	\$4,000	\$4,000
Business Hole & Hole Sponsors	\$950	\$825	\$950	\$1,275	\$1,275	\$1,450

Passports	\$5,550	\$4,600	\$4,600	\$4,150	\$4,750	\$4,250
SLSF average cost/person (total expenses/attendance)	\$53.48	\$50.91	\$66.18	\$59.64	\$63.08	\$53.54

Summary:

The Palatine Hills Golf Classic is a restricted event that benefits the NWSRA Lightning Athletes. Many of the golfers are families and friends of the athletes, as well as the athletes themselves. It acts not simply as a fundraising event, but also as a public relations opportunity that highlights the ability of typically developing individuals and those who have special needs to participate in an outing together.

The number of golfers was the exact number for which the team budgeted. The numbers continue to be down from the amount of golfers that participated 5-10 years ago when the event was routinely sold out prior to sending out the flyer. At that time, companies such as UPS and HSBC paid for up to 15 foursomes, however, that is not happening in 2018. Many employees of UPS and Capital One (formerly HSBC) who played in the past still attend, but they pay for their own golf. Another reason is that 20-25 of the people who had golfed in this event since its inception 33 years ago, have now either retired and moved away, face health issues that keep them from golfing, or they have passed away. SLSF has reached out to new people to make up the difference, but that is an on-going process. It did result in this year's slight uptick in golfers.

The day of the event was lovely, sunny and warm. Registration and bag drop went seamlessly. Golfers had a great time on the course eating hot dogs and enjoying their golf game. Dinner at Tap House Grill was well received. SLSF kept the program short. The athletes helped pick out the winners of the Split the Pot, the Putting Contest and the raffle prizes. The winner of the Split the Pot money generously donated the entire \$540 back to SLSF. The committee and golfers commented on what a wonderful outing it was and they cannot wait until next year.

A change that will occur in 2019 is to start serving the hot dogs later. Nanette is working with Dan at the course to ensure that the volunteers that grill the hot dogs arrive no earlier than 9:30 and are taken to their grilling holes no earlier than 10:30 to ensure that lunch is served from 11:00- 1:00 as listed on the contest hole sheet. As it stands, the volunteers are very eager and have the hot dogs ready by 9:30 resulting in some golfers eating a hot dog at every hole causing the supply of hot dogs to be gone before noon. More are then supplied, but that increases SLSF food costs.

Board Report - Grant Activity as of 10/8/2018

The following is a list of 2018 grant activity on behalf of SLSF/NWSRA

Governmental Grants

Illinois Department of Transportation – IDOT grants vehicles to non-profit agencies through the Paratransit Vehicle Program.	Accessible Vehicle	\$ 60,000.00		
		Total Government Grant Money Received in 2018		On April 5, 2018 IDOT notified SLSF that the 2017 Consolidated Vehicle Procurement application was approved. NWSRA will be awarded a 14 passenger accessible vehicle in the Fall 2018. ***Submitted 2018 IDOT Grant on 5/22/2018 for a 14 passenger accessible vehicle

Private Grants

Pending				
Name	Purpose	Amount Requested	Status	Notes
Rotary Club of Elk Grove Village	Scholarships	\$ 1,270.50	Pending	SLSF submitted a grant to help with scholarships for participants who live in EGV on 4.20.2018
Northwest Community Healthcare	General Program Support	\$ 10,000.00	Pending	SLSF submitted a grant to help purchase items needed for NWSRA General Program support on 7.23.2018
Chicago Bulls Charities	General Program Support	\$ 10,000.00	Pending	SLSF submitted a grant to help purchase items needed for NWSRA General Program support on 8.17.2018
Palatine Township	STAR Academy	\$ 7,000.00	Pending	SLSF submitted a 2019-2020 grant to help with STAR Academy expenses on 9.11.2018
Wheeling Township	PURSUIT	\$ 12,881.00	Pending	SLSF submitted a grant to help purchase computers for PURSUIT 4 on 9.19.2018
Wheaton Franciscan Sisters	Snoezelen, Technology Room & Sensory Garden	\$ 158,000.00	Pending	SLSF submitted a grant to fund the remainder of the MP Sensory Room, the Accessible Technology Room at RM and the Sensory Garden at HP on 10.9.2018
Not Approved				
NBC Universal Foundation	MPPD Sensory Room	\$ 10,000.00	Not Approved	SLSF submitted a grant to help fund the new Sensory Room at MPPD on 2.2.2018. All grantees from Chicago were for STEM or Digital initiatives.
Autism Speaks	HPPD Sensory Room	\$ 5,000.00	Not Approved	SLSF submitted a grant to help fund the HPPD Sensory Room on 1.8.2018. Not approved.
Approved				
Rotary Club of Palatine	Sensory Kit Items	\$ 1,010.00	\$ 1,100.00	SLSF submitted a grant to help purchase items needed for the Sensory Kits on 1.11.2018. Announcement will at end of February. Received award letter 2.11.2018 to attend Allocation Ceremony on 3.9.2018
Palatine Township	Inclusion	\$ 10,000.00	\$ 10,000.00	SLSF submitted the 2018-2019 application to request funds to be directed towards Inclusion on 9.20.2017. SLSF received approval letter on 3.27.2018 stating payments will be made 3 times throughout their FY.
UPS Foundation	HPPD Sensory Room	\$ 14,995.00	\$ 15,000.00	SLSF submitted a grant to help purchase the GestureTek Cube for the Snoezelen Room at HPPD on 3.20.2018. SLSF received approval on 4.19.2018.
Elk Grove Township	MPPD Sensory Room	\$ 14,995.00	\$ 10,000.00	SLSF submitted a grant to purchase the GestureTek Cube for the Sensory Room at MPPD on 2.3.2018. SLSF received approval for \$10,000

Board Report - Grant Activity as of 10/8/2018

The following is a list of 2018 grant activity on behalf of SLSF/NWSRA

Rotary Club of Schaumburg-Hoffman Estates	HPPD Sensory Room	\$ 4,351.00	\$ 4,351.00	SLSF submitted a grant to help purchase the bubble tubes and fiber optics for the HPPD Sensory Room on 2.20.2018. Approved on 4.23.2018 for the full amount.
Circle Of Service Foundation	HPPD Sensory Room	\$ 5,000.00	\$ 5,000.00	SLSF submitted a grant to help fund the HPPD Sensory Room on 1.17.2018. Announcement will be in March. Received approval 4.30.2018. Submitted the Challenge Grant Report on 6.12.2018 requesting payment.
Township of Schaumburg	STAR Academy	\$ 2,000.00	\$ 2,000.00	SLSF submitted a grant for assistance with purchasing supplies for STAR Academy opening in Hanover Park on 3.13.2018. Received approval 4.30.2018
Rotary Club of Rolling Meadows	PURSUIT	\$ 800.00	\$ 500.00	SLSF submitted a grant to help purchase gardening and cooking items for the PURSUIT program on 4.17.2018. Approved and receiving check on 6.11.2018
Rotary Club of Elk Grove Village	Programs		\$ 500.00	SLSF received a grant from the Rotary Fest.
Women's Club of Inverness	PURSUIT	\$ 942.00	\$ 942.00	SLSF submitted a grant to purchase gardening tools for the PURSUIT programs on 3.13.2018 Approved and received funding on 5.22.2018
Schneider Electric Foundation	PURSUIT	\$ 5,000.00	\$ 6,000.00	SLSF submitted a grant requesting funds to assist with the PURSUIT program. Received funding on 6.18.2018
Rotary Club of Buffalo Grove	Programs - Broadway Buddies	\$ 1,000.00	\$ 1,650.00	SLSF submitted a grant to purchase equipment needed for the Broadway Buddies Program on 5.18.2018. Received notification SLSF was awarded the full amount of the program budget.
Zurich NA	MPPD Sensory Room	\$ 15,000.00	\$ 15,000.00	SLSF submitted a grant to help purchase sensory equipment for the Snoezelen Room at HPPD on 4.9.2018. Approved and will use funding for the MP Snoezelen Room receive funding in July.
MB Financial	Athletics	\$ 2,344.66	\$ 2,344.66	SLSF submitted a grant to help purchase equipment and storage needed for the NWSRA Lightning Athletic Program on 7.12.2018. Approved and will receive funding by end of August.
Palatine Jaycees	Athletics	\$ 390.00	\$ 360.00	SLSF submitted a grant to purchase softball equipment on 4.5.2018. Received funding on 9.15.2018
Northrop Grumman	MPPD Sensory Room	\$ 5,000.00	\$ 5,000.00	SLSF submitted a grant to help fund the new Sensory Room at MPPD on 3.2.2018. Received approval on 10.1.2018 . Funds to come.
Total Proposed Amount from Grants		\$ 296,979.16		
Total Approved Grant Money in 2018		\$ 79,747.66		
Total Grant Money Received in 2018		\$ 79,927.67	<i>\$5,833.37 grant money from the 2017-2018 Elk Grove Township and Palatine Township grants. Money is awarded from April 2017 - March 2018. Chicago Bulls Charities \$5,000 grant money awarded in 2017 was received in March 2018</i>	
Budgeted Amount		\$ 80,350.00		
2017 Grant Reserves		\$ 221,000.00		

Board Report - Grant Activity as of 10/8/2018

The following is a list of 2018 grant activity on behalf of SLSF/NWSRA

Letters of Inquiry

Name	Purpose	Amount Requested	Status	Notes
Chicago Blackhawks Foundation	Safety for Yourself	\$ 5,000.00	Not approved	SLSF submitted an LOI for the purpose of funding for the Safety for Yourself Program. A collaboration with Amita and NWSRA for martial arts for individuals with autism. Sent on 2.6.2018. Received letter on 3.19.2018 that SLSF isn't invited to apply for a grant this year.
The Coleman Foundation	PURSUIT 4	\$ 260,000.00	Not approved	SLSF submitted an LOI to The Coleman Foundation for funding for the accessible construction cost of PURSUIT 4 at Wheeling Community Center on 6.19.2018 Received letter on 7.10.2018 informing SLSF that they would be unable to apply for a grant this year.
Elizabeth Morse Genius Charitable Trust	PURSUIT 4	\$ 50,000.00	Not approved	SLSF submitted an LOI to for funding PURSUIT 4: technology and supplies on 7.12.2018



AMERICAN PHILANTHROPIC
STRENGTHENING CIVIL SOCIETY

SPECIAL LEISURE SERVICES FOUNDATION

2018 SLSF GOALS

Prepared by American Philanthropic

JANUARY 2018

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GOALS

GOAL 1: MAJOR GIFTS PROGRAM – MAIN FOCUS FOR NS AND TC IN 2018

Build a major gifts program by devoting more time to personal cultivation of potential major donors, creating a robust moves management system, and updating donor messaging to be more personal and donor-centric, rather than transactional and organization-centric.

Status: SLSF currently lacks staff time to cultivate individual donors. An effective major gifts program will require time to both research and meet with potential major donors. However, SLSF has a sizeable pool of current donors, event attendees, participant families, etc. to start its search for major gifts.

Strategy Notes: In this search for major donors, SLSF should focus specifically on moving current donors, sponsors, and participant families to the \$1,000+ gift size range. This effort will be aided by the creation of a moves management system to help SLSF staff track and remember previous interactions with, current goals for, and future meetings with major donors and prospects. SLSF will also be increasingly bold in making explicit asks, and shifting to a donor-centric, personal, and mission-focused pitch over an organization-centric, transactional, and need-focused pitch.

Key Tasks:

- Establish a pipeline of research on both new and prospective major donors to prepare for donor meetings.
 - Invest in a wealth research tool such as Wealth Engine or iWave (or invest in an outside contractor to conduct donor research and wealth screenings). – **American Philanthropic**
 - Research potential wealth screening and research tools (including an outside contractor).
 - Create a shortlist of options, weighing the benefits of each system.
 - Decide on a system and invest.
 - Have contracted with American Philanthropic to provide names and background information on donors in the NWSRA footprint that give to like causes.
 - Have contracted with American Philanthropic to provide letter templates.
 - Received a letter template on 4.3.18
 - Begin to build a database designed to store intel on the donors with whom SLSF will seek to carry out donor meetings.
 - Assess the ability of SLSF's current database system to successfully store a variety of donor-related information, including background information, giving history, net worth, contact info, and call and meeting notes.
 - Decide whether SLSF needs to invest in a new database system.
 - **CVCRM system should be installed by end of 2018**
 - Research potential database options such as Salesforce or DonorPerfect (if applicable).

- Begin using new database and train all SLSF on using it adequately (if applicable).
- NS is currently using ORACLE and Excel to keep track of donors and prospects
- Carry out research on current and prospective donors that SLSF is aware of.
 - Take SLSF's current database of donors, families, and event attendees and conduct a wealth screening to determine net worth and five year giving capacity.
 - Creating a "Top Ten" from each event. These are donors who have attended a particular event over a number of years, but have not moved past attendance. NS will contact each of those "Top Ten" to encourage them to move to sponsorship for themselves or their company.
 - Top ten from GMFS and PHGO created.
 - Perform due diligence research of publicly available information on those donors with the highest giving to SLSF, most frequent giving, greatest longevity of giving and (especially in the case of prospects) highest net worth and highest frequency of event attendance.
 - Every three months, or as needed, review and research new entries into SLSF's database to assess whether they would be good donor prospects.
- In addition to researching event attendees and others within SLSF's sphere of activities, spend time seeking new major donor prospects who would be attracted to supporting SLSF because of its mission.
 - Task outside contractor or staff member with regularly providing prospect profiles.
 - Research other local nonprofit organizations or organizations with similar or comparable missions.
 - Review their annual reports for their top donors, research those donors, and determine which may be good prospects for SLSF.
- Build out an infrastructure for a successful major donor meeting program.
 - Build a moves-management system that can track past interactions, goals, and next steps with each prospect or donor.
 - Either within SLSF's database or on a separate excel sheet, lay out those donors who SLSF will prioritize for meetings.
 - NS has begun a spreadsheet to track donor prospects and record contacts from the Event 10
 - Create tabs for basic information, next and last moves, goals, and notes.
 - TC, BS and NS have created a major annual giving program named after Kevin Kendrigan. It is called Kevin's Club. A mailing will be sent to a small initial group of those people who were personal friends of Kevin and were instrumental in the creation of NWSRA.
 - NS has reached out to Kevin's widow Cathy for approval of the use of Kevin's name and to request additional names to solicit.
 - A thank you event is being planned for all Kevin's Club members
 - NS sent follow-up postcards to each person who received a KC letter.
 - NS has spoken or exchanged emails with six of those who received letters. One

indicated they will definitely participate. One cannot, but will keep in mind for future. The other four are good candidates.

- Two people have sent in Kevin's Club donations.
 - Nanette met one on one with a possible Kevin's Club donor in September
 - Nanette met in October with 9 of Kevin's friends over lunch to discuss Kevin's Club and listen to their thoughts on the initiative.
- Secure meetings with current and prospective major donors.
 - Draft template meeting request letters, emails, and phone call scripts for current and prospective donors.
 - Letters were sent to two of the prospects whose names were provided by American Philanthropic. NS will send two more each month. Follow-up postcards and letters will also be sent to request a face to face meeting with each prospect.
 - Letters have been sent to all of the prospects provided by American Philanthropic. Postcards have also been sent. One prospect's letter came back undeliverable, so was sent to their Florida residence and also came back. No further outreach will be considered for that prospect.
 - Prioritize current donors and donor prospects for meeting outreach.
 - Create a system of prioritization based on donor longevity, frequency of giving, gift size, and net worth.
 - Establish conditions for varying levels of priority.
 - Rank donors and donor prospects into three priority categories for meetings (high priority—meeting necessary, medium priority—meeting if time permits, and low priority—cultivate through other means). **In process**
 - Reach out systematically to highest priority donors and prospects. **All are in process**
 - Call or e-mail top priority donors, requesting the opportunity to meet with them.
 - Bring collateral materials to share with donors.
 - Use some meetings to make an ask, some to build relationships. An ideal ratio is two meetings (or phone calls) without an ask for every meeting or call with an ask.
 - Thank donors with a hand-written thank you note sent the day after the meeting.

GOAL 2: FOUNDATIONS PROGRAM – MAIN FOCUS OF CATHY AND INTERN

Build up a systematic, strategic foundation solicitation program that includes regular prospect research, a steady pipeline of new foundation prospects, general operations and specialized proposal and letter templates, and moves management and deadline tracking systems.

Status: SLSF currently only has about 16 hours a week to devote to foundation solicitation. It has done well with the time it has, but devoting a full 40 hours a week (or close to it) is key to expanding its base of foundation support. SLSF has been supported predominantly by a handful of foundations, many of which renew their giving on a yearly basis. According to American Philanthropic's research, there are approximately 195 grantmaking foundations in the municipal areas served by NWSRA, and many more in the Chicago metro area that would be worth pursuing.

Strategy Notes: In addition to renewing (and possibly upgrading) current foundation supporters, SLSF will devote time to researching, soliciting, and acquiring new foundation supporters. SLSF will build up a database of local foundations that are good matches and begin to systematically initiate relationships with them. These efforts will be aided by the updating of proposal and letter templates as needed, and the creation of a moves management and deadline tracking system to keep track of past interactions with, current goals for, and future meetings with foundations.

Key Tasks:

- Review current foundation program:
 - Look over current foundation solicitation materials and revise as necessary to reflect a donor-centric, mission-oriented, and personal request.
 - Prepare updated templates of general operations letter of inquiry and grant proposal.
Ongoing
 - Prepare at least three updated templates of specialized program letters of inquiry and grant proposals, as they become necessary to suit foundation requirements.
Completed for Hanover Park Sensory Room, PURSUIT 4, Mount Prospect Sensory Room and STAR Program.
 - Assess current foundation relationships.
 - Review each current foundation relationship and assess likelihood of a. renewal of current grant level and b. upgrade of gift size.
 - Began to make initial contact with current foundations to confirm areas of support are aligned with the mission of SLSF.
 - Zurich NA sent a letter on 12/20/2017 notifying us that they are making some changes to their grant program. Grants will be by invitation only. Grants will support specific projects and volunteer opportunities, not general operations. If we are selected to apply, we will be notified in early March 2018. **SLSF has been invited to apply for a grant in 2018.
 - 1/15/2018 - Applying for Rotary Club of Palatine, Elk Grove Township, Women's Club of Inverness, Circle of Service Foundation and Rotary Club of Schaumburg and Hoffman.
 - By end of 1st Quarter, SLSF will have applied for over \$68,000 in grants. (See Grant Board Report for specifics)

- \$24,531 submitted for the creation of the Snoezelen Room at HPPD.
 - \$29,995 submitted for the creation of the Snoezelen Room at MPPD.
 - During the 2nd Quarter, SLSF applied for over \$28,753.50, IDOT vehicle and two letters of intent. (See Grant Board Report for specifics)
- Create moves-management system for foundation program.
 - Create a dashboard or Excel sheet of current and prospective foundation supporters, complete with basic information, application due dates, date of last meeting, date of next meeting, latest communication, goals, and notes. – 1/15/2018 The SLSF volunteer, Rashley Yerima, is creating a dashboard utilizing Asana which includes basic info, due dates, and any other pertinent information. SLSF will still utilize the Excel sheet for board updates and update as needed.
 - Review and update this tracking sheet at least monthly. Ongoing.
- Build up a pipeline of potential foundation grantees.
 - Consistently complete foundation prospect research.
 - Task staff member or outside contractor with foundation prospect research. Cathy and Rashley are dedicated to foundation prospect research.
 - Invest in a subscription to Foundation Directory and train staff member on use, if research is to be completed in house. Purchased 1/1/2018.
 - Using a foundation database or search engine, identify foundations based in the districts where SLSF operates. 1/15/2018 – Rashley and Cathy have begun to utilize the database to increase prospects.
 - Research whether these foundations would be a good match for SLSF by visiting their websites or looking at their 990s (the latter are available through Foundation Directory or a free subscription to Guidestar). Ongoing process
 - Identify wider Chicago-area prospects that may have an affinity for SLSF’s mission.
 - The Coleman Foundation
 - Elizabeth Morse Genius Charitable Trust
 - Hanover Township
 - Wheeling Township
 - Research whether these would be a good match for SLSF by visiting their websites or looking at their 990s. Ongoing process
 - Add all new foundation prospects to tracking sheet. Foundations added to Asana for research. Once foundation is investigated and approved for grant submittal, SLSF will add to Excel sheet.
 - Formulate a “next move” with each (usually meeting request letter or call, since relationships are key with foundations), as well as a gift goal (based on their average gift size on their 990), adding this information to the tracking sheet. Ongoing
- Maintain good relationships with existing foundation funders.

- Incorporate current funders into tracking sheet, including their key dates and deadlines. *Ongoing.*
- Add key dates (such as inquiry, application, and reporting deadlines) for 2018-2020 to development calendar. *Adding to Outlook Calendar once dates are publicized, including grant accountability forms.*
- Include current foundation funders on non-solicitation mailings and event invitations. *SLSF began doing this on 2.14.2018.*
- Attempt to meet with foundation contact annually or more, as SLSF has been doing.
 - Review contact history with each current funder to determine if and when last meetings have taken place. Prioritize those that have never been met with or not met with recently and set engagement strategy.
 - *1/20/2018 – SLSF to make contact with Vicky Beleski from Northrop Grumman, a lapsed foundation.*
 - *SLSF submitted a grant to Northrop Grumman on 3.2.2018*
 - Review and re-strategize approach with current contacts, as necessary.
 - Begin executing foundation meeting strategies as outlined in tracking sheet. *Ongoing.*
- Develop and execute re-approach strategies for all lapsed funders.
 - Incorporate lapsed funders and other past prospects into tracking sheet.
 - *In the 1st quarter, SLSF made contact with COSF, Northrop Grumman and UPS.*
 - Develop re-approach strategies with target dates.
 - *Circle of Service Foundation – SLSF hasn't applied to this foundation within the past two years. In 2018, SLSF made contact with the foundation and has been invited to apply for a grant to help fund the Sensory Room at the Hanover Park Park District.*
 - *UPS Foundation – SLSF was invited to apply for a grant for the HP Sensory Room.*
- Begin approaching new foundations.
 - Establish contact.
 - Starting with the foundations researched and added to the tracking sheet, utilize meeting request letters and phone calls to establish contact with foundation prospects. *Ongoing*
 - Request meetings with foundations and at meetings request permission to submit a proposal; consider inviting foundation representatives to events and recognizing them in that context. *As needed*
 - Research board members and trustees of foundations (information available on 990) and determine whether SLSF has existing connections. *Complete this every time a foundation is researched.*
 - Leverage board and trustee connections, sometimes “approaching” the foundation

- through a board member to increase chances of support and receive insider advice on how to apply, how much to request, etc. **Ongoing**
 - Be persistent in attempting to establish contact, as foundations can often be busy or hard to reach—persistence pays off. Frequently, it will take an initial letter and three or more phone calls or emails to establish contact and receive a satisfactory response. **Sent two new letters of intent to foundations which were rejected. Mailed a thank you letter for taking the time to read the request. Per the specifications, emailed, not called, both foundations to make introductions and inquire about additional grants.**
 - Consider sending invitations to events to local foundation addresses as appropriate. **Done**
- Consistently send letters of inquiry, or proposals as appropriate, when an initial meeting or phone call is not possible, or after a successful meeting.
 - Follow up a week after sending letter of inquiry or proposal to ensure that the foundation has received SLSF's materials. **Will only do this if SLSF doesn't receive a confirmation email of receipt of materials.**
 - Continue to follow up consistently until contact can be established.
 - In the case of a successful meeting, promptly submit a proposal or application.
 - In the case of rejection, thank the foundation and let them know that you will be including them on your newsletter so that they can stay abreast of developments. **Done**
 - Try again with rejections after 6-12 months.
 - From the beginning of the process, be sure to follow all foundation directives about how and when to apply, which may be found online or on the foundation's tax filings.
 - **Autism Speaks – Applied January for the HPPD Sensory Room.**
- **Cathy will work with Rashley on creating a grant volunteer report that details his work during his 10 weeks. – Completed on March 5, 2018.**

GOAL 3: DIRECT MAIL

Restructure current direct mail (annual appeal) program, bringing it in line with industry standards, and experimenting with strategic prospect mailing to acquire new donors.

Status: Presently, SLSF sends out a spring and end of year appeal. These letters do very well from the point of view of response rates and return on cost. However, many organizations go into the mail more frequently, sending at least quarterly appeals. SLSF sends out many non-solicitation letters already, meaning that it is in a good position to even out the ratio of ask to non-ask correspondence. Moreover, SLSF's appeals lack some of the

standard practices that contribute to a strong appeal, including an explicit ask, a personalized address, and a longer message. SLSF also does not currently undertake prospect mailing to acquire new donors and grow its file.

Strategy Notes: There will be three priorities for SLSF as it seeks to restructure its direct mail program: 1. Mail an explicit ask quarterly; 2. Experiment with different approaches in appeals (i.e., test longer letters vs. postcards); 3. Carry out some prospect mailing to see if it can become a reliable source of new donors over time. This will require a significant investment in time on task for writing and designing letters and coordinating with printers for delivery. It will also require additional investments in printing and postage costs.

Key Tasks:

- Establish a quarterly housefile mailing program.
 - Reform current appeal program.
 - Begin writing longer (2-4 page) solicitation letters, testing the longer letter against the shorter postcard by constituency (i.e., parents, supporters, etc.).
 - NS worked work with TC and BS to adapt the American Philanthropic letter template received on 4.4.18 and it was sent as the Spring Appeal.
 - Always make an explicit ask in your letters.
 - Try to reduce the ratio of non-solicitation mailings to roughly 1 solicitation to 1-2 non-solicitations. Postcard invitations to the Snoezelen Open House were sent in September. These were invitations to attend, not a solicitation.
 - Simplify SLSF's solicitation package, using a plain envelope with address information printed on the front. This was done with the Spring Appeal
 - Continuously check messaging in mail appeals to ensure that it is personal, mission-oriented, and donor-centric.
 - Establish a mailing schedule:
 - January 20, 2018: Begin preparing spring appeal
 - In January sent a Happy New Year postcard with SLSF and NWSRA calendar to all persons on SLSF mailing list.
 - March 15, 2018: Put spring appeal in the mail. Sent in May.
 - April 20, 2018: Begin preparing summer appeal.
 - June 1, 2018: Put summer appeal in the mail. No summer appeal in 2018
 - Spring Appeal wasn't sent until end of May. Have mailed/handed out over 200 postcard invitations to the Craft Beer and Wine Fest that will benefit PURSUIT. Have also sent the information via email.
 - July 20, 2018: Begin preparing fall appeal. Anticipate this being a postcard inviting people to check out new the updated website and donate online.
 - September 15, 2018: Put fall appeal in the mail. Plan to have a copy of the postcard included in the SLSF Impact.
 - September 20, 2018: Begin preparing end of year appeal. IN PROCESS
 - October 1: Begin preparing brief non-solicitation update letter.

- October 20: Send brief non-solicitation update letter to housefile.
- November 20: Put end of year appeal in the mail.
- December 20: Consider sending a reminder postcard for the end of year appeal that will land right before Dec. 31.
- Repeat mailing schedule yearly, adjusting as necessary.
- Accompany each appeal with an e-campaign (end of year e-campaign should be the largest).
 - Spring through fall campaigns should be 3-5 e-mails, the first introducing a campaign goal (a concrete amount, i.e., \$5,000) with a “soft ask,” the second to last making a hard ask, and the last letting everyone know that the campaign is over and that you met X% of the goal (while still offering a donate button so that people can give after the campaign). **NS will give an update on total spring appeal contribution to be included in the SLSF Impact with a request to assist in making the \$5000 goal.**
 - The end of year appeal should be similar, building up to an ask over 10 days with 5 to 7 e-mails and an explicit goal.
 - Carry out a Giving Tuesday campaign or a “last minute” campaign, offering donors the opportunity to donate one last time for a charitable donation within the fiscal year. Set a campaign goal along with 4-6 emails. **SLSF is considering a Last Minute Email campaign to be sent the second week of December.**
- Follow up:
 - Thank all donors who give through the appeals, following a set system for which level of donors are recognized in what ways.
 - **All donors receive thank you letters. Donors of \$500-\$999 receive a thank you phone call from NS. Donors of \$1000+ receive a thank you phone call from an SLSF Board Member. Jonathan Salk is currently doing the calls.**
 - Research all donors who give through appeal letters and select the highest ranking (highest net worth, longest giving history, largest gift, and greatest frequency of giving) among them for meeting requests. **Excel spreadsheet is in process.**
- Experiment with prospect mailings.
 - Discuss potential approaches to prospect mailing including:
 - Renting or exchanging lists with like-minded or local organizations.
 - Renting ZIP code or geographic area lists from the post office based on high-net worth areas of NWSRA’s service region.
 - Prepare prospect mailings.
 - Test a 6-8 page letter introducing potential donors to SLSF.
 - Create a one-page reply form, business reply envelope (with the post office), invest in nonprofit postage (with post office, if not done already), and consider possible inserts for the letter (i.e., an SLSF magnet).
 - Test the results from a 9x12 envelope versus a half sheet 6x9 envelope. Postage costs will be greater for the 9x12, but we often see better results from the larger package.
 - Coordinate with list brokers to acquire mailing lists.

- Find a printer to handle production, stamping, and sending of letters.
- Create a tracking sheet that records the effectiveness of each mailing, broken down by lists used or package specs tested.
- Establish a direct mail prospecting schedule, dropping approximately twice per year and scaling up to three or four drops per year if initial results are promising in year one and year two.
 - January 5, 2018: Begin preparing first prospecting piece.
 - February 20, 2018: Drop first prospecting piece
 - Sent first piece in June
 - August 1, 2018: Begin preparing second prospecting piece.
 - October 1, 2018: Drop first prospecting piece.
- Create and organized system of mailing evaluation and record keeping
 - Continue to track results of each appeal letter, including results of split tests (i.e., longer letter v. postcard). **Excel spreadsheets are created.**
 - Track results of prospecting attempts, seeing which methods of direct mail prospecting yield the best results.
 - Make sure that the database is equipped to track individual donor giving over time.

GOAL 4: PLANNED GIVING

Establish a basic planned giving program that alerts parents, grandparents, volunteers, and donors to the possibility of including SLSF in their legacy plans, while recognizing those that have already done so.

Status: Currently, SLSF has no planned giving program in place. However, given the nature of its work, it has potential to make huge returns over time by publicizing its ability to receive planned gifts. Because so many parents and grandparents are involved in the life of the organization, making an appeal to family that they can make SLSF part of their legacy could be a relatively high-yield fundraising strategy with relatively little investment in time and money (though patience will be required!).

Strategy Notes: Implementing a basic planned giving program is not time-consuming or complex if done correctly and consistently over time. All it requires is letting people know that SLSF accepts planned gifts, and offering them the opportunity to make SLSF part of their legacy. To make this pitch successful, SLSF will want to focus on what sort of legacy people want to leave when they pass away. SLSF's programs, which directly contribute to the happiness and thriving of disabled friends and family members, are a very worthy candidate for a planned gift. A successful planned giving program for SLSF will not require many hard "sells," but rather lots of time building relationships with potential donors. Planned gifts will flow naturally out of other strategies that establish these relationships, particularly meetings with major donors.

Key Tasks:

- Create planned giving society.
 - Come up with a name, stock language, and benefits for SLSF's planned giving society members.
 - Review other examples of planned giving programs for nonprofits.
 - Brainstorm a name for the planned giving society, possibly invoking the founder of NWSRA/SLSF.
 - Write a short description of the society that lets donors know how their giving can become part of a great legacy of support for a worthy cause.
 - Think of reasonable and feasible ways to recognize members of the planned giving society.
 - If possible, find an existing planned gift or acquire one from a dedicated supporter or board member who is willing to step up and provide a testimonial about why they made SLSF a part of their legacy plans.
 - SLSF has put a line about planned gifts on all correspondence.
 - On 4.3.18 NS was informed of a donor who gave a planned gift in their trust. That donor has now passed away and the trust will send a check in the near future. The amount was not disclosed to NS during the phone call.
 - This gift was received in June.
 - Familiarize SLSF development staff with some of the basics of accepting and handling planned gifts especially those staff members who will be meeting with major donors.
 - Research types of planned gifts and think about what would be required to accept them.
 - NS spoke to David Hanson, SLSF's financial planner; he suggested we tell donors interested in making a planned gift to contact their trust manager/financial planner to get advice on how to make a gift.
 - NS also spoke to board member Brian Rubin who suggested that she let potential donors know that the easiest way to make a planned gift is to name SLSF as a beneficiary in their life insurance. Brian suggested that rather than name a particular amount, that the policy be amended to give SLSF a percentage of the benefit.
 - Implement necessary structures for receiving planned gifts, such as opening a brokerage account for SLSF and having a lawyer or financial advisor to call in a situation where SLSF would need more detailed advice on a particular situation.
 - In speaking with Dave Hanson, NS was assured that if SLSF were to receive a large planned gift, he has the expertise to make certain it is properly handled.
- Create planned giving collateral material.
 - Create a simple planned giving brochure that lets donors know about the possibility of making a planned gift.
 - Design brochure, integrating images, language on the giving society, and some brief notes on how to make an estate gift to SLSF.
 - Find a professional printer who can produce a supply of high-quality brochures.

- Integrate planned giving options on all relevant donor materials (for example, include an “I would like to learn more about planned giving to SLSF” and an “I have already made plans to include SLSF in my estate” checkbox on annual appeal reply form).
- Spread the word.
 - Have brochures on hand to share at donor meetings, when appropriate.
 - Launch a planned giving page on the SLSF website.
 - Include the planned giving brochure among collateral materials at SLSF events.
 - Once a year, conduct a planned giving mail campaign, sending a cover letter and planned giving brochure to key audiences.

To: Tracey Crawford, Executive Director
From: Brian Selders, Superintendent of Communications & IT
Re: NWSRA/SLSF Marketing and Public Relations Report
Date: October 4, 2018

Following is a synopsis of marketing activities that have taken place in 2018:

MEDIA	
Daily Herald	<ul style="list-style-type: none"> • Appreciation Ads for all SLSF events • Article on NWSRA/American Legion Summer Classic • Article on expansion to Mt. Prospect • SLSF events added to fundraising events section • Article on Skating Championships Invitational • Article on STAR Academy
Chicago Tribune	<ul style="list-style-type: none"> • Article on NWSRA/American Legion Summer Classic • Article on expansion to Mt. Prospect • Article on Skating Championships Invitational • Article on STAR Academy • Article on Gold Medal Fashion Show
TribLocal/Metromix	<ul style="list-style-type: none"> • Added SLSF events to online calendar of events
Daily Herald Business Ledger	<ul style="list-style-type: none"> • Submitted SLSF information for the Business Ledger Philanthropy Guide
Patch/Journal-Topix	<ul style="list-style-type: none"> • Article on NWSRA in Special Edition sent to all Journal-Topix zones • Article on expansion to Mt. Prospect • Article on STAR Academy
Miscellaneous	<ul style="list-style-type: none"> • Article New York State Recreation and Park's "The Voice" magazine about NWSRA Snoezelen Room • Article on Tracey in VoyageChicago magazine • SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago Music Guide, North Shore Breaking News, B96, and more
ONLINE	
NWSRA/SLSF Online	<ul style="list-style-type: none"> • New NWSRA and SLSF websites went live • ADA Compliance Project request portal went live • New online software and template for recognition certificates created • SLSF Golf Outings and Celebrate Ability posted and sent • Wheeling Park District Craft Beer & Wine Festival

	<ul style="list-style-type: none"> • Recruitment of volunteers • SLSF Gold Medal Fashion Show online registration pages and social media page • STAR Academy Hanover Park information sent • New collaborative program information sent- SibShops, Skating Competition, Safety for Yourself, etc. • Instagram page updated • Display screen at front desk installed showing live stream of social media updates • Heart of the Community web page and graphics • Updated Part Time staff application system with more user friendly online platform to complete interest form • Bi-monthly NWSRA Now and SLSF Impact e-newsletters sent • Monthly NWSRA and SLSF Board Update e-newsletters sent
Social Media	<ul style="list-style-type: none"> • New recruitment tools including social media integrated job posts and online volunteer opportunity portal introduced • NRPA July Parks and Recreation month posts • Opened Snapchat page • Instagram page received 100 new followers • Recruitment video posted through Facebook ads- received over 220 applicants • NWSRA and SLSF events and videos posted online • NWSRA now has over 6,100 Facebook followers • Youtube videos averaging over 18 hours of play time/month
PUBLICATIONS and FLYERS	
NWSRA/ SLSF	<ul style="list-style-type: none"> • New Snoezelen Room trifold created • New internship handouts created • Celebrate Ability Gala materials • Snoezelen Hanover Park Ribbon Cutting invites • NWSRA Fall brochure created and sent • 2017 NWSRA/SLSF Annual Report created and sent • Kevin's Club mailing created and sent • NWSRA Summer brochure created and sent • SLSF branded folders, fact sheets, postcards, donation cards and brochures designed • SLSF Spring Appeal created and sent • Day camp brochures redesigned and sent • Skating Championships Invitational materials created

	<ul style="list-style-type: none"> • Lightning All Star Game materials created • Heart of the Community logo created • New Gold Medal Fashion Show logo and materials created • STAR Academy materials updated with QR code to registration form • New PT recruitment flyer and template for staff created • NWSRA Winter/Spring brochure created and sent • 2017 SLSF Board Member review created • 2018 SLSF Event materials updated • Created 2018 calendar of events
Television, Video and Radio	
NWSRA/SLSF	<ul style="list-style-type: none"> • SLSF VIP Tour e-invitation with video created • Videos created for SLSF fundraising events • New videos created for Ability Awareness, Inclusion and Safety for Yourself program • Skating Championships Invitational coverage on ABC, NBC and WGN • Filmed new Snoezelen Room client success stories with Schaumburg Park District TV crew
ADDITIONAL MARKETING	
NWSRA/SLSF	<ul style="list-style-type: none"> • Installation of Mt. Prospect IT complete (computers, phones, printer, network, TV's, etc.) • Mt. Prospect signage ordered • Designed billboard to be shown on I-53 from July • New online system for requesting/tracking marketing projects implemented • Creation of online portal for ADA Compliance Project submissions • Submitted Snoezelen Sensory Therapy program for NRPA Innovation in Social Equity Award • Printer IP subnet configuration project completed • Server cloud conversion to Office 365 completed • Submitted Agency Showcase nominations to IPRA • Presented IAPD/IPRA Community Service Awards to supporters
Expos/Networking Events	
NWSRA/SLSF	<ul style="list-style-type: none"> • Calendar of expos/networking events where NWSRA has provided information, created by Outreach Committee.

	Have provided information at 17 events in 2018 and formed several new collaborative partnerships
IN PROGRESS	
NWSRA/SLSF	<ul style="list-style-type: none"> • A Day in the Life at PURSUIT video • NWSRA elevator wrap • NWSRA ADA Transition Plan • Accessible transportation survey • Database/website build project • Various publications and online media • 2018 SLSF materials • Quickbooks transition • 2018 NWSRA materials

To: Tracey Crawford, Executive Director
From: Andrea Griffin and Rachel Hubsch, Superintendents of Recreation
Re: Program Report – July 8, 2018 – September 1, 2018

Program Highlights

Weekly

The fall program session is fast approaching. NWSRA is offering 185 (including PURSUIT/STAR) weekly programs for the season. As of September 1, over 913 registrations have been processed. New programs that will be running include, Games Galore and Archery Lessons for ambulatory adults. These programs will run in Mount Prospect. Also new, are the Sensory Birthday Parties, Sensory Play for Early Childhood and Sensory Discovery for youth, which will utilize the Certified Play Expert Certification that staff completed in the spring.

Lightning Sports

Over 20 NWSRA Lightning Softball athletes and the American Legion Post 525 Bulldogs Baseball team had the annual softball classic on Tuesday, July 24 at Friendship Park baseball field in Mt. Prospect. This collaboration provided opportunity for awareness and empathy while bringing the community together. Numerous parents and spectators praised how great this experience was not only for the NWSRA athletes but also for the American Legion athletes.

Inclusion

The Inclusion Department closed the 2018 summer season with 261 residents participating in almost 1,200 member district programs. Continuing to place a premium for on-site training, the Inclusion Team compiled over 170 hours in direct program contact conducting participant observations, parent meetings and on-site staff trainings. The Inclusion Team also conducted Ability Awareness sessions at the Arlington Heights and Palatine Park Districts Day Camps. About 200 campers, respectively, participated in the interactive programs. Campers experienced maneuvering a wheelchair, having a Visual Impairment, communicating through sign language, learning Paralympic Boccia, and learning characteristics of Autism.

Collaborative Programming

- 123 people are ready to be served on the PURSUIT interest list, with 210 total on the list.
- 45 individuals were given tours of either STAR Academy, PURSUIT RM or HP.
- NWSRA is set to open PURSUIT Mount Prospect on Monday, September 10.
- During the week of August 20, full time collaborative staff went door to door in Mt. Prospect meeting the community, introducing themselves and making connections.

STAR Academy

- STAR Academy Hanover Park and Rolling Meadows opened Monday, August 20.
- STAR Academy has 41 clients this fall. Of those, nine are brand new participants to NWSRA.

The PURSUIT Adult Day Program

- On Tuesday, July 31, Tyler Michie (Hoffman Estates High School Science Teacher) came to PURSUIT Rolling Meadows and taught a lesson on space. Tyler explained all the planets, talked about their locations, and the planets specific moons.
- PURSUIT Hanover Park has started volunteering at Evangel Church of Hanover Park one Tuesday a month sorting items that support the Food Pantry.
- PURSUIT Rolling Meadows delivered bake goods and smiles to the Library, Police and Fire Departments in Rolling Meadows, Arlington Heights and Mt. Prospect.

Staff Update

Part-Time Staff & Volunteers

Each season, the Part Time Staff are presented six new quick reference cards to keep on them and utilize while they are at NWSRA programs. These cards give tips on behavior management, adaptive strategies, game ideas, safety and even reminders to log hours on ADP. The Support Services Department is ahead of schedule, based on current registrations, we have staffed 189 program assistant and 21 driver spots.

Volunteer Match has successfully advertised our volunteer opportunities to the public, leading to the placement of fifteen volunteers, thus far. Roosevelt University has sent eleven education major students in the last three months; they volunteered their time at multiple summer Day Camps, PURSUIT and STAR Academy.

Recruitment & Outreach

The recruitment team hired 59 new part time staff as we head into the fall season. The recruitment team has attended multiple outreach events such as, Conyers Early Learning Academy's parent's day and Amita Health's Taste of NWSRA. The recruitment team has been working hard to secure staff for the Inclusion department. They have paired up with various Park Districts to streamline applications straight to NWSRA.

Behavior Team

The NWSRA Behavior Team was extremely active during the summer season. Nine new participants were identified by NWSRA staff and added to the Behavior Team caseload. Katrina Place, Inclusion Coordinator was added to the Behavior Team due to an increase in demand for access to the team. The Behavior Team also set up more than ten pre-season meetings with full-time staff who have flagged participants in their fall programs. Throughout the current time period, the Behavior Team received more than fifteen formal requests for support with specific participants. The Behavior Team conducted onsite program observations at almost every NWSRA camp site as well as numerous weekly program locations. Ted Adatto, Manager of Inclusion Services and Liz Thomas, Manager of Special Recreation (Collaboratives) trained select camp staff responding to crisis situations. A more in-depth training on the same topic is planned for mid-September. Liz Thomas and Katrina Place, Inclusion Coordinator attended a seminar on Epilepsy, put on by the Angel Wings Foundation due to the rising prevalence of seizure disorders seen in programs.

VII. Financial/ Investment Statements

[Back to Home](#)

**BENJAMIN F. EDWARDS & Co.**

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

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* 0019110 02 AV 0.375 02 TR 00093 X109PD02 000000

SPECIAL LEISURE SERVICES
FOUNDATION
ATTN TRACEY CRAWFORD
3000 CENTRAL RD STE 205
ROLLING MDWS IL 60008-2551



June 1, 2018 - June 30, 2018

Account Number: ~~XXXXXX~~**Portfolio at a Glance**

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,129,077.11	\$1,216,691.83
Withdrawals (Cash & Securities)	0.00	-100,000.00
Dividends, Interest and Other Income	5,259.85	11,097.78
Net Change in Portfolio¹	-5,198.27	1,349.08
ENDING ACCOUNT VALUE	\$1,129,138.69	\$1,129,138.69

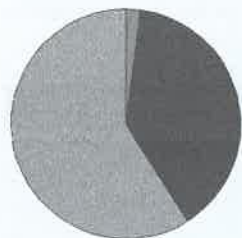
Estimated Annual Income: \$18,412.59

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.**Your Financial Advisor Is:**

HANSON / FISHER / VANDERLUGT
(630) 871-2673

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Asset Summary

Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	22,059.63	23,219.93
39%	Fixed Income	442,486.85	435,918.35	435,441.95
59%	Mutual Funds	696,102.63	671,099.13	670,476.81
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,129,077.11	\$1,129,138.69

Please review your allocation periodically with your Financial Advisor.



**BENJAMIN F. EDWARDS & CO.**INVESTMENTS *for* GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

* 0022809 02 AV 0.375 02 TR 00112 X107PD03 000000

SPECIAL LEISURE SERVICES

FOUNDATION

ATTN TRACEY CRAWFORD

3000 CENTRAL RD STE 205

ROLLING MDWS IL 60008-2551



July 1, 2018 - July 31, 2018

Account Number: ~~EBX12070~~**Portfolio at a Glance**

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,129,138.69	\$1,216,691.83
Withdrawals (Cash & Securities)	0.00	-100,000.00
Dividends, Interest and Other Income	1,309.64	12,407.42
Net Change in Portfolio¹	12,846.90	14,195.98
ENDING ACCOUNT VALUE	\$1,143,295.23	\$1,143,295.23

Estimated Annual Income \$18,430.44

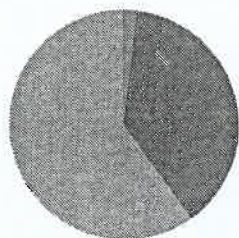
¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.**Your Financial Advisor Is:**

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Asset Summary

Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	23,219.93	24,529.57
38%	Fixed Income	442,486.85	435,441.95	434,947.35
60%	Mutual Funds	696,102.63	670,476.81	683,818.31
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,129,138.69	\$1,143,295.23

Please review your allocation periodically with your Financial Advisor.





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 HANSON / FISHER / VANDERLUGT
 (630) 871-2673

August 1, 2018 - August 31, 2018
 Account Number: ~~EDR112078~~

Portfolio at a Glance

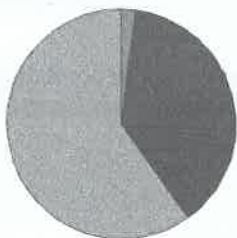
	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,143,295.23	\$1,216,691.83
Withdrawals (Cash & Securities)	0.00	-100,000.00
Dividends, Interest and Other Income	757.62	13,165.04
Net Change in Portfolio¹	2,780.85	16,976.83
ENDING ACCOUNT VALUE	\$1,146,833.70	\$1,146,833.70
Estimated Annual Income	\$18,450.56	

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

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Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	24,529.57	25,287.19
38%	Fixed Income	442,486.85	434,947.35	436,762.40
60%	Mutual Funds	696,102.63	683,818.31	684,784.11
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,143,295.23	\$1,146,833.70

Please review your allocation periodically with your Financial Advisor.



**BENJAMIN F. EDWARDS & CO.**

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

* 0091030 02 AB 0.405 02 TR 00524 X220DD11 000100

SPECIAL LEISURE SERVICES

FOUNDATION

ATTN TRACEY CRAWFORD

3000 CENTRAL RD STE 205

ROLLING MDWS IL 60008-2551

**Your Financial Advisor Is:**

HANSON / FISHER / VANDERLUGT

(630) 871-2673

September 1, 2018 - September 30, 2018

Account Number: ~~XXXXXXXX~~**Portfolio at a Glance**

	This Period	Year-to-Date
BEGINNING ACCOUNT VALUE	\$1,146,833.70	\$1,216,691.83
Withdrawals (Cash & Securities)	0.00	-100,000.00
Dividends, Interest and Other Income	3,409.12	16,574.16
Net Change in Portfolio¹	-579.10	16,397.73
ENDING ACCOUNT VALUE	\$1,149,663.72	\$1,149,663.72

Estimated Annual Income

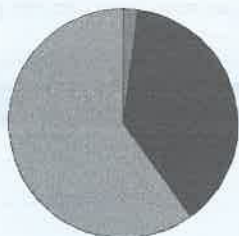
\$18,546.10

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

S 091030 X220DD11 037856

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Asset Summary

Percent	Asset Type	Prior Year-End	Last Period	This Period
2%	Cash, Money Funds, and Bank Deposits	78,102.35	25,287.19	26,818.11
38%	Fixed Income	442,486.85	436,762.40	435,821.25
60%	Mutual Funds	696,102.63	684,784.11	687,024.36
100%	Account Total (Pie Chart)	\$1,216,691.83	\$1,146,833.70	\$1,149,663.72

Please review your allocation periodically with your Financial Advisor.



NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW JUNE 30, 2018

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	435,040	449,940	884,980
	OPER/MMA (Village Bank & Trust)	2,109,731	-	2,109,731
	IPDLAF	61,122	-	61,122
	CASH BANKS	-	-	-
	TOTAL	<u>2,606,393</u>	<u>450,090</u>	<u>3,056,483</u>
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS	-	1,129,139	1,129,139
	PFM Asset Management	<u>1,389,621</u>	<u>-</u>	<u>1,389,621</u>
	TOTAL	<u>1,389,621</u>	<u>1,129,139</u>	<u>2,518,760</u>
<u>RESERVES:</u>				
	<u>OPERATING</u>			
	MAX SAFE 1 (Village Bank & Trust)	1,535,696	-	1,535,696
	<u>CAPITAL</u>			
	MAX SAFE 2 (Village Bank & Trust)	<u>183,622</u>	<u>-</u>	<u>183,622</u>
	TOTAL	<u>1,719,318</u>	<u>-</u>	<u>1,719,318</u>
<u>TOTAL CASH & RESERVES</u>				
	June 30, 2018	<u><u>\$ 5,715,332</u></u>	<u><u>\$ 1,579,229</u></u>	<u><u>\$ 7,294,560</u></u>
<u>TOTAL CASH & RESERVES</u>				
	June 30, 2017			
	CASH	\$ 2,243,393	\$ 262,597	\$ 2,505,990
	RESERVES - OPER	1,330,109		1,330,109
	RESERVES - CAP	190,634		190,634
	SMALL BUS	100		100
	RESERVES - INVEST	<u>1,375,109</u>	<u>1,147,332</u>	<u>2,522,441</u>
		<u><u>\$ 5,139,345</u></u>	<u><u>\$ 1,409,929</u></u>	<u><u>\$ 6,549,274</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW JULY 31, 2018

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	698,211	403,784	1,101,995
	OPER/MMA (Village Bank & Trust)	1,624,780	-	1,624,780
	IPDLAF	40,727	-	40,727
	CASH BANKS	-	-	-
	TOTAL	<u>2,364,218</u>	<u>403,934</u>	<u>2,768,152</u>
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS	-	1,143,295	1,143,295
	PFM Asset Management	<u>1,389,558</u>	<u>-</u>	<u>1,389,558</u>
	TOTAL	<u>1,389,558</u>	<u>1,143,295</u>	<u>2,532,853</u>
<u>RESERVES:</u>				
<u>OPERATING</u>	MAX SAFE 1 (Village Bank & Trust)	1,538,274	-	1,538,274
<u>CAPITAL</u>	MAX SAFE 2 (Village Bank & Trust)	<u>183,923</u>	<u>-</u>	<u>183,923</u>
	TOTAL	<u>1,722,197</u>	<u>-</u>	<u>1,722,197</u>
<u>TOTAL CASH & RESERVES</u>				
<u>July 31, 2018</u>		<u><u>\$ 5,475,972</u></u>	<u><u>\$ 1,547,229</u></u>	<u><u>\$ 7,023,201</u></u>
<u>TOTAL CASH & RESERVES</u>				
<u>July 31, 2017</u>				
	CASH	\$ 2,244,149	\$ 144,590	\$ 2,388,739
	RESERVES - OPER	1,330,933		1,330,933
	RESERVES - CAP	190,736		190,736
	SMALL BUS	-		-
	RESERVES - INVEST	<u>1,376,197</u>	<u>1,165,926</u>	<u>2,542,123</u>
		<u><u>\$ 5,142,015</u></u>	<u><u>\$ 1,310,516</u></u>	<u><u>\$ 6,452,531</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW AUGUST 31, 2018

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 700	\$ 150	\$ 850
	BSN CHECKING (Village Bank & Trust)	495,163	376,982	872,145
	OPER/MMA (Village Bank & Trust)	1,467,007	-	1,467,007
	IPDLAF	30,286	-	30,286
	CASH BANKS	-	-	-
	TOTAL	<u>1,993,156</u>	<u>377,132</u>	<u>2,370,288</u>
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS	-	1,146,834	1,146,834
	PFM Asset Management	<u>1,393,059</u>	<u>-</u>	<u>1,393,059</u>
	TOTAL	<u>1,393,059</u>	<u>1,146,834</u>	<u>2,539,893</u>
<u>RESERVES:</u>				
<u>OPERATING</u>	MAX SAFE 1 (Village Bank & Trust)	1,540,965	-	1,540,965
<u>CAPITAL</u>	MAX SAFE 2 (Village Bank & Trust)	<u>184,237</u>	<u>-</u>	<u>184,237</u>
	TOTAL	<u>1,725,202</u>	<u>-</u>	<u>1,725,202</u>
<u>TOTAL CASH & RESERVES</u>				
<u>August 31, 2018</u>		<u><u>\$ 5,111,418</u></u>	<u><u>\$ 1,523,966</u></u>	<u><u>\$ 6,635,383</u></u>

<u>TOTAL CASH & RESERVES</u>				
<u>August 31, 2017</u>				
	CASH	\$ 1,850,935	\$ 152,351	\$ 2,003,286
	RESERVES - OPER	1,331,803		1,331,803
	RESERVES - CAP	190,844		190,844
	SMALL BUS	-		-
	RESERVES - INVEST	<u>1,378,422</u>	<u>1,167,713</u>	<u>2,546,135</u>
		<u><u>\$ 4,752,004</u></u>	<u><u>\$ 1,320,064</u></u>	<u><u>\$ 6,072,068</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION
SPECIAL LEISURE SERVICES FOUNDATION

ORGANIZATIONAL CASH OVERVIEW SEPTEMBER 30, 2018

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<u>WORKING CASH</u>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	182,759	397,451	580,211
	OPER/MMA (Village Bank & Trust)	1,600,286	-	1,600,286
	IPDLAF	48,841	-	48,841
	CASH BANKS	-	800	800
	TOTAL	<u>1,832,386</u>	<u>398,401</u>	<u>2,230,788</u>
<u>RESERVES: INVESTMENTS</u>				
	BF EDWARDS	-	1,149,664	1,149,664
	PFM Asset Management	<u>1,397,812</u>	<u>-</u>	<u>1,397,812</u>
	TOTAL	<u>1,397,812</u>	<u>1,149,664</u>	<u>2,547,475</u>
<u>RESERVES:</u>				
	<u>OPERATING</u>			
	MAX SAFE 1 (Village Bank & Trust)	1,543,609	-	1,543,609
	<u>CAPITAL</u>			
	MAX SAFE 2 (Village Bank & Trust)	<u>184,545</u>	<u>-</u>	<u>184,545</u>
	TOTAL	<u>1,728,154</u>	<u>-</u>	<u>1,728,154</u>
<u>TOTAL CASH & RESERVES</u>				
	September 30, 2018	<u><u>\$ 4,958,352</u></u>	<u><u>\$ 1,548,065</u></u>	<u><u>\$ 6,506,417</u></u>
<u>TOTAL CASH & RESERVES</u>				
	September 30, 2017			
	CASH	\$ 1,730,214	\$ 190,975	\$ 1,921,189
	RESERVES - OPER	1,332,843		1,332,843
	RESERVES - CAP	190,986		190,986
	SMALL BUS	-		-
	RESERVES - INVEST	<u>1,378,276</u>	<u>1,182,288</u>	<u>2,560,564</u>
		<u><u>\$ 4,632,319</u></u>	<u><u>\$ 1,373,263</u></u>	<u><u>\$ 6,005,582</u></u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JUNE 30, 2018

(A) BUDGET VS ACTUAL		REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266	
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)	
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416	
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)	
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155	
June	26,757	112,594	85,837	97,312	81,484	(15,828)	(70,555)	31,110	101,665	
July	12,808		(12,808)	7,649		(7,649)	5,159	-	(5,159)	
August	46,879		(46,879)	3,522		(3,522)	43,357	-	(43,357)	
September	80,878		(80,878)	112,230		(112,230)	(31,352)	-	31,352	
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802	
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)	
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798	
TOTAL YTD	476,420	543,693	67,273	360,253	239,554	(120,699)	116,167	304,139	187,972	

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH		
January	1,518,516	299,524	-	-	(237,100)	1,580,940	
February	1,580,940	(8,609)	-	-	-	1,572,331	
March	1,572,331	(25,115)	-	-	(500)	1,546,716	
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897	
May	1,517,897	31,012	-	-	(1,106)	1,547,803	
June	1,547,803	31,110	-	-	316	1,579,229	
July	1,579,229	-	-	-		1,579,229	
August	1,579,229	-	-	-		1,579,229	
September	1,579,229	-	-	-		1,579,229	
October	1,579,229	-	-	-		1,579,229	
November	1,579,229	-	-	-		1,579,229	
December	1,579,229	-	-	-		1,579,229	

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

SIX MONTHS ENDING JUNE 30, 2018

	2018			2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<u>REVENUE</u>				
GRANTS	269,906	247,333	22,573	25,179
RESTRICTED FUNDRAISING	41,095	27,676	13,419	32,958
RESTRICTED DONATIONS	3,278	1,217	2,061	1,643
UNRESTRICTED FUNDRAISING	114,667	101,694	12,974	118,358
UNRESTRICTED DONATIONS	99,484	23,500	75,984	23,202
INVESTMENT TRANSFER	-	75,000	(75,000)	275,000
TOTAL REVENUE	528,431	476,420	52,011	476,340
<u>EXPENDITURES</u>				
ADMINISTRATION	31,785	32,973	(1,187)	30,490
RESTRICTED FUNDRAISING	6,083	5,604	479	6,568
UNRESTRICTED FUNDRAISING	28,464	32,343	(3,879)	32,314
GRANTS GIVEN	173,222	289,333	(116,111)	217,509
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	239,554	360,253	(120,699)	288,381
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	288,877	116,167	172,710	187,959
<u>INVESTMENT INCOME (LOSS)</u>	15,262	-	15,262	75,295
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	304,139	116,167	187,972	263,254

* includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JULY 31, 2018

(A) BUDGET VS ACTUAL		REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266	
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)	
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416	
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)	
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155	
June	26,757	112,594	85,837	97,312	81,484	(15,828)	(70,555)	31,110	101,665	
July	12,808	30,108	17,300	7,649	61,649	54,000	5,159	(31,541)	(36,700)	
August	46,879		(46,879)	3,522		(3,522)	43,357	-	(43,357)	
September	80,878		(80,878)	112,230		(112,230)	(31,352)	-	31,352	
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802	
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)	
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798	
TOTAL YTD	489,228	573,801	84,573	367,902	301,203	(66,699)	121,326	272,598	151,272	

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH		
January	1,518,516	299,524	-	-	(237,100)	1,580,940	
February	1,580,940	(8,609)	-	-	-	1,572,331	
March	1,572,331	(25,115)	-	-	(500)	1,546,716	
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897	
May	1,517,897	31,012	-	-	(1,106)	1,547,803	
June	1,547,803	31,110	-	-	316	1,579,229	
July	1,579,229	(31,541)	-	-	(64)	1,547,624	
August	1,547,624	-				1,547,624	
September	1,547,624	-				1,547,624	
October	1,547,624	-				1,547,624	
November	1,547,624	-				1,547,624	
December	1,547,624	-				1,547,624	

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

SEVEN MONTHS ENDING JULY 31, 2018

	2018			2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<u>REVENUE</u>				
GRANTS	274,073	249,167	24,906	26,012
RESTRICTED FUNDRAISING	43,745	32,307	11,438	40,558
RESTRICTED DONATIONS	3,278	1,217	2,061	1,693
UNRESTRICTED FUNDRAISING	118,162	108,038	10,125	123,836
UNRESTRICTED DONATIONS	105,560	23,500	82,060	24,178
INVESTMENT TRANSFER	-	75,000	(75,000)	275,000
TOTAL REVENUE	544,818	489,228	55,590	491,277
<u>EXPENDITURES</u>				
ADMINISTRATION	32,952	35,385	(2,432)	31,556
RESTRICTED FUNDRAISING	6,083	9,021	(2,938)	6,747
UNRESTRICTED FUNDRAISING	40,499	34,163	6,336	43,136
GRANTS GIVEN	221,669	289,333	(67,664)	336,573
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	301,203	367,902	(66,699)	419,511
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	243,615	121,326	122,289	71,766
<u>INVESTMENT INCOME (LOSS)</u>	28,983	-	28,983	93,890
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	272,598	121,326	151,272	165,656

* includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

AUGUST 31, 2018

(A) BUDGET VS ACTUAL		REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266	
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)	
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416	
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)	
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155	
June	26,757	112,594	85,837	97,312	81,484	(15,828)	(70,555)	31,110	101,665	
July	12,808	30,108	17,300	7,649	61,649	54,000	5,159	(31,541)	(36,700)	
August	46,879	79,056	32,177	3,522	98,930	95,408	43,357	(19,874)	(63,231)	
September	80,878		(80,878)	112,230		(112,230)	(31,352)	-	31,352	
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802	
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)	
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798	
TOTAL YTD	536,107	652,858	116,750	371,424	400,133	28,710	164,683	252,724	88,041	

(B) CASH BALANCE	BEGINNING OF MONTH	EXCESS REV. (EXP.) FOR MONTH	NON-CASH REVENUE	NON CASH EXPENSES	BALANCE SHEET TRANSACTIONS	END OF MONTH
January	1,518,516	299,524	-	-	(237,100)	1,580,940
February	1,580,940	(8,609)	-	-	-	1,572,331
March	1,572,331	(25,115)	-	-	(500)	1,546,716
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897
May	1,517,897	31,012	-	-	(1,106)	1,547,803
June	1,547,803	31,110	-	-	316	1,579,229
July	1,579,229	(31,541)	-	-	(64)	1,547,624
August	1,547,624	(19,874)	-	-	190	1,527,940
September	1,527,940	-	-	-	-	1,527,940
October	1,527,940	-	-	-	-	1,527,940
November	1,527,940	-	-	-	-	1,527,940
December	1,527,940	-	-	-	-	1,527,940

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

EIGHT MONTHS ENDING AUGUST 31, 2018

	2018			2017 PRIOR YR ACTUAL
	ACTUAL	BUDGET	OVER (UNDER)	
<u>REVENUE</u>				
GRANTS	292,611	263,517	29,094	32,529
RESTRICTED FUNDRAISING	54,620	46,372	8,248	56,328
RESTRICTED DONATIONS	3,378	1,217	2,161	1,693
UNRESTRICTED FUNDRAISING	160,166	126,502	33,665	141,631
UNRESTRICTED DONATIONS	109,042	23,500	85,542	27,388
NWSRA WORKSHOPS	410	-	410	-
INVESTMENT TRANSFER	-	75,000	(75,000)	275,000
TOTAL REVENUE	620,226	536,107	84,119	534,569
<u>EXPENDITURES</u>				
ADMINISTRATION	33,966	37,796	(3,830)	32,543
RESTRICTED FUNDRAISING	9,396	9,601	(205)	8,070
UNRESTRICTED FUNDRAISING	42,216	34,693	7,523	46,429
GRANTS GIVEN	314,555	289,333	25,222	365,805
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	400,133	371,424	28,710	454,347
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	220,093	164,683	55,410	80,222
<u>INVESTMENT INCOME (LOSS)</u>	32,631	-	32,631	95,677
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	252,724	164,683	88,041	175,899

* includes BF Edwards Investment Income and Interest Income from BAC account

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

SEPTEMBER 30, 2018

(A) BUDGET VS ACTUAL		REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	
January	291,067	305,494	14,427	14,809	5,969	(8,839)	276,258	299,524	23,266	
February	70,705	13,902	(56,804)	19,227	22,511	3,284	51,478	(8,609)	(60,088)	
March	33,503	16,432	(17,071)	96,034	41,547	(54,488)	(62,531)	(25,115)	37,416	
April	15,808	28,575	12,767	4,148	52,359	48,210	11,660	(23,783)	(35,443)	
May	38,580	66,697	28,117	128,722	35,684	(93,038)	(90,143)	31,012	121,155	
June	26,757	112,594	85,837	97,312	81,484	(15,828)	(70,555)	31,110	101,665	
July	12,808	30,108	17,300	7,649	61,649	54,000	5,159	(31,541)	(36,700)	
August	46,879	79,056	32,177	3,522	98,930	95,408	43,357	(19,874)	(63,231)	
September	80,878	43,112	(37,765)	112,230	23,514	(88,716)	(31,352)	19,598	50,950	
October	45,037		(45,037)	141,840		(141,840)	(96,802)	-	96,802	
November	46,849		(46,849)	18,799		(18,799)	28,049	-	(28,049)	
December	52,858		(52,858)	114,657		(114,657)	(61,798)	-	61,798	
TOTAL YTD	616,985	695,970	78,985	483,654	423,647	(60,006)	133,331	272,322	138,991	

(B) CASH BALANCE	BEGINNING OF MONTH	EXCESS REV. (EXP.) FOR MONTH	NON-CASH REVENUE	NON CASH EXPENSES	BALANCE SHEET TRANSACTIONS	END OF MONTH
January	1,518,516	299,524	-	-	(237,100)	1,580,940
February	1,580,940	(8,609)	-	-	-	1,572,331
March	1,572,331	(25,115)	-	-	(500)	1,546,716
April	1,546,716	(23,783)	-	-	(5,035)	1,517,897
May	1,517,897	31,012	-	-	(1,106)	1,547,803
June	1,547,803	31,110	-	-	316	1,579,229
July	1,579,229	(31,541)	-	-	(64)	1,547,624
August	1,547,624	(19,874)	-	-	390	1,528,140
September	1,528,140	19,598	-	-	738	1,548,477
October	1,548,477	-	-	-	-	1,548,477
November	1,548,477	-	-	-	-	1,548,477
December	1,548,477	-	-	-	-	1,548,477

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL - SUMMARY BY TYPE

NINE MONTHS ENDING SEPTEMBER 30, 2018

	2018			2017
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<u>REVENUE</u>				
GRANTS	295,094	274,350	20,744	34,362
RESTRICTED FUNDRAISING	54,886	51,003	3,883	56,928
RESTRICTED DONATIONS	3,892	1,342	2,550	1,693
UNRESTRICTED FUNDRAISING	197,170	159,040	38,129	180,129
UNRESTRICTED DONATIONS	109,746	31,250	78,496	31,626
NWSRA WORKSHOPS	410	-	410	-
INVESTMENT TRANSFER	100,000	100,000	-	275,000
TOTAL REVENUE	761,197	616,985	144,212	579,738
<u>EXPENDITURES</u>				
ADMINISTRATION	36,523	41,680	(5,157)	35,555
RESTRICTED FUNDRAISING	11,543	12,216	(672)	9,047
UNRESTRICTED FUNDRAISING	53,395	53,092	303	51,596
GRANTS GIVEN	322,187	376,667	(54,480)	365,805
RECONCILIATION DISCREPANCY	-	-	-	1,500
TOTAL EXPENSES	423,647	483,654	(60,006)	463,503
<u>OPERATING</u>				
EXCESS REVENUE (EXPENSES)	337,550	133,331	204,219	116,235
<u>INVESTMENT INCOME (LOSS)</u>	34,773	-	34,773	110,252
*				
<u>NET EXCESS REVENUE (EXPENSE)</u>	<u>372,322</u>	<u>133,331</u>	<u>238,991</u>	<u>226,487</u>

* includes BF Edwards Investment Income and Interest Income from BAC account

Special Leisure Services Foundation

Balance Sheet

As of June 30, 2018

	<u>Jun 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	449,940.15
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	23,219.93
11300 · BENJAMIN EDWARDS - Other	1,105,918.76
Total 11300 · BENJAMIN EDWARDS	<u>1,129,138.69</u>
Total Checking/Savings	1,579,228.84
Other Current Assets	
12200 · Event Deposits	5,525.00
12400 · Interest Receivable	2,800.83
Total Other Current Assets	<u>8,325.83</u>
Total Current Assets	<u>1,587,554.67</u>
TOTAL ASSETS	<u>1,587,554.67</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	304,138.97
Total Equity	<u>1,587,554.67</u>
TOTAL LIABILITIES & EQUITY	<u>1,587,554.67</u>

Special Leisure Services Foundation

Balance Sheet

As of July 31, 2018

	<u>Jul 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	403,783.67
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	24,529.57
11300 · BENJAMIN EDWARDS - Other	1,118,765.66
Total 11300 · BENJAMIN EDWARDS	1,143,295.23
11830 · Credit Card - Visa	395.00
Total Checking/Savings	1,547,623.90
Other Current Assets	
12200 · Event Deposits	6,025.00
12400 · Interest Receivable	2,364.97
Total Other Current Assets	8,389.97
Total Current Assets	1,556,013.87
TOTAL ASSETS	<u>1,556,013.87</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	272,598.17
Total Equity	1,556,013.87
TOTAL LIABILITIES & EQUITY	<u>1,556,013.87</u>

Special Leisure Services Foundation

Balance Sheet

As of August 31, 2018

	<u>Aug 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	377,182.07
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	25,287.19
11300 · BENJAMIN EDWARDS - Other	1,121,546.51
Total 11300 · BENJAMIN EDWARDS	1,146,833.70
11800 · Credit Card - American Express	3,184.32
11830 · Credit Card - Visa	790.00
Total Checking/Savings	1,528,140.09
Other Current Assets	
12200 · Event Deposits	5,525.00
12400 · Interest Receivable	2,474.83
Total Other Current Assets	7,999.83
Total Current Assets	1,536,139.92
TOTAL ASSETS	<u>1,536,139.92</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	252,724.22
Total Equity	1,536,139.92
TOTAL LIABILITIES & EQUITY	<u>1,536,139.92</u>

Special Leisure Services Foundation

Balance Sheet

As of September 30, 2018

	<u>Sep 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	397,451.11
10400 · Cash Banks	800.00
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	26,818.11
11300 · BENJAMIN EDWARDS - Other	1,122,845.61
Total 11300 · BENJAMIN EDWARDS	1,149,663.72
11800 · Credit Card - American Express	3,184.32
11830 · Credit Card - Visa	-2,772.50
Total Checking/Savings	1,548,476.65
Other Current Assets	
12200 · Event Deposits	5,475.00
12400 · Interest Receivable	1,786.34
Total Other Current Assets	7,261.34
Total Current Assets	1,555,737.99
TOTAL ASSETS	<u>1,555,737.99</u>
LIABILITIES & EQUITY	
Equity	
29000 · Retained Earnings	1,265,932.65
29200 · Net Assets-Temp. Restricted	17,483.05
Net Income	272,322.29
Total Equity	1,555,737.99
TOTAL LIABILITIES & EQUITY	<u>1,555,737.99</u>

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through June 2018

	Jan - Jun...	Budget	\$ Over Bu...	% of Bu...
Ordinary Income/Expense				
Income				
31100 • Investment Income -BF Edw				
31101 • Unrealized Gain (Loss)-BF Edw	12,446.86	0.00	12,446.86	100.0%
31102 • Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 • Investment Interest	2,800.83	0.00	2,800.83	100.0%
Total 31100 • Investment Income -BF Edw	15,247.69	0.00	15,247.69	100.0%
31110 • Interest Income	14.46	0.00	14.46	100.0%
31200 • Grants				
31205 • Grant Reserves	221,000.00	221,000.00	0.00	100.0%
31210 • Township	10,333.36	8,333.33	2,000.03	124.0%
31220 • CDBG	0.00	0.00	0.00	0.0%
31230 • Attorney General	0.00	0.00	0.00	0.0%
31240 • Corporate	0.00	0.00	0.00	0.0%
31250 • Private Foundations	38,573.00	18,000.00	20,573.00	214.3%
31260 • Public Foundations	0.00	0.00	0.00	0.0%
Total 31200 • Grants	269,906.36	247,333.33	22,573.03	109.1%
31300 • Restricted Fundraising				
31310 • Registration	16,040.00	11,862.20	4,177.80	135.2%
31320 • Raffle Tickets	1,620.00	1,460.00	160.00	111.0%
31330 • Hole Sponsors	1,750.00	1,785.71	-35.71	98.0%
31340 • Event Sponsors	11,950.00	6,093.75	5,856.25	196.1%
31350 • Ad Sales	0.00	0.00	0.00	0.0%
31360 • Auctions	780.00	747.50	32.50	104.3%
31370 • Souvenir Sales	0.00	0.00	0.00	0.0%
31375 • Concession Sales	0.00	0.00	0.00	0.0%
31380 • Coop Events	0.00	0.00	0.00	0.0%
31390 • Contest Holes	7,506.00	5,727.00	1,779.00	131.1%
31391 • Outside Events	0.00	0.00	0.00	0.0%
31392 • Development	0.00	0.00	0.00	0.0%
31395 • Lightning Athletes Booster Club	1,449.00	0.00	1,449.00	100.0%
Total 31300 • Restricted Fundraising	41,095.00	27,676.16	13,418.84	148.5%
31400 • Restricted Donations				
31410 • Memorial Donations	0.00	100.00	-100.00	0.0%
31420 • General Donations	2,817.62	150.00	2,667.62	1,878.4%
31430 • Annual Appeal	460.00	966.67	-506.67	47.6%
Total 31400 • Restricted Donations	3,277.62	1,216.67	2,060.95	269.4%
32300 • Unrestricted Fundraising				
32310 • Registration	44,485.20	43,532.00	953.20	102.2%
32320 • Raffle Tickets	10,704.00	11,016.67	-312.67	97.2%
32330 • Hole Sponsors	6,950.00	8,640.00	-1,690.00	80.4%
32340 • Event Sponsors	33,800.00	13,500.00	20,300.00	250.4%
32350 • Ad Sales	0.00	0.00	0.00	0.0%
32360 • Auctions	11,638.00	16,535.00	-4,897.00	70.4%
32370 • Souvenir Sales	0.00	0.00	0.00	0.0%
32375 • Concession Sales	0.00	0.00	0.00	0.0%
32380 • Coop Events	0.00	0.00	0.00	0.0%
32390 • Contest Holes	7,090.00	8,470.00	-1,380.00	83.7%
32391 • Outside Events	0.00	0.00	0.00	0.0%
32392 • Development	0.00	0.00	0.00	0.0%
Total 32300 • Unrestricted Fundraising	114,667.20	101,693.67	12,973.53	112.8%
32400 • Unrestricted Donations				
32410 • Memorial Donations	426.42	500.00	-73.58	85.3%
32420 • General Donations	96,888.02	15,000.00	81,888.02	645.9%
32430 • Annual Appeal	670.00	8,000.00	-7,330.00	8.4%
32435 • Kevin's Club	1,500.00			
Total 32400 • Unrestricted Donations	99,484.44	23,500.00	75,984.44	423.3%
33700 • Investment Transfer	0.00	75,000.00	-75,000.00	0.0%
Total Income	543,692.77	476,419.83	67,272.94	114.1%
Gross Profit	543,692.77	476,419.83	67,272.94	114.1%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through June 2018

	Jan - Jun...	Budget	\$ Over Bu...	% of Bu...
Expense				
40000 · Administration				
40100 · Postage	1,679.38	3,428.58	-1,749.20	49.0%
40200 · Office Expense	803.32	1,250.02	-446.70	64.3%
40250 · Credit Card fees	1,900.93	2,299.30	-398.37	82.7%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	2,724.55	2,457.16	267.39	110.9%
40500 · Education/Training	2,072.00	922.50	1,149.50	224.6%
40600 · Public Education/Information	6,770.48	9,999.98	-3,229.50	67.7%
40700 · Printing	7,153.75	4,850.00	2,303.75	147.5%
40800 · Professional Fees	8,680.99	7,765.00	915.99	111.8%
Total 40000 · Administration	31,785.40	32,972.54	-1,187.14	96.4%
41300 · Fundraising Restricted				
41310 · Signs	0.00	40.00	-40.00	0.0%
41320 · Food	4,059.04	2,274.41	1,784.63	178.5%
41330 · Gifts	653.75	1,032.50	-378.75	63.3%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	555.00	600.00	-45.00	92.5%
41355 · Postage	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	718.75	450.00	268.75	159.7%
41380 · Supplies	95.98	1,207.00	-1,111.02	8.0%
Total 41300 · Fundraising Restricted	6,082.52	5,603.91	478.61	108.5%
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	200.00	-200.00	0.0%
42320 · Food	21,915.36	23,905.00	-1,989.64	91.7%
42330 · Gifts	1,362.50	442.00	920.50	308.3%
42340 · Recognition	0.00	0.00	0.00	0.0%
42350 · Prizes	1,090.78	2,265.95	-1,175.17	48.1%
42355 · Postage	0.00	0.00	0.00	0.0%
42370 · Printing	2,183.00	1,925.00	258.00	113.4%
42380 · Supplies	1,912.15	3,604.91	-1,692.76	53.0%
Total 42300 · Fundraising Unrestricted	28,463.79	32,342.86	-3,879.07	88.0%
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	2,831.00	10,000.00	-7,169.00	28.3%
43200 · Accessible Vehicle Support	0.00	25,000.00	-25,000.00	0.0%
43300 · Scholarships	9,003.00	27,000.00	-17,997.00	33.3%
43400 · Inclusion (ADA Compliance)	4,500.00	4,666.66	-166.66	96.4%
43500 · General Program Support	87,070.19	48,000.00	39,070.19	181.4%
43650 · Capital Improvements	69,817.90	174,666.67	-104,848.77	40.0%
Total 43000 · Grants Given	173,222.09	289,333.33	-116,111.24	59.9%
43700 · RMCC	0.00	0.00	0.00	0.0%
Total Expense	239,553.80	360,252.64	-120,698.84	66.5%
Net Ordinary Income	304,138.97	116,167.19	187,971.78	261.8%
Net Income	304,138.97	116,167.19	187,971.78	261.8%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through July 2018

	Jan - Jul ...	Budget	\$ Over B...	% of Bu...
Ordinary Income/Expense				
Income				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	26,603.40	0.00	26,603.40	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	2,364.97	0.00	2,364.97	100.0%
Total 31100 · Investment Income -BF Edw	28,968.37	0.00	28,968.37	100.0%
31110 · Interest Income	14.46	0.00	14.46	100.0%
31200 · Grants				
31205 · Grant Reserves	221,000.00	221,000.00	0.00	100.0%
31210 · Township	14,500.02	9,166.66	5,333.36	158.2%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	38,573.00	19,000.00	19,573.00	203.0%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
Total 31200 · Grants	274,073.02	249,166.66	24,906.36	110.0%
31300 · Restricted Fundraising				
31310 · Registration	17,540.00	14,827.76	2,712.24	118.3%
31320 · Raffle Tickets	1,620.00	1,460.00	160.00	111.0%
31330 · Hole Sponsors	2,350.00	2,232.14	117.86	105.3%
31340 · Event Sponsors	12,450.00	7,312.50	5,137.50	170.3%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	780.00	747.50	32.50	104.3%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	7,556.00	5,727.00	1,829.00	131.9%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	1,449.00	0.00	1,449.00	100.0%
Total 31300 · Restricted Fundraising	43,745.00	32,306.90	11,438.10	135.4%
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	2,817.62	150.00	2,667.62	1,878.4%
31430 · Annual Appeal	460.00	966.67	-506.67	47.6%
Total 31400 · Restricted Donations	3,277.62	1,216.67	2,060.95	269.4%
32300 · Unrestricted Fundraising				
32310 · Registration	46,505.20	48,876.00	-2,370.80	95.1%
32320 · Raffle Tickets	10,704.00	11,016.67	-312.67	97.2%
32330 · Hole Sponsors	7,900.00	8,640.00	-740.00	91.4%
32340 · Event Sponsors	33,800.00	14,500.00	19,300.00	233.1%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	11,638.00	16,535.00	-4,897.00	70.4%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	7,615.00	8,470.00	-855.00	89.9%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
Total 32300 · Unrestricted Fundraising	118,162.20	108,037.67	10,124.53	109.4%
32400 · Unrestricted Donations				
32410 · Memorial Donations	426.42	500.00	-73.58	85.3%
32420 · General Donations	102,838.97	15,000.00	87,838.97	685.6%
32430 · Annual Appeal	695.00	8,000.00	-7,305.00	8.7%
32435 · Kevin's Club	1,600.00			
Total 32400 · Unrestricted Donations	105,560.39	23,500.00	82,060.39	449.2%
33700 · Investment Transfer	0.00	75,000.00	-75,000.00	0.0%
Total Income	573,801.06	489,227.90	84,573.16	117.3%
Gross Profit	573,801.06	489,227.90	84,573.16	117.3%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through July 2018

	Jan - Jul ...	Budget	\$ Over B...	% of Bu...
Expense				
40000 · Administration				
40100 · Postage	1,679.38	3,428.58	-1,749.20	49.0%
40200 · Office Expense	933.18	1,458.35	-525.17	64.0%
40250 · Credit Card fees	2,029.23	2,682.52	-653.29	75.6%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	3,002.55	2,457.16	545.39	122.2%
40500 · Education/Training	2,072.00	1,076.25	995.75	192.5%
40600 · Public Education/Information	7,349.98	11,666.65	-4,316.67	63.0%
40700 · Printing	7,153.75	4,850.00	2,303.75	147.5%
40800 · Professional Fees	8,732.24	7,765.00	967.24	112.5%
Total 40000 · Administration	32,952.31	35,384.51	-2,432.20	93.1%
41300 · Fundraising Restricted				
41310 · Signs	0.00	40.00	-40.00	0.0%
41320 · Food	4,059.04	4,208.91	-149.87	96.4%
41330 · Gifts	653.75	2,065.00	-1,411.25	31.7%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	555.00	600.00	-45.00	92.5%
41355 · Postage	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	718.75	900.00	-181.25	79.9%
41380 · Supplies	95.98	1,207.00	-1,111.02	8.0%
Total 41300 · Fundraising Restricted	6,082.52	9,020.91	-2,938.39	67.4%
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	200.00	-200.00	0.0%
42320 · Food	21,915.36	23,905.00	-1,989.64	91.7%
42330 · Gifts	1,362.50	1,170.59	191.91	116.4%
42340 · Recognition	11,855.05	0.00	11,855.05	100.0%
42350 · Prizes	1,090.78	2,511.95	-1,421.17	43.4%
42355 · Postage	0.00	0.00	0.00	0.0%
42370 · Printing	2,363.00	1,925.00	438.00	122.8%
42380 · Supplies	1,912.15	4,450.52	-2,538.37	43.0%
Total 42300 · Fundraising Unrestricted	40,498.84	34,163.06	6,335.78	118.5%
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	2,831.00	10,000.00	-7,169.00	28.3%
43200 · Accessible Vehicle Support	0.00	25,000.00	-25,000.00	0.0%
43300 · Scholarships	9,003.00	27,000.00	-17,997.00	33.3%
43400 · Inclusion (ADA Compliance)	4,500.00	4,666.66	-166.66	96.4%
43500 · General Program Support	87,070.19	48,000.00	39,070.19	181.4%
43650 · Capital Improvements	118,265.03	174,666.67	-56,401.64	67.7%
Total 43000 · Grants Given	221,669.22	289,333.33	-67,664.11	76.6%
43700 · RMCC	0.00	0.00	0.00	0.0%
Total Expense	301,202.89	367,901.81	-66,698.92	81.9%
Net Ordinary Income	272,598.17	121,326.09	151,272.08	224.7%
Net Income	272,598.17	121,326.09	151,272.08	224.7%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through August 2018

	Jan - Aug...	Budget	\$ Over B...	% of Bu...
Ordinary Income/Expense				
Income				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	30,141.87	0.00	30,141.87	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	2,474.83	0.00	2,474.83	100.0%
Total 31100 · Investment Income -BF Edw	32,616.70	0.00	32,616.70	100.0%
31110 · Interest Income	14.46	0.00	14.46	100.0%
31200 · Grants				
31205 · Grant Reserves	221,000.00	221,000.00	0.00	100.0%
31210 · Township	15,333.35	13,166.66	2,166.69	116.5%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	56,277.66	29,000.00	27,277.66	194.1%
31260 · Public Foundations	0.00	350.00	-350.00	0.0%
Total 31200 · Grants	292,611.01	263,516.66	29,094.35	111.0%
31300 · Restricted Fundraising				
31310 · Registration	21,440.00	17,793.32	3,646.68	120.5%
31320 · Raffle Tickets	2,940.00	2,920.00	20.00	100.7%
31330 · Hole Sponsors	3,500.00	2,678.57	821.43	130.7%
31340 · Event Sponsors	12,950.00	8,531.25	4,418.75	151.8%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	880.00	1,495.00	-615.00	58.9%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	11,461.00	11,454.00	7.00	100.1%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	1,449.00	1,500.00	-51.00	96.6%
Total 31300 · Restricted Fundraising	54,620.00	46,372.14	8,247.86	117.8%
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	2,917.62	150.00	2,767.62	1,945.1%
31430 · Annual Appeal	460.00	966.67	-506.67	47.6%
Total 31400 · Restricted Donations	3,377.62	1,216.67	2,160.95	277.6%
32300 · Unrestricted Fundraising				
32310 · Registration	58,866.45	54,220.00	4,646.45	108.6%
32320 · Raffle Tickets	12,822.25	12,816.67	5.58	100.0%
32330 · Hole Sponsors	10,550.00	9,360.00	1,190.00	112.7%
32340 · Event Sponsors	51,800.00	17,000.00	34,800.00	304.7%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	11,638.00	16,535.00	-4,897.00	70.4%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	14,489.50	16,570.00	-2,080.50	87.4%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
Total 32300 · Unrestricted Fundraising	160,166.20	126,501.67	33,664.53	126.6%
32400 · Unrestricted Donations				
32410 · Memorial Donations	476.42	500.00	-23.58	95.3%
32420 · General Donations	106,120.09	15,000.00	91,120.09	707.5%
32430 · Annual Appeal	795.00	8,000.00	-7,205.00	9.9%
32435 · Kevin's Club	1,650.00			
Total 32400 · Unrestricted Donations	109,041.51	23,500.00	85,541.51	464.0%
32500 · NWSRA Workshops	410.00			
33700 · Investment Transfer	0.00	75,000.00	-75,000.00	0.0%
Total Income	652,857.50	536,107.14	116,750.36	121.8%
Gross Profit	652,857.50	536,107.14	116,750.36	121.8%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through August 2018

	Jan - Aug...	Budget	\$ Over B...	% of Bu...
Expense				
40000 · Administration				
40100 · Postage	1,679.38	3,428.58	-1,749.20	49.0%
40200 · Office Expense	1,009.01	1,666.68	-657.67	60.5%
40250 · Credit Card fees	2,182.65	3,065.74	-883.09	71.2%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	3,002.55	2,457.16	545.39	122.2%
40500 · Education/Training	2,322.00	1,230.00	1,092.00	188.8%
40600 · Public Education/Information	7,884.84	13,333.32	-5,448.48	59.1%
40700 · Printing	7,153.75	4,850.00	2,303.75	147.5%
40800 · Professional Fees	8,732.24	7,765.00	967.24	112.5%
Total 40000 · Administration	33,966.42	37,796.48	-3,830.06	89.9%
41300 · Fundraising Restricted				
41310 · Signs	0.00	280.00	-280.00	0.0%
41320 · Food	5,755.91	4,208.91	1,547.00	136.8%
41330 · Gifts	1,767.54	2,065.00	-297.46	85.6%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	900.00	940.00	-40.00	95.7%
41355 · Postage	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	826.27	900.00	-73.73	91.8%
41380 · Supplies	145.99	1,207.00	-1,061.01	12.1%
Total 41300 · Fundraising Restricted	9,395.71	9,600.91	-205.20	97.9%
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	260.00	-260.00	0.0%
42320 · Food	22,415.36	23,905.00	-1,489.64	93.8%
42330 · Gifts	1,876.25	1,170.59	705.66	160.3%
42340 · Recognition	11,855.05	0.00	11,855.05	100.0%
42350 · Prizes	1,320.78	2,981.95	-1,661.17	44.3%
42355 · Postage	0.00	0.00	0.00	0.0%
42370 · Printing	2,363.00	1,925.00	438.00	122.8%
42380 · Supplies	2,385.70	4,450.52	-2,064.82	53.6%
Total 42300 · Fundraising Unrestricted	42,216.14	34,693.06	7,523.08	121.7%
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	2,831.00	10,000.00	-7,169.00	28.3%
43200 · Accessible Vehicle Support	0.00	25,000.00	-25,000.00	0.0%
43300 · Scholarships	9,003.00	27,000.00	-17,997.00	33.3%
43400 · Inclusion (ADA Compliance)	4,500.00	4,666.66	-166.66	96.4%
43500 · General Program Support	87,250.19	48,000.00	39,250.19	181.8%
43650 · Capital Improvements	210,970.82	174,666.67	36,304.15	120.8%
Total 43000 · Grants Given	314,555.01	289,333.33	25,221.68	108.7%
43700 · RMCC	0.00	0.00	0.00	0.0%
Total Expense	400,133.28	371,423.78	28,709.50	107.7%
Net Ordinary Income	252,724.22	164,683.36	88,040.86	153.5%
Net Income	252,724.22	164,683.36	88,040.86	153.5%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through September 2018

	Jan - Sep...	Budget	\$ Over Bu...	% of Bu...
Ordinary Income/Expense				
Income				
31100 • Investment Income -BF Edw				
31101 • Unrealized Gain (Loss)-BF Edw	32,971.89	0.00	32,971.89	100.0%
31102 • Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 • Investment Interest	1,786.34	0.00	1,786.34	100.0%
Total 31100 • Investment Income -BF Edw	34,758.23	0.00	34,758.23	100.0%
31110 • Interest Income	14.46	0.00	14.46	100.0%
31200 • Grants				
31205 • Grant Reserves	221,000.00	221,000.00	0.00	100.0%
31210 • Township	16,166.68	13,999.99	2,166.69	115.5%
31220 • CDBG	0.00	0.00	0.00	0.0%
31230 • Attorney General	0.00	0.00	0.00	0.0%
31240 • Corporate	0.00	0.00	0.00	0.0%
31250 • Private Foundations	57,927.66	39,000.00	18,927.66	148.5%
31260 • Public Foundations	0.00	350.00	-350.00	0.0%
Total 31200 • Grants	295,094.34	274,349.99	20,744.35	107.6%
31300 • Restricted Fundraising				
31310 • Registration	21,590.00	20,758.88	831.12	104.0%
31320 • Raffle Tickets	2,940.00	2,920.00	20.00	100.7%
31330 • Hole Sponsors	3,500.00	3,125.00	375.00	112.0%
31340 • Event Sponsors	12,950.00	9,750.00	3,200.00	132.8%
31350 • Ad Sales	0.00	0.00	0.00	0.0%
31360 • Auctions	880.00	1,495.00	-615.00	58.9%
31370 • Souvenir Sales	0.00	0.00	0.00	0.0%
31375 • Concession Sales	0.00	0.00	0.00	0.0%
31380 • Coop Events	0.00	0.00	0.00	0.0%
31390 • Contest Holes	11,576.50	11,454.00	122.50	101.1%
31391 • Outside Events	0.00	0.00	0.00	0.0%
31392 • Development	0.00	0.00	0.00	0.0%
31395 • Lightning Athletes Booster Club	1,449.00	1,500.00	-51.00	96.6%
Total 31300 • Restricted Fundraising	54,885.50	51,002.88	3,882.62	107.6%
31400 • Restricted Donations				
31410 • Memorial Donations	300.00	150.00	150.00	200.0%
31420 • General Donations	3,131.62	225.00	2,906.62	1,391.8%
31430 • Annual Appeal	460.00	966.67	-506.67	47.6%
Total 31400 • Restricted Donations	3,891.62	1,341.67	2,549.95	290.1%
32300 • Unrestricted Fundraising				
32310 • Registration	74,425.20	67,970.00	6,455.20	109.5%
32320 • Raffle Tickets	14,980.50	14,533.33	447.17	103.1%
32330 • Hole Sponsors	11,670.00	10,880.00	790.00	107.3%
32340 • Event Sponsors	61,300.00	26,362.00	34,938.00	232.5%
32350 • Ad Sales	0.00	0.00	0.00	0.0%
32360 • Auctions	12,783.00	18,900.00	-6,117.00	67.6%
32370 • Souvenir Sales	0.00	0.00	0.00	0.0%
32375 • Concession Sales	0.00	0.00	0.00	0.0%
32380 • Coop Events	0.00	0.00	0.00	0.0%
32390 • Contest Holes	22,011.00	20,395.00	1,616.00	107.9%
32391 • Outside Events	0.00	0.00	0.00	0.0%
32392 • Development	0.00	0.00	0.00	0.0%
Total 32300 • Unrestricted Fundraising	197,169.70	159,040.33	38,129.37	124.0%
32400 • Unrestricted Donations				
32410 • Memorial Donations	476.42	750.00	-273.58	63.5%
32420 • General Donations	106,774.49	22,500.00	84,274.49	474.6%
32430 • Annual Appeal	795.00	8,000.00	-7,205.00	9.9%
32435 • Kevin's Club	1,700.00			
Total 32400 • Unrestricted Donations	109,745.91	31,250.00	78,495.91	351.2%
32500 • NWSRA Workshops	410.00			
33700 • Investment Transfer	0.00	100,000.00	-100,000.00	0.0%
Total Income	695,969.76	616,984.87	78,984.89	112.8%
Gross Profit	695,969.76	616,984.87	78,984.89	112.8%

Special Leisure Services Foundation

Profit & Loss Budget vs. Actual

January through September 2018

	Jan - Sep...	Budget	\$ Over Bu...	% of Bu...
Expense				
40000 · Administration				
40100 · Postage	2,347.02	4,285.72	-1,938.70	54.8%
40200 · Office Expense	1,012.97	1,875.01	-862.04	54.0%
40250 · Credit Card fees	3,114.13	3,448.96	-334.83	90.3%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	3,462.55	3,071.45	391.10	112.7%
40500 · Education/Training	2,322.00	1,383.75	938.25	167.8%
40600 · Public Education/Information	8,378.12	14,999.99	-6,621.87	55.9%
40700 · Printing	7,153.75	4,850.00	2,303.75	147.5%
40800 · Professional Fees	8,732.24	7,765.00	967.24	112.5%
Total 40000 · Administration	36,522.78	41,679.88	-5,157.10	87.6%
41300 · Fundraising Restricted				
41310 · Signs	0.00	280.00	-280.00	0.0%
41320 · Food	7,490.89	5,166.55	2,324.34	145.0%
41330 · Gifts	1,767.54	2,065.00	-297.46	85.6%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	900.00	940.00	-40.00	95.7%
41355 · Postage	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	1,238.77	1,350.00	-111.23	91.8%
41380 · Supplies	145.99	2,414.00	-2,268.01	6.0%
Total 41300 · Fundraising Restricted	11,543.19	12,215.55	-672.36	94.5%
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	360.00	-360.00	0.0%
42320 · Food	31,775.75	28,590.17	3,185.58	111.1%
42330 · Gifts	1,876.25	1,170.59	705.66	160.3%
42340 · Recognition	11,855.05	10,442.00	1,413.05	113.5%
42350 · Prizes	1,725.78	3,481.95	-1,756.17	49.6%
42355 · Postage	0.00	0.00	0.00	0.0%
42370 · Printing	3,443.00	1,925.00	1,518.00	178.9%
42380 · Supplies	2,718.98	7,122.07	-4,403.09	38.2%
Total 42300 · Fundraising Unrestricted	53,394.81	53,091.78	303.03	100.6%
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	2,831.00	10,000.00	-7,169.00	28.3%
43200 · Accessible Vehicle Support	0.00	25,000.00	-25,000.00	0.0%
43300 · Scholarships	9,003.00	27,000.00	-17,997.00	33.3%
43400 · Inclusion (ADA Compliance)	4,500.00	4,666.66	-166.66	96.4%
43500 · General Program Support	87,250.19	48,000.00	39,250.19	181.8%
43650 · Capital Improvements	218,602.50	262,000.00	-43,397.50	83.4%
Total 43000 · Grants Given	322,186.69	376,666.66	-54,479.97	85.5%
43700 · RMCC	0.00	0.00	0.00	0.0%
Total Expense	423,647.47	483,653.87	-60,006.40	87.6%
Net Ordinary Income	272,322.29	133,331.00	138,991.29	204.2%
Net Income	272,322.29	133,331.00	138,991.29	204.2%

FY 2018 3rd Quarter SLSF Financial Report

Line Item #	Description	FY 2018 Budget	January - September 2018	% Change from Budget	Explanation
Income					
31110	Interest Income	-	14.46	0.0%	SLSF received a one time payout from a class settlement suit from its prior bank.
31200	Grants	301,350.00	295,094.34	97.9%	Additional grants were written to ensure SLSF's ability to pay for the PURSUIT 3 space, the HPPD Snoezelen room as well as other items needed for program expansion. SLSF was fortunate that many of those additional requests were successful.
31300	Restricted Fundraising	58,434.00	54,885.50	93.9%	All restricted events are complete for 2018, so should be at 100%. However, the AlaCarte outing did not make budget this year.
31400	Restricted Donations	1,950.00	3,891.62	199.6%	This line item increased in January due to the unbudgeted All Star Game.
32300	Unrestricted Fundraising	249,995.50	197,169.70	78.9%	On target
32400	Unrestricted Donations	50,000.00	109,745.91	219.5%	An unexpected planned gift of \$71,474 put this line item over the anticipated budgeted amount
32500	NWSRA Workshops	-	410.00	0.0%	This is a new line item added when NWSRA offered ADA Workshops to member districts and registration was handled via the SLSF Eventbrite site.
33700	Investment Transfer	100,000.00	100,000.00	100.0%	This is an approved transfer from investments to cover the start-up costs of PURSUIT 3. On target.
	Total Revenue	761,729.50	761,211.53	99.9%	With the Gala and the Holiday Appeal still to come, SLSF anticipates ending the year with a surplus.
Expense					
Administration					
40100	Postage	6,000.00	2,347.02	39.1%	Thank you letters from the Gala, invitations to the Holiday Luncheon and the Holiday Appeal postage costs will bring this item closer to budget in the fourth quarter
40200	Office Expense	2,500.00	1,012.97	40.5%	SLSF has been conservative in spending on office supplies. Necessary supplies will be purchased in the fourth quarter
40250	Credit Card Fees	4,598.62	3,114.13	67.7%	On target
40400	Professional Memberships	4,300.00	3,462.55	80.5%	On target
40500	Education/Training	1,845.00	2,322.00	125.9%	SLSF staff has taken advantage of unanticipated educational opportunities.
40600	Public Education/Information	20,000.00	8,378.12	41.9%	The majority of this line item will be used to pay for the Holiday Luncheon expenses in the fourth quarter
40700	Printing	9,700.00	7,153.75	73.8%	On target
40800	Professional Fees	7,775.00	8,732.24	112.3%	Unbudgeted legal fees due to change in legal representation
41300	Fundraising Restricted	13,799.00	11,543.19	83.7%	All restricted events are complete for 2018 so this line item should be at 100%. However fewer golfers attended the Moretti's/NWSRA golf outing and Ala Carte vendors donated a portion of the food resulting in lower costs.
42300	Fundraising Unrestricted	92,432.00	53,394.81	57.8%	Gala expenses as well as the Rotary Share of the Arlington Classic Golf Outing will be paid in the fourth quarter bringing this item to the budgeted amount
	Subtotal	162,949.62	101,460.78	62.3%	For several years SLSF expenses have hovered around the 62% mark at the end of the third quarter
Grants Given					
43100	NWSRA Lightning Athletes	25,000.00	2,831.00	11.3%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter
43200	Accessible Vehicles	70,000.00	-	0.0%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter
43300	Scholarships	81,000.00	9,003.00	11.1%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter
43400	Inclusion/ADA Compliance	14,000.00	4,500.00	32.1%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter
43500	General Program Support	144,000.00	87,250.19	60.6%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter
43650	Capital Improvements	262,000.00	218,602.50	83.4%	The bulk of the payments for the MPPD programming space have been paid.
	Subtotal	596,000.00	322,186.69	54.1%	With two additional payments to be made to NWSRA in the fourth quarter, this number is on target
	Total Expense	758,949.62	423,647.47	55.8%	On target
	Net Total	2,779.88	337,564.06	12143.1%	

VIII. Warrants

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Special Leisure Services Foundation
Warrant #6
June 30, 2018

Num	Name	Account	Amount
25143	TPM Graphics, Inc.	10300 · VB&T Checking	-1,346.00
		40700 · Printing	1,346.00
			<u>1,346.00</u>
25144	Progressive Management Services, LLC	10300 · VB&T Checking	-3,345.00
		42320 · Food	3,345.00
			<u>3,345.00</u>
25145	Mt. Prospect Park District	10300 · VB&T Checking	-8,431.20
		43650 · Capital Improvements	8,431.20
			<u>8,431.20</u>
25146	BMO Harris Bank Mastercard	10300 · VB&T Checking	-79.44
		40600 · Public Education/Information	13.29
		40250 · Credit Card fees	31.70
		42380 · Supplies	34.45
			<u>79.44</u>
25147	BMO Harris Bank Mastercard	10300 · VB&T Checking	-2,892.55
		42380 · Supplies	74.94
		43650 · Capital Improvements	72.00
		43650 · Capital Improvements	875.62
		42380 · Supplies	219.99
		42380 · Supplies	400.00
		42320 · Food	1,250.00
			<u>2,892.55</u>
25148	BMO Harris Bank Mastercard	10300 · VB&T Checking	-3,434.00
		40600 · Public Education/Information	20.00
		40600 · Public Education/Information	10.00
		40600 · Public Education/Information	265.11
		40250 · Credit Card fees	78.17
		40600 · Public Education/Information	30.00
		40600 · Public Education/Information	1,032.00
		40200 · Office Expense	89.10
		41320 · Food	39.40
		42320 · Food	39.40
		41320 · Food	18.46
		42320 · Food	18.46
		42380 · Supplies	152.16
		42380 · Supplies	48.00
		42330 · Gifts	1,362.50
		40600 · Public Education/Information	36.24
		40600 · Public Education/Information	195.00
			<u>3,434.00</u>
25149	BMO Harris Bank Mastercard	10300 · VB&T Checking	-705.72

Special Leisure Services Foundation
Warrant #6
June 30, 2018

Num	Name	Account	Amount
		40600 · Public Education/Information	51.97
		41330 · Gifts	653.75
			<u>705.72</u>
25150	Lauterbach & Amen, LLP	10300 · VB&T Checking	-3,780.00
		40800 · Professional Fees	3,780.00
			<u>3,780.00</u>
25151	Mt. Prospect Park District	10300 · VB&T Checking	-7,272.38
		43650 · Capital Improvements	7,272.38
			<u>7,272.38</u>
25152	NWSRA	10300 · VB&T Checking	-553.20
		43650 · Capital Improvements	553.20
			<u>553.20</u>
25153	Cash/Nanette Sowa	10300 · VB&T Checking	-2,855.00
		10400 · Cash Banks	2,855.00
			<u>2,855.00</u>
25154	Robbins Schwartz	10300 · VB&T Checking	-345.00
		40800 · Professional Fees	345.00
			<u>345.00</u>
25155	Rotary Club of Rolling Meadows	10300 · VB&T Checking	-130.00
		40400 · Professional Memberships	130.00
			<u>130.00</u>
25156	TPM Graphics, Inc.	10300 · VB&T Checking	-1,980.00
		40700 · Printing	1,980.00
			<u>1,980.00</u>
25157	TPM Graphics, Inc.	10300 · VB&T Checking	-591.00
		40700 · Printing	591.00
			<u>591.00</u>
25158	NWSRA	10300 · VB&T Checking	-65,040.85
		43500 · General Program Support	28,448.75
		43650 · Capital Improvements	36,592.10
			<u>65,040.85</u>
25159	TPM Graphics, Inc.	10300 · VB&T Checking	-267.67
		40100 · Postage	267.67
			<u>267.67</u>
25160	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-90.00
		40600 · Public Education/Information	90.00
			<u>90.00</u>

Special Leisure Services Foundation
Warrant #6
June 30, 2018

Num	Name	Account	Amount
25161	Mt. Prospect Park District	10300 · VB&T Checking	-46.37
		43650 · Capital Improvements	46.37
			<u>46.37</u>
25162	NWSRA	10300 · VB&T Checking	-554.72
		40100 · Postage	554.72
			<u>554.72</u>
25163	BMO Harris Bank Mastercard	10300 · VB&T Checking	-30.80
		40250 · Credit Card fees	30.80
			<u>30.80</u>
25164	BMO Harris Bank Mastercard	10300 · VB&T Checking	-2,588.94
		40600 · Public Education/Information	53.16
		43650 · Capital Improvements	724.54
		43650 · Capital Improvements	370.68
		43650 · Capital Improvements	208.40
		41380 · Supplies	10.40
		40600 · Public Education/Information	9.99
		43650 · Capital Improvements	1,211.77
			<u>2,588.94</u>
25165	Rotary Club of Rolling Meadows	10300 · VB&T Checking	-125.00
		40400 · Professional Memberships	125.00
			<u>125.00</u>
25166	Tom Houser	10300 · VB&T Checking	-130.00
		40600 · Public Education/Information	130.00
			<u>130.00</u>
25167	Jim Houser	10300 · VB&T Checking	-190.00
		40600 · Public Education/Information	190.00
			<u>190.00</u>
25168	BMO Harris Bank Mastercard	10300 · VB&T Checking	-7,072.40
		40200 · Office Expense	42.72
		40600 · Public Education/Information	23.00
		40200 · Office Expense	38.77
		40600 · Public Education/Information	8.77
		40600 · Public Education/Information	548.50
		40600 · Public Education/Information	320.00
		43650 · Capital Improvements	1,560.00
		41320 · Food	210.11
		41380 · Supplies	46.14
		41380 · Supplies	35.50
		40200 · Office Expense	17.98
		41320 · Food	2,412.07
		41320 · Food	1,379.00

Special Leisure Services Foundation
Warrant #6
June 30, 2018

Num	Name	Account	Amount
		42380 · Supplies	152.50
		40250 · Credit Card fees	24.50
		40600 · Public Education/Information	252.84
			<u>7,072.40</u>
25169	BMO Harris Bank Mastercard	10300 · VB&T Checking	-70.35
		40400 · Professional Memberships	70.35
			<u>70.35</u>
25170	Robbins Schwartz	10300 · VB&T Checking	-278.00
		40800 · Professional Fees	278.00
			<u>278.00</u>
25171	Laurel Katz	10300 · VB&T Checking	-149.77
		41375 · Lightning Athletes Booster Club	149.77
			<u>149.77</u>
25172	Mt. Prospect Park District	10300 · VB&T Checking	-3,889.14
		43650 · Capital Improvements	3,889.14
			<u>3,889.14</u>
Total VB&T Checking Warrant #6			<u>98,030.59</u>

Motion to approve Warrant #6 in the amount of \$98,030.59

Covering check numbers 25143 - 25172 from Village Bank & Trust

Special Leisure Services Foundation
Warrant #7
July 31, 2018

Num	Name	Account	Amount
25173	Rotary Club of Buffalo Grove	10300 · VB&T Checking	-11,855.05
		42340 · Recognition	11,855.05
			<u>11,855.05</u>
25174	TPM Graphics, Inc.	10300 · VB&T Checking	-180.00
		42370 · Printing	180.00
			<u>180.00</u>
25175	Rotary Club of Buffalo Grove	10300 · VB&T Checking	-173.00
		40400 · Professional Memberships	45.00
		40600 · Public Education/Information	128.00
			<u>173.00</u>
25176	Mt. Prospect Park District	10300 · VB&T Checking	-47,075.00
		43650 · Capital Improvements	47,075.00
			<u>47,075.00</u>
25177	BMO Harris Bank Mastercard	10300 · VB&T Checking	-100.00
		40600 · Public Education/Information	100.00
			<u>100.00</u>
25178	BMO Harris Bank Mastercard	10300 · VB&T Checking	-1,149.19
		40200 · Office Expense	35.06
		43650 · Capital Improvements	601.11
		43650 · Capital Improvements	513.02
			<u>1,149.19</u>
25179	BMO Harris Bank Mastercard	10300 · VB&T Checking	-30.70
		40250 · Credit Card fees	30.70
			<u>30.70</u>
25180	BMO Harris Bank Mastercard	10300 · VB&T Checking	-94.80
		40200 · Office Expense	94.80
			<u>94.80</u>
25181	BMO Harris Bank Mastercard	10300 · VB&T Checking	-965.50
		40600 · Public Education/Information	5.99
		12200 · Event Deposits	500.00
		40600 · Public Education/Information	147.10
		40600 · Public Education/Information	54.41
		43650 · Capital Improvements	258.00
			<u>965.50</u>
25182	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-377.00
		40400 · Professional Memberships	233.00
		40600 · Public Education/Information	84.00
		40600 · Public Education/Information	60.00
			<u>60.00</u>

Special Leisure Services Foundation

Warrant #7

July 31, 2018

Num	Name	Account	Amount
			377.00
25183	Robbins Schwartz	10300 · VB&T Checking	-51.25
		40800 · Professional Fees	51.25
			<u>51.25</u>
Total for Warrant #7			<u>62,051.49</u>

Motion to approve Warrant #7 in the amount of \$ 62,051.49

Covering check numbers 25173 - 25183 from Village Bank & Trust

Special Leisure Services Foundation**Warrant #8****August 31, 2018**

Num	Name	Account	Amount
25184	Frank Cooney Company	10300 · VB&T Checking	-25,979.30
		43650 · Capital Improvements	25,979.30
			<u>25,979.30</u>
25185	Centre Court Athletic Club	10300 · VB&T Checking	-250.00
		40600 · Public Education/Information	250.00
			<u>250.00</u>
25186	Cash/Nanette Sowa	10300 · VB&T Checking	-2,485.00
		10400 · Cash Banks	2,485.00
			<u>2,485.00</u>
25187	Old Orchard Country Club	10300 · VB&T Checking	-1,600.00
		41320 · Food	1,600.00
			<u>1,600.00</u>
25188	Michael Montoya	10300 · VB&T Checking	-200.00
		12200 · Event Deposits	200.00
			<u>200.00</u>
25189	Cash/Nanette Sowa	10300 · VB&T Checking	-2,760.00
		10400 · Cash Banks	2,760.00
			<u>2,760.00</u>
25190	BMO Harris Bank Mastercard	10300 · VB&T Checking	-202.43
		41380 · Supplies	4.99
		41380 · Supplies	5.41
		42380 · Supplies	2.19
		41380 · Supplies	23.07
		42380 · Supplies	19.78
		40200 · Office Expense	75.83
		41380 · Supplies	16.54
		41320 · Food	54.62
			<u>202.43</u>
25191	BMO Harris Bank Mastercard	10300 · VB&T Checking	-2,027.59
		43650 · Capital Improvements	73.98
		43650 · Capital Improvements	1,402.61
		42380 · Supplies	89.00
		43500 · General Program Support	180.00
		43650 · Capital Improvements	49.41
		43650 · Capital Improvements	115.49
		42380 · Supplies	9.58
		41375 · Lightning Athletes Booster Club	107.52
			<u>2,027.59</u>
25192	BMO Harris Bank Mastercard	10300 · VB&T Checking	-33.30
		40250 · Credit Card fees	33.30
			<u>33.30</u>
25193	BMO Harris Bank Mastercard	10300 · VB&T Checking	-2,620.23
		40600 · Public Education/Information	29.90
		40600 · Public Education/Information	144.98

Special Leisure Services Foundation

Warrant #8

August 31, 2018

Num	Name	Account	Amount
		42330 · Gifts	513.75
		41330 · Gifts	1,113.79
		40250 · Credit Card fees	62.58
		40600 · Public Education/Information	22.14
		40600 · Public Education/Information	22.84
		42380 · Supplies	339.00
		40500 · Education/Training	250.00
		40600 · Public Education/Information	65.00
		42380 · Supplies	14.00
		41320 · Food	42.25
			<hr/> 2,620.23
25194	Mt. Prospect Park District	10300 · VB&T Checking	-65,085.00
		43650 · Capital Improvements	8,286.00
		43650 · Capital Improvements	56,799.00
			<hr/> 65,085.00
<hr/> Total for Warrant #8			<hr/> 103,242.85 <hr/>

Motion to approve Warrant #8 in the amount of \$ 103,242.85

Covering check numbers 25184 - 25194 from Village Bank & Trust

Special Leisure Services Foundation
Warrant #9
September 30, 2018

Num	Name	Account	Amount
25195	VOID		
25196	Cash/Nanette Sowa	10300 · VB&T Checking	-2,885.00
		10400 · Cash Banks	2,885.00
			<u>2,885.00</u>
25197	Schaumburg Park District	10300 · VB&T Checking	-540.00
		32310 · Registration	540.00
			<u>540.00</u>
25198	Arlington Heights Park Foundation	10300 · VB&T Checking	-150.00
		40600 · Public Education/Information	150.00
			<u>150.00</u>
25199	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-90.00
		40600 · Public Education/Information	90.00
			<u>90.00</u>
25200	Chevy Chase Country Club	10300 · VB&T Checking	-2,903.80
		42320 · Food	2,903.80
			<u>2,903.80</u>
25201	Rotary Club of Rolling Meadows	10300 · VB&T Checking	-230.00
		40400 · Professional Memberships	130.00
		40400 · Professional Memberships	100.00
			<u>230.00</u>
25202	US Postal Service	10300 · VB&T Checking	-62.00
		40100 · Postage	62.00
			<u>62.00</u>
25203	Cash/Nanette Sowa	10300 · VB&T Checking	-800.00
		10400 · Cash Banks	800.00
			<u>800.00</u>
25204	VOID		
25205	Michael Montoya	10300 · VB&T Checking	-200.00
		12200 · Event Deposits	200.00
			<u>200.00</u>
25206	Moretti's Mount Prospect	10300 · VB&T Checking	-1,734.98
		41320 · Food	1,734.98
			<u>1,734.98</u>
25207	All Ways Catering & Deli	10300 · VB&T Checking	-1,190.00
		42320 · Food	1,190.00
			<u>1,190.00</u>
25208	BMO Harris Bank Mastercard	10300 · VB&T Checking	-4,723.07
		43650 · Capital Improvements	250.52
		43650 · Capital Improvements	140.81

Special Leisure Services Foundation**Warrant #9****September 30, 2018**

Num	Name	Account	Amount
		43650 · Capital Improvements	5.00
		43650 · Capital Improvements	43.96
		43650 · Capital Improvements	4,282.78
			<u>4,723.07</u>
25209	NWSRA	10300 · VB&T Checking	-605.64
		40100 · Postage	605.64
			<u>605.64</u>
25210	BMO Harris Bank Mastercard	10300 · VB&T Checking	-1,116.85
		40250 · Credit Card fees	36.85
		42370 · Printing	1,080.00
			<u>1,116.85</u>
25211	BMO Harris Bank Mastercard	10300 · VB&T Checking	-283.75
		40200 · Office Expense	6.47
		42380 · Supplies	13.96
		42380 · Supplies	54.48
		42380 · Supplies	10.96
		42380 · Supplies	6.12
		42380 · Supplies	34.89
		42380 · Supplies	18.39
		42380 · Supplies	23.08
		42380 · Supplies	23.08
		42380 · Supplies	92.32
			<u>283.75</u>
25212	BMO Harris Bank Mastercard	10300 · VB&T Checking	-1,227.25
		42380 · Supplies	10.91
		40600 · Public Education/Information	150.00
		40600 · Public Education/Information	14.93
		42380 · Supplies	9.99
		42380 · Supplies	8.77
		40250 · Credit Card fees	106.45
		40600 · Public Education/Information	16.35
		42320 · Food	12.44
		42320 · Food	461.09
		41375 · Lightning Athletes Booster Club	412.50
		40200 · Office Expense	-2.51
		42380 · Supplies	26.33
			<u>1,227.25</u>
25213	Chevy Chase Country Club	10300 · VB&T Checking	-4,543.06
		42320 · Food	4,543.06
			<u>4,543.06</u>
25214	Mt. Prospect Park District	10300 · VB&T Checking	-2,908.61
		43650 · Capital Improvements	2,908.61
			<u>2,908.61</u>
25215	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-72.00
		40600 · Public Education/Information	72.00
			<u>72.00</u>

Special Leisure Services Foundation

Warrant #9

September 30, 2018

Num	Name	Account	Amount
25216	Rotary Club of Rolling Meadows	10300 · VB&T Checking	-230.00
		40400 · Professional Memberships	130.00
		40400 · Professional Memberships	100.00
			<u>230.00</u>
Total for Warrant #9			26,496.01

Motion to approve Warrant #9 in the amount of \$ 26,496.01

Covering check numbers 25195 - 25216 from Village Bank & Trust

Special Leisure Services Foundation

Warrant #10

October 16, 2018

Num	Name	Account	Amount
25217	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-84.00
		40400 · Professional Memberships	30.00
		40600 · Public Education/Information	54.00
			84.00
25218	Rotary Club of Buffalo Grove	10300 · VB&T Checking	-188.00
		40400 · Professional Memberships	45.00
		40600 · Public Education/Information	143.00
			188.00
25219	Secretary of State	10300 · VB&T Checking	-10.00
		40800 · Professional Fees	10.00
			10.00
Total for Warrant #10			282.00

Motion to approve Warrant #10 in the amount of \$ 282.00

Covering check numbers 25217 - 25219 from Village Bank & Trust

IX. Old Business

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2018 Mt. Prospect Construction Report

Invoice Data

Number	Date	Description	Amount
2374	5/21/2018	Bid notice, topographic survey & Wight Basic Services	\$8,431.20
2375	5/29/2018	Professional Services for April 2018	\$7,272.38
2377	6/11/2018	Fed Ex for contract	\$46.37
2380	6/29/2018	Professional Services for May 2018	\$3,889.14
2382	7/20/2018	Payment for services from Arlington Construction	\$47,075.00
2383	8/24/2018	Payment for services from Arlington Construction	\$65,085.00
2384	9/24/2018	Payment for services from Wight	\$2,908.61

Total Invoices: 7	\$134,707.70
Total Amount in SLSF VBT Account	\$ 180,000.00
Total Amount Remaining in SLSF VBT Account	\$ 45,292.30

Total Amount in NWSRA Account	\$ 91,052.42
Total Amount Remaining in NWSRA Account	\$ 91,052.42

Wheaton Sister Expenditures

PURSUIT 3: Wheaton Sisters	Payment date	Expense Account	Budgeted	Actual	Balance
First Year Rent	3/22/2018	43500	\$ 30,000.00	\$ 30,000.00	\$ -

Furniture	6/8/2018	43650	\$ 65,000.00	\$ 36,592.10	\$ 28,407.90
	8/2/2018	43650		\$ 25,979.30	\$ 2,428.60

PURSUIT 3 Site Equipment & Program Supplies			\$ 22,000.00		\$ 22,000.00
	3/22/2018	43650		\$ 10.00	\$ 21,990.00
	3/22/2018	43650		\$ 4,423.50	\$ 17,566.50
	3/22/2018	43650		\$ 537.58	\$ 17,028.92
	4/24/2018	43650		\$ 287.11	\$ 16,741.81
	4/30/2018	43650		\$ 2,020.61	\$ 14,721.20
	4/30/2018	43650		\$ 731.70	\$ 13,989.50
	5/22/2018	43650		\$ 72.00	\$ 13,917.50
	5/22/2018	43650		\$ 875.62	\$ 13,041.88
	5/30/2018	43650		\$ 553.20	\$ 12,488.68
	6/25/2018	43650		\$ 724.54	\$ 11,764.14
	6/25/2018	43650		\$ 370.68	\$ 11,393.46
	6/25/2018	43650		\$ 208.40	\$ 11,185.06
	6/25/2018	43650		\$ 1,211.77	\$ 9,973.29
	6/25/2018	43650		\$ 1,560.00	\$ 8,413.29
	7/25/2018	43650		\$ 601.11	\$ 7,812.18
	7/25/2018	43650		\$ 513.02	\$ 7,299.16
	7/25/2018	43650		\$ 258.00	\$ 7,041.16
	8/23/2018	43650		\$ 73.98	\$ 6,967.18
	8/23/2018	43650		\$ 1,402.61	\$ 5,564.57
	8/23/2018	43650		\$ 49.41	\$ 5,515.16
	8/23/2018	43650		\$ 115.49	\$ 5,399.67
	9/24/2018	43650		\$ 250.52	\$ 5,149.15
	9/24/2018	43650		\$ 140.81	\$ 5,008.34

Wheaton Sister Expenditures

	9/24/2018	43650		\$ 5.00	\$ 5,003.34
	9/24/2018	43650		\$ 43.96	\$ 4,959.38
	9/24/2018	43650		\$ 4,282.78	\$ 676.60

Technology Set Up for site	4/19/2018	43500	\$ 25,000.00	\$ 551.25	\$ 24,448.75
	6/8/2018	43500		\$ 24,448.75	\$ -

First Year Technology Support	6/8/2018	43500	\$ 4,000.00	\$ 4,000.00	\$ -
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Accessibility Construction	5/22/2018	43650	\$ 75,000.00	\$ 8,431.20	\$ 66,568.80
	5/30/2018	43650		\$ 7,272.38	\$ 59,296.42
	6/20/2018	43650		\$ 46.37	\$ 59,250.05
	6/28/2018	43650		\$ 3,889.14	\$ 55,360.91
	7/20/2018	43650		\$ 47,075.00	\$ 8,285.91
	8/27/2018	43650		\$ 8,285.91	\$ -

			\$ 221,000.00	\$ 217,894.80	\$ 3,105.20
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X. New Business

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"We exist to provide outstanding opportunities through recreation for children and adults with disabilities."

Date: October, 2018
To: Tracey Crawford, Executive Director
From: Rachel Hubsch, Superintendent of Recreation
Andrea Griffin, Superintendent of Recreation

This memo is to request the second of three transfer of funds in the amount of \$103,218.56 from Special Leisure Services Foundation to Northwest Special Recreation Association to support programs and services. Attached to the memo is a detailed breakdown of expenses in each line item.

	May, 2018
Athletics	\$8,788.56
Transportation	\$0.00
Scholarships	\$50,612.31
Inclusion	\$4,000
Programs	\$39,817.69
Total	\$103,218.56

Thank you for the transfer of these funds. We are asking for the money to be transferred to the NWSRA accounts no later than October 31, 2018 in order to pay bills incurred for the above expenditures.

Respectfully,

Rachel Hubsch
Superintendent of Recreation

Andrea Griffin
Superintendent of Recreation

Please attach a *SLSF Expense Request* for the total amount requested to this memo.

An extension of the local park districts serving
Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

3000 West Central Road, Suite 205 • Rolling Meadows, IL 60008 • VOICE 847/392-2848 • FAX 392-2870 • TTY 392-2855 • www.nwsra.org

SLSF Area of Support	Expenses	Description	Apply to NWSRA Budget #	Total Allotment for 2018
Athletics				\$25,000.00
	\$250.00	Deposit for Sports Banquet	422104	
	\$256.45	GLASA Boccia registration	422104	
	\$240.00	ITRS Volleyball	422104	
	\$1,500.00	Payment for Sport Banquet	422104	
	\$1,464.96	State Basketball Hotel	422204	
	\$1,546.00	Boccia National Registration	422204	
	\$402.70	Boccia Coaches Membership	422204	
	\$258.79	Summer Games Food and Hotel	422204	
	\$180.00	State Golf Food	422404	
	\$125.00	DJ for Banquet	422404	
	\$220.00	American Legion Game Food	422404	
	\$2,344.66	Storeroom Supplies - MB Financial Grant	422417	Balance
Sub-Total	\$8,788.56	May	\$2,831.00	\$13,380.44
Transportation				\$70,000.00
Sub-Total	\$0.00			\$ 70,000.00
Scholarships				\$81,000.00
	\$43,007.25	Summer Day Camp	320005	
	\$2,864.00	Fall Leisure Education	320005	
	\$1,442.50	STAR Day Camp	422304	
	\$3,298.56	STAR School Year	422304	
Sub-Total	\$50,612.31	May	\$9,003.00	\$ 21,384.69
Inclusion				\$14,000.00
	\$4,000.00	Inclusion Support	45000	Balance
Sub-Total	\$4,000.00	May	\$4,500	\$5,500.00
General Program Support				\$144,000.00
	\$3,536.00	Partner Bowl for April	422206	
	\$6,993.44	Hanover Park Park District	460001	
	\$5,053.20	Flaghouse Shipment	460001	
	\$1,160.00	Flaghouse Supplies Sensory Room HP	460001	
	\$13,640.50	Flaghouse Equipment Sensory Room HP	460001	
	\$4,300.00	Flaghouse Installation Sensory Room HP	460001	
	\$342.20	Supplies for Sensory Room HP	460001	
	\$1,753.98	Sensory Room Computer / Ipad	460001	
	\$863.19	Security Camera and Walmount for TV	460001	
	\$381.25	Food for Open House	460001	
	\$781.38	RM Sensory Room Replacement Parts	460001	
	\$1,012.55	Broadway Buddies	422406	Balance
	\$28,628.75	Technology for PURSUIT MP (*already paid)	460001	
Sub-Total	\$39,817.69	May	\$58,621.44	\$ 45,560.87
	-\$28,628.75	already paid on June 2018		
October Transfer Total	\$103,218.56			
Total May/October Transfer	\$178,174.00		Total Balance	\$155,826.00

Jessica Vasalos

From: Dave Hanson <david.hanson@benjaminfedwards.com>
Sent: Wednesday, October 10, 2018 8:33 AM
To: Tracey Crawford
Cc: Susan Hedman; Jessica Vasalos
Subject: Portfolio Review

Dear Tracy,

Yesterday I forwarded you the updated account review for the upcoming SLSF Board of Directors meeting. I thought it would be worthwhile to give you all a few comments on the recent performance and activity in the account of which you can pass on to the Board. Please find a few of these points below.

- 1) After a very strong performance year in 2017, the portfolio has advanced marginally this year. Most allocations in the portfolio have not really been providing much upward bias this year. The one area that has moved up nicely has been in large cap growth stocks. This can be seen in the following three funds that the portfolio is invested in. The Growth Fund of America, The Fundamental Investors Fund, and the New Economy fund.
- 2) The fixed income portion of the portfolio has shown slightly negative returns this year as the Federal Reserve have pushed up short term interest rates three times and promise a few more increases over the next year. This is only a short term drop since we tend to hold the CD's and bonds in the portfolio until maturity and have a very short term time frame in the maturities. We have reduced the average maturities of the portfolio's holdings over the last several years in anticipation of rising rates. The portfolio will get a bounce as the fixed income holdings approach maturity and gain back the paper losses.
- 3) The international holdings are still somewhat limited. They added to the upward momentum of the portfolio last year but have been a bit of a drag this year. We do expect this to reverse as more of the trade and tariff issues are addressed and completed.
- 4) Over the last two years, there have been net withdrawals of \$225,000. These can be noted on page 4,8, and 9 in my report. The withdrawals were well planned for and we used them to rebalance the portfolio and take some of last year's gains. Thank you for letting us know well in advance of the expected needs of SLSF.
- 5) We expect a reasonably good yet volatile stock market over the next year or two. Interest rates are likely to continue to slowly rise which should allow us to maintain the shorter maturities in the portfolio and achieve higher returns in that portion of the portfolio. We would expect to rebalance the portfolio a bit over the next year in favor of fixed income and safety.

We do stand ready to answer any other questions from the board members and thank you once again for allowing us to participate in your good works!

Blessings,

Dave Hanson



Dave Hanson CFP®
Managing Director-Investments, Regional Manager & Co-Manager In Charge, Senior Vice President
400 S. County Farm Rd, Suite 140
Wheaton, IL 60187
Office: (630) 871-2673

david.hanson@benjaminfedwards.com
benjaminfedwards.com
getinatbenedwards.com



XI. Information/ Action Items

[Back to Home](#)



We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.

Special Leisure Service Foundation Board Meeting Schedule - Calendar Year 2019

Special Leisure Services Foundation

January 22, 2019 Annual Meeting (Third or Fourth Tuesday due to the IPRA Conference)

May 21, 2019 (Third Tuesday)

October 15, 2019 (Third Tuesday)

December 11, 2019 Holiday Luncheon (Second Wednesday)

NOTE: All meetings will begin at 3:30 p.m., at Park Central, 3000 Central Road, Rolling Meadows, unless otherwise indicated.

Anyone who plans to attend a meeting, and who requires a special accommodation due to a disability, should contact NWSRA 48 hours in advance of the meeting.



Conflict of Interest Policy And Annual Statement

**For Directors, Officers and
Members of a Committee with
Board Delegated Powers**

Article I – Purpose

1. The purpose of this Board conflict of interest policy is to protect SLSF's interests when it is contemplating entering into a transaction or arrangement that might benefit the private interests of an officer or director of SLSF or might result in a possible excess benefit transaction.
2. This policy is intended to supplement, but not replace, any applicable state and federal laws governing conflicts of interest applicable to nonprofit and charitable organizations.
3. This policy is also intended to identify "independent" directors.

Article II – Definitions

1. Interested person -- Any director, officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. Financial interest -- A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - a. An ownership or investment interest in any entity with which SLSF has a transaction or arrangement,
 - b. A compensation arrangement with SLSF or with any entity or individual with which SLSF has a transaction or arrangement, or
 - c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which SLSF is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the Board or Executive Committee decides that a conflict of interest exists, in accordance with this policy.

3. Independent Director -- A director shall be considered "independent" for the purposes of this policy if he or she is "independent" as defined in the instructions for the IRS 990 form or, until such definition is available, the director –

- a. is not, and has not been for a period of at least three years, an employee of Northwest Special Recreation Association (NWSRA) or any entity in which SLSF has a financial interest;
- b. does not directly or indirectly have a significant business relationship with SLSF, which might affect independence in decision-making;
- c. is not employed as an executive of another corporation where any of SLSF's executive officers or employees serve on that corporation's compensation committee; and
- d. does not have an immediate family member who is an executive officer or employee of SLSF or NWSRA, or who holds a position that has a significant financial relationship with SLSF.

Article III – Procedures

1. Duty to Disclose -- In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board or Executive Committee.
2. Recusal of Self – Any director may recuse himself or herself at any time from involvement in any decision or discussion in which the director believes he or she has or may have a conflict of interest, without going through the process for determining whether a conflict of interest exists.
3. Determining Whether a Conflict of Interest Exists -- After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or Executive Committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or Executive Committee members shall decide if a conflict of interest exists.
4. Procedures for Addressing the Conflict of Interest
 - a. An interested person may make a presentation at the Board or Executive Committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
 - b. The Chairperson of the Board or Executive Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
 - c. After exercising due diligence, the Board or Executive Committee shall determine whether SLSF can obtain with reasonable efforts a more advantageous transaction

or arrangement from a person or entity that would not give rise to a conflict of interest.

- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or Executive Committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in SLSF's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

5. Violations of the Conflicts of Interest Policy

- a. If the Board or Executive Committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board or Executive Committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV – Records of Proceedings

The minutes of the Board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board's or Executive Committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V – Compensation

- 1. A voting member of the Board who receives compensation, directly or indirectly, from SLSF for services is precluded from voting on matters pertaining to that member's compensation.

2. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from SLSF for services is precluded from voting on matters pertaining to that member's compensation.
3. No voting member of the Board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from SLSF, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI – Annual Statements

1. Each director, principal officer and member of a committee with Board delegated powers shall annually sign a statement which affirms such person:
 - a. Has received a copy of the conflict of interest policy,
 - b. Has read and understands the policy,
 - c. Has agreed to comply with the policy, and
 - d. Understands SLSF is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.
2. Each voting member of the Board shall annually sign a statement which declares whether such person is an independent director.
3. If at any time during the year, the information in the annual statement changes materially, the director shall disclose such changes and revise the annual disclosure form.
4. The Executive Committee shall regularly and consistently monitor and enforce compliance with this policy by reviewing annual statements and taking such other actions as are necessary for effective oversight.

Article VII – Periodic Reviews

To ensure SLSF operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information (if reasonably available), and the result of arm's length bargaining.

- b. Whether partnerships, joint ventures, and arrangements with management organizations, if any, conform to SLSF's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement or impermissible private benefit or in an excess benefit transaction.

Article VIII – Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, SLSF may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of its responsibility for ensuring periodic reviews are conducted.

Director and Officer
Annual Conflict of Interest Statement

1. Name: _____ Date: _____

2. Position:

Are you a voting Director? Yes No

Are you an Officer? Yes No

If you are an Officer, which Officer position do you hold:

_____.

3. I affirm the following:

I have received a copy of the SLSF Conflict of Interest Policy. _____ (initial)

I have read and understand the policy. _____ (initial)

I agree to comply with the policy. _____ (initial)

I understand that SLSF is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of tax-exempt purposes. _____ (initial)

4. Disclosures:

a. Do you have a financial interest (current or potential), including a compensation arrangement, as defined in the Conflict of Interest policy with SLSF? Yes No

i. If yes, please describe it: _____

ii. If yes, has the financial interest been disclosed, as provided in the Conflict of Interest policy? Yes No

b. In the past, have you had a financial interest, including a compensation arrangement, as defined in the Conflict of Interest policy with SLSF? Yes No

i. If yes, please describe it, including when (approximately):

ii. If yes, has the financial interest been disclosed, as provided in the Conflict of Interest policy? Yes No

5. Are you an independent director, as defined in the Conflict of Interest policy? Yes No

a. If you are not independent, why? _____

Signature of Director _____ Date: _____

Date of Review by Executive Committee: _____

Special Leisure Services Foundation receives \$15,000 grant

Submitted by Brian Sellers

Special Leisure Services Foundation, the fundraising arm of Northwest Special Recreation Association, received a \$15,000 grant from The UPS Foundation, which drives global corporate citizenship and philanthropic programs for UPS.

The grant will be used to toward the installation of a Snoezelen Sensory Room in Hanover Park. Through technology and innovative design, the Snoezelen Sensory Room is a controlled multisensory environment that helps to create a therapeutic alliance between the client and Certified Therapeutic Recreation Specialist, as well as a safe place to develop life skills.

Northwest Special Recreation Association's vision for the room is to have meaningful, therapeutic and productive play through therapy sessions. The goals of the sensory therapy are individualized and change from client to client. Each Sensory therapy session is unique to each client's needs.

Staff work to create a balanced sensory life through goals related to:

- Physical Improvement: Fine and gross motor
- Cognitive Improvement: Problem solving and decision making
- Emotional Improvement: Cooperation/collaboration and increased confidence
- Affective Improvement: Regulation of feelings and emotional expression
- Social Improvement: Verbal and nonverbal communication
- Linguistic Improvement: Utilizing descriptive and expressive language

The Snoezelen Sensory Room is designed to deliver stimuli to various senses and is used to provide multisensory or single sensory focus.

By allowing an individual to participate at their own free will in a safe environment, the Certified Therapeutic Recreation Specialist will help to maximize the individual's potential to focus, feel in control, make choices and reduce pain and anxiety both mentally and

physically.

Special Leisure Services Foundation President Tracey Crawford stated.

"We are very excited to have UPS return as a supporter of Special Leisure Services Foundation and Northwest Special Recreation Association. Their support will provide the necessary funding for us to provide unique sensory therapy that will benefit children and adults with disabilities throughout the Northwest suburbs of Chicago."

Established in 1951 and based in Atlanta, Georgia, The UPS Foundation identifies specific areas where its backing clearly impacts social issues. In support of this strategic approach, The UPS Foundation has identified the following focus areas for giving: volunteerism, diversity, community safety and the environment.

In 2017, UPS and its employees, active and retired, invested more than \$118 million in charitable giving around the world. The UPS Foundation can be



COURTESY OF KARYN EMERALDA

Northwest Special Recreation Association staff member Nicole Estrada, left, providing sensory therapy within the Snoezelen Sensory Room in Rolling Meadows.

found on the web at UPS.com/foundation. To get UPS news direct, visit pressroom.ups.com/rss.

"The UPS Foundation is honored to support the Special Leisure Services

Foundation efforts to implement the Snoezelen Sensory Room," said Eduardo Martinez, president of The UPS Foundation and chief diversity and inclusion officer at UPS.

"Our goal is to fund powerful programs that make a lasting difference to the global community."

• Submit Your News at www.dailyherald.com/share.

Sedgebrook wraps up second year in the project SEARCH Program

Sign up for STEAM programs at Oakton

From the community: NWSRA and American Legion Post 525 host Summer Classic



American Legion Post 525 players will partner with NWSRA athletes at the 2018 Summer Classic. (Posted by bselders, Community Contributor)

By **Community Contributor bselders**

MAY 30, 2018, 9:22 AM

On Tuesday, June 19, approximately 25 athletes with disabilities will be paired up with high school players from the American Legion Mt. Prospect Post 525 Bulldogs baseball team to compete in softball at Kopp Park in Mt. Prospect. This will be the fourth year of partnership between Northwest Special Recreation Association (NWSRA) and the American Legion. The 2018 Summer Classic was originally conceived by American Legion Commander Bill Starr, Head Coach Jeff Daniels, and past NWSRA Superintendent of Recreation Jayne Finger.

The game provides an opportunity for athletes with disabilities to compete alongside their non-disabled peers, providing valuable opportunities for awareness, empathy and fun competition. American Legion Commander Starr stated "The American Legion ball players realize that they have been gifted with exceptional skills in the game of baseball and that there are individuals who have physical or mental disabilities who could benefit from a "buddy" relationship in a game situation. Everyone wins and the

hot dogs are free. They look forward to meeting, buddying up and sharing their baseball skills and knowledge with the players from the NWSRA teams. To me, this is a perfect scenario for American Legion ball players to give back."

After the game, all of the athletes will be treated to an awards ceremony and refreshments with their fellow players. NWSRA Superintendent Rachel Hubsch stated "The collaboration with the American Legion Post 525 represents an outstanding opportunity for the NWSRA Lightning Co-Rec Softball team to receive playing tips from the Mt. Prospect Bulldogs. It is a really exciting event for all the athletes and spectators!"

About American Legion Baseball- Mt. Prospect Bulldogs Post 525

For nearly 90 years, American Legion Baseball has been a key part of the journey to adulthood for millions of young men. American Legion Baseball has been turning out college and Major League Baseball (MLB) players for decades. Nearly 75% of Legion Baseball graduates continue playing baseball in college and about 50% of all current MLB players played Legion Baseball. Sixty-three Legion Baseball graduates have been inducted into the Major League Baseball Hall of Fame. American Legion Commander Bill Starr stated "In the preamble to the American Legion Constitution it states, "...To inculcate a sense of individual obligation to the community, state, and nation:...". It is therefore important for American Legion Post 525 and its members to provide an example and foster an environment representative of the Americanism that our veterans have fought and died for. The Legion has sponsored high level baseball competition for over 90 years. Giving the players an opportunity to give back is Americanism at its best."

For more information, please contact Jim Haffey at 847-489-8777.

About NWSRA

Northwest Special Recreation Association (NWSRA) provides outstanding opportunities through recreation for children and adults with disabilities. NWSRA has grown tremendously over its 44 year history. NWSRA provides over 2,000 recreational programs and receives more than 14,000 registrations annually. Athletics are very popular at NWSRA, with over 600 athletes competing in 16 sports. NWSRA has received the National Recreation and Park Association Excellence in Inclusion Award, given to one organization throughout the nation that has proven its leadership in the promotion of inclusion and diversity initiatives. NWSRA serves 17 northwest suburban communities in partnership with member Park Districts, providing day camps, weekly programs, trips, special events, cultural arts and more. For more information on NWSRA, visit www.nwsra.org, contact Brian Selders at 847-392-2848 or e-mail bselders@nwsra.org.

This item was posted by a community contributor. To read more about community contributors, click [here](#).

PALATINE HILLS GOLF CLASSIC

Thursday, June 7, 2018



Golf Course Sponsor:



Silver Sponsor:



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Lunch:

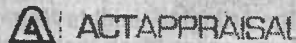


The Rotary Club
of Palatine

Breakfast:

Fred and Bunny Hall
In Celebration of the Lives of
Evie Murray and Avery Harris

Beverage:



Sign Sponsor:



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Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.me.

CALENDAR OF EVENTS FOR PALATINE TOWNSHIP FUNDED AGENCIES

Palatine Township supports specific programs at twenty-nine local social service agencies that provide vital human services to Township residents. Here are fundraisers for some of those social service agencies.

ARTS REFRESHING THE SOUL

artsrefreshingthesoul.org

7th Annual Casino Night
Friday, September 21, 2018
7:00 PM – 11:00 PM
Metropolis Ballroom
6 S. Vail Avenue
Arlington Heights, IL 60005
Check the website for information

CENTER FOR ENRICHED LIVING (CEL)

centerforenrichedliving.org

23rd Annual Golf Tournament
August 6, 2018
Twin Orchard Country Club
22353 Old McHenry Road
Long Grove, IL 60047
Contact Niki Bartosiak at 847-315-9916

CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY (CAC)

cachelps.org

3rd Annual Golf Outing
July 23, 2018, 8:00 AM
Schaumburg Golf Club
401 North Roselle Road
Schaumburg, IL 60194
Information found on website

ESCORTED TRANSPORTATION SERVICES NORTHWEST

etsnw.org

Eat n' Earn
July 18, 2018
Peggy Kinnane's
8 N Vail Ave
Arlington Heights, IL 60004
For more information: <https://etsnw.org/events/>

THE HARBOUR

theharbour.org

Ruobrah's Speakeasy
A Roaring 20's Casino Evening
September 29, 2018
For more information check the website

JOURNEYS THE ROAD HOME

journeystheroadhome.org

Bid for HOPE Gala
November 9, 2018, 7:00 PM
The Meadow's Club
2950 Golf Road
Rolling Meadows, IL 60008
Check the website for information

LITTLE CITY

littlecit.org

Opportunity Walk & Roll
September 9, 2018
Check the website for information

NORTHWEST CENTER AGAINST SEXUAL ASSAULT (NW CASA)

nwcasa.org

Fall 40 Hour Advocate Training
October 6, 2018 – October 20, 2018
Contact Allyson Schnoor
Volunteer Coordinator at 847-806-6526 ext. 19
Check website for information or to register

WINGS

wingsprogram.com

Purple Tie Ball
October 6, 2018, 6:00 PM – 12:00 AM
The Westin Hotel
400 Park Blvd
Itasca, IL 60143
Check the website for information

SPECIAL LEISURE SERVICES FOUNDATION

www.slsf.me

SLSF Moretti's/NWSRA Golf Classic 2018
August 15, 2018, 8:30 AM – 6:00 PM
Old Orchard Country Club
700 W. Rand Road
Mount Prospect, IL 60056
Contact Megan O'Brien at 847-392-2848, ext. 267

SHELTER, INC.

shelter-inc.org

Charity Ball
November 16, 2018
For more information contact
Barb Mazursky, at 847-590-6188 ext. 21

PALATINE HILLS GOLF CLASSIC

Thursday, June 7, 2018

To Benefit:
SLSF
MAKING AN IMPACT FOR NWRA

Golf Course Sponsor:



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O'Connor, LLC
Fifth Third Bank
Glenview Terrace Nursing Center
Jim Bertucci
Law Offices of
Jeffrey R. Gottlieb, LLC
Picket Fence Realty
Speer Financial, Inc.
Susan Gould - Berkshire Hathway
The BIG Kid
The Crawford Family
The Happel Family

SPONSORS

Lunch:



**The Rotary Club
of Palatine**

Breakfast:

Fred and Bunny Hall

In Celebration of the Lives of
Evie Murray and Avery Harris

Beverage:



Sign Sponsor:



*Thank you
sponsors!*

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Call 847-392-2848 or visit us at www.slsf.me.

NWSRA/American Legion Post 525 Summer Classic

Submitted by Brian Selders

On Friday, July 20, approximately 25 athletes with disabilities will be paired up with high school players from the American Legion Mount Prospect Post 525 Bulldogs baseball team to compete in softball at Friendship Park in Des Plaines. This will be the fourth year of partnership between Northwest Special Recreation Association and the American Legion.

This Summer Classic was originally conceived by American Legion Commander Bill Starr, Head Coach Jeff Daniels and past NWSRA Superintendent of Recreation Jaynie Finger.

The game provides an opportunity for athletes with disabilities to compete alongside their nondisabled peers, providing valuable opportunities for awareness, empathy and fun competition.

"The American Legion ball players realize that they have been gifted with exceptional skills in the game of baseball and that there are individuals who have physical or mental

disabilities who could benefit from a 'buddy' relationship in a game situation. Everyone wins and the hot dogs are free," said American Legion Commander Starr. "They look forward to meeting, buddy-ing up and sharing their baseball skills and knowledge with the players from the NWSRA teams. To me, this is a perfect scenario for American Legion ballplayers to give back."

After the game, all of the athletes will be treated to an awards ceremony and refreshments with fellow players.

NWSRA Superintendent Rachel Hubsch stated, "The collaboration with the American Legion Post 525 represents an outstanding opportunity for the NWSRA Lightning Co-Rec Softball team to receive playing tips from the Mount Prospect Bulldogs. It is a really exciting event for all the athletes and spectators."

For nearly 90 years, American Legion Baseball has been a key part of the journey to adulthood for millions of young men. American Legion

Baseball has been turning out college and Major League Baseball players for decades. Nearly 75 percent of Legion Baseball graduates continue playing baseball in college and about 50 percent of all current MLB players played Legion Baseball. Sixty-three Legion Baseball graduates have been inducted into the Major League Baseball Hall of Fame.

"In the preamble to the American Legion Constitution it states, '... To inculcate a sense of individual obligation to the community, state, and nation ...' It is therefore important for American Legion Post 525 and its members to provide an example and foster an environment representative of the Americanism that our veterans have fought and died for," said Starr. "The Legion has sponsored high level baseball competition for over 90 years. Giving the players an opportunity to give back is Americanism at its best."

For information on Legion Baseball contact Jim Haffey at

(847) 489-8777.

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COURTESY OF BRIAN SELTERS

American Legion Post 525 players will partner with Northwest Special Recreation Association athletes at the 2018 Summer Classic.

St. Viator athletics to benefit from golf outing

Submitted by Jim Mitchell

Soaring temperatures did little to dampen the enthusiasm of nearly 100 golfers during the 2018 Saint Viator High School Million Dollar Classic Golf Outing. Through



Buffalo Grove Police provide visor cards for deaf and hard-of-hearing motorists

Submitted by Buffalo Grove Police Department

by the mother of a hard-of-hearing teenager who was

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MORETTI'S/NWSRA GOLF CLASSIC

Wednesday, August 15, 2018

To Benefit:
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MAKING AN IMPACT FOR NWSRA

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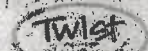
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Deep Eddy Vodka
Drost, Kivlahan, McMahon &
O'Connor, LLC
In memory of Avery Harris
Jameson's
Jim Bertucci, CFP
Liberty Mutual
Patron Spirits Company
Picket Fence Realty
Republic Services
Seafood Merchants
Speer Financial, Inc.
The BIG Kid
Trimark Marlinn Restaurant Supply
Van Gogh Vodka

Thank you
sponsors!

Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.me.

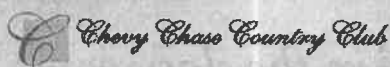
NC14

WOMEN'S GOLF OUTING

Thursday, August 30, 2018



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& O'Connor, LLC
Jim Bertucci, CFP
Liberty Mutual
Picket Fence Realty
Speer Financial, Inc.
The BIG Kid



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Special Leisure Services Foundation is dedicated to supporting and promoting outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association. Call 847-392-2848 or visit us at www.slsf.org

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Sept. 10, 2018
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From the community: Celebrate Ability Gala supports adult day program



SLSF supporters Jay and Caroline Schaldecker at the Celebrate Ability Gala. (Posted by bselders, Community Contributor)

By **Community Contributor bselders**

SEPTEMBER 19, 2018, 1:07 PM

Highlighting the individual accomplishments of thousands of children and adults with disabilities throughout the northwest suburbs, the Special Leisure Services Foundation's Celebrate Ability Gala will generate much needed funds to provide recreational opportunities through Northwest Special Recreation Association (NWSRA).

To celebrate the 25th anniversary of the Celebrate Ability Gala, Cathy Kendrigan, widow of NWSRA founder Kevin Kendrigan will serve as Honorary Chair.

Funding from the Impact Auction will support the expansion of PURSUIT, a collaborative adult day program for adults with disabilities who have transitioned out of high school. This collaboration between Clearbrook and NWSRA is structured around four core elements: Recreation & Leisure, Skills

ness. The success of the program illustrates s to address the specific needs of young rovides unique experiences for its

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participants through collaboration with local businesses and community organizations.

Diane Ross, mother of PURSUIT participant Lindsey Ross, stated "What's best about the PURSUIT program is that Lindsey gets to come here and make new friends and try new activities. I know that she's in a safe place with excellent caregivers."

The mission of SLSF is to support and promote outstanding opportunities through recreation for children and adults with disabilities as the fundraising arm of NWSRA. Through the collaboration between Clearbrook and NWSRA, adults with disabilities have the opportunity to make friends, have fun, go new places, learn new things, be included and celebrate their lives.

This program has grown exponentially over the last three years, as locations now exist in Rolling Meadows, Hanover Park and Mt. Prospect. As the waiting list for adult day program services continues to grow, NWSRA and Clearbrook look toward opening new sites to accommodate these individuals. Funds raised at the Gala will support the opening of a fourth location for the PURSUIT Adult Day Program. SLSF encourages donations, registrations or sponsorship of the Celebrate Ability Gala in order to continue to meet the needs of adults with disabilities throughout the northwest suburbs through the expansion of the PURSUIT Adult Day Program.

The event will be hosted on Friday, November 2 at the Wheeling Park District's Chevy Chase Country Club, 1000 N. Milwaukee Ave., Wheeling, IL. The event will begin at 6:30 p.m., and will include a silent auction, raffle, impact auction, dinner and dancing. Registration is \$125/individual. For more information or to register, visit www.slsf.me or contact Nanette Sowa at nsowa@nwsra.org or 847-392-2848, ext. 255.

This item was posted by a community contributor. To read more about community contributors, click [here](#).

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ARLINGTON CLASSIC GOLF OUTING

Thursday, September 13, 2018



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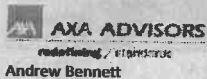
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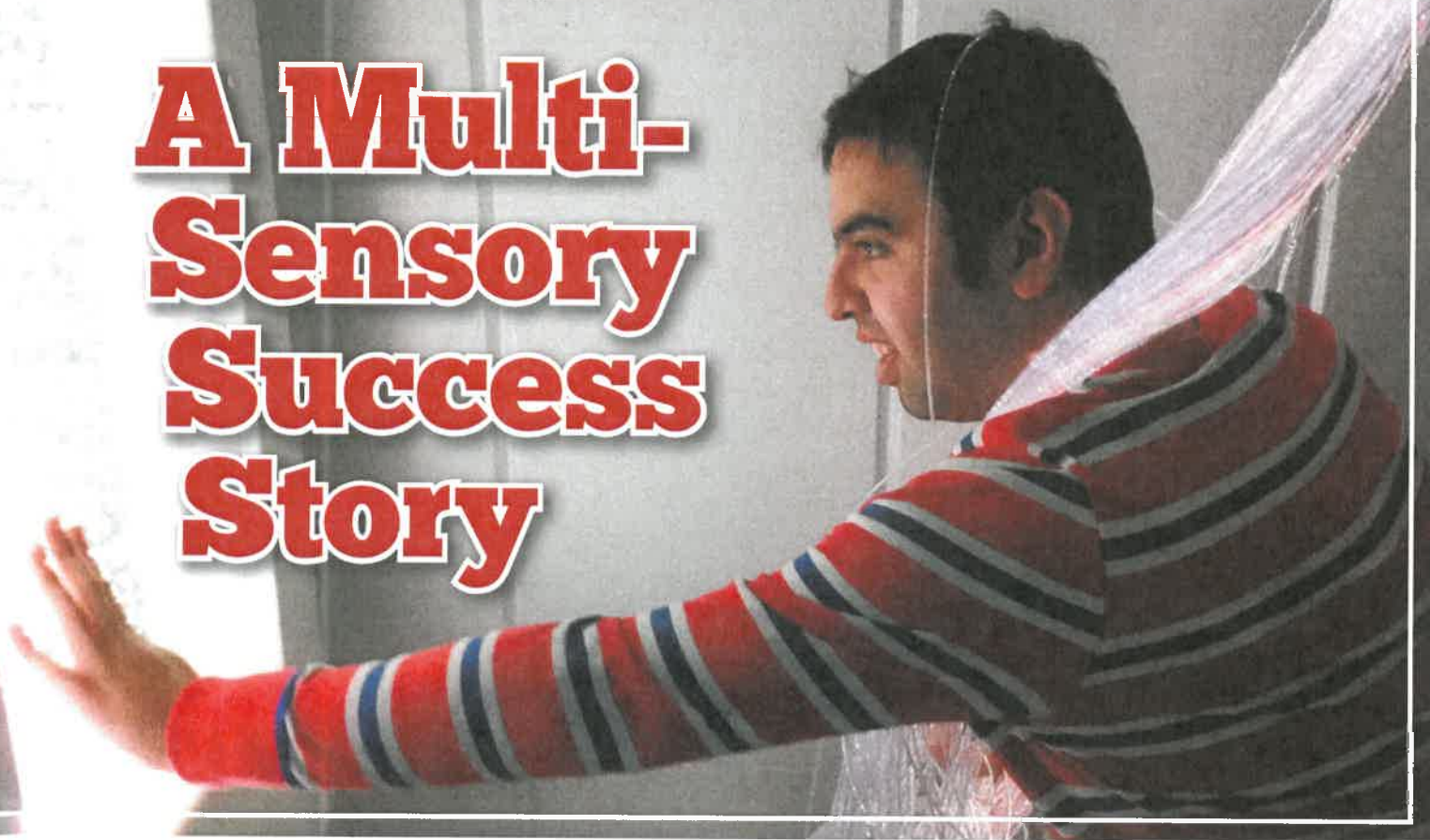
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A Multi-Sensory Success Story



By Andrea Griffin, CTRS, CPRP, CPE, Superintendent of Recreation, Northwest Special Recreation Association

As the diagnoses of autism, individuals with multiple disabilities and an ever-aging population continues to rise, the need for sensory integration that assists with improving the sensory and behavioral needs of clients and their families has become vital. In 2016, Northwest Special Recreation Association (NWSRA), located in Rolling Meadows, IL, opened the Snoezelen Sensory Room. Through technology and innovative design, the Snoezelen room is a controlled multi-sensory environment that helps to create a therapeutic alliance between the client and Certified Therapeutic Recreation Specialist (CTRS) as well as a safe place to develop life skills. NWSRA's vision is to provide meaningful, therapeutic and productive play in the Snoezelen Sensory Room through therapy sessions.

The goals of the sensory therapy are individualized and change from client to client. Each Sensory therapy session is unique to each client's needs. Certified Therapeutic Recreation Specialists (CTRS) work to create a balanced sensory life through goals related to:

- Physical Improvement: fine and gross motor
- Cognitive Improvement: problem solving and decision making
- Emotional Improvement: cooperation/ collaboration and increased confidence
- Affective Improvement: regulation of feelings and emotional expression

- Social Improvement: verbal and nonverbal communication
- Linguistic Improvement: utilizing descriptive and expressive language

The Snoezelen Sensory Room is designed to deliver stimuli to various senses and is used to provide multi-sensory or single sensory focus. Through allowing an individual to participate at their own free will in a safe environment, the CTRS will help maximize the individual's potential to focus, feel in control, make choices and reduce pain and anxiety both mentally and physically.

As the diagnoses of autism, individuals with multiple disabilities and an ever-aging population continues to rise, the need for sensory integration that assists with improving the sensory and behavioral needs of clients and their families has become vital.

The population that NWSRA serves rarely, if ever, are able to experience the world with all their senses. Limitations of behavioral issues, anxiety, pain and other issues create obstacles

to their enjoyment of life. Once inside the Snoezelen Sensory Room, these obstacles and barriers are removed so the individual can begin to learn how to process sensory input. Building and utilizing this room makes a world of difference to their lives.

To address the need for increased sensory integration options, NWSRA staff connected with professionals on local, state, national and international levels to find what was currently being done to address sensory integration and identify innovative solutions. A small research study carried out in Brussels, Belgium compared the behavior of nine adult clients with profound autism in both classroom and Snoezelen settings. Though individual results varied, the study claimed a 50% reduction in distress and stereotypical behavior, and seventy-five percent less aggression and self-injury in the Snoezelen environment. NWSRA identified Flaghouse, Inc. as a partner capable of implementation of the Snoezelen sensory environment. NWSRA staff worked closely with Flaghouse, Inc. to choose the appropriate sensory equipment that would provide the widest range of sensory integration options for therapists and their clients within the room.

Upon the completion of the project, NWSRA implemented one of the first Snoezelen certified sensory rooms for a Special Recreation Association (SRA) or Park District in the State



of Illinois. Through the use of the NWSRA Snoezelen Room, certified staff provide Sensory Therapy Programs. This is an innovative approach toward providing clients the unique tools needed to enhance and unlock their own abilities. Snoezelen therapy relates to the interdependence of both the space (the physical environment) and the "client-centered" approach of the therapist (the human connection). The specially designed sensory environment together with the input of the CTRS, changes can be initiated within individuals that experience sensory overload or sensory deprivation by controlling the sensory input, helping to reducing anxiety/pain (both physical and emotional), increase opportunities for focus and attention and modulate sensory related behaviors.

Snoezelen Sensory Therapy has been an overwhelming success for the community. One client experiences frequent small seizures that recur throughout the day. The small seizures often cause her to "zone out." When she is in the sensory room staff have observed far less seizure activity and her ability to stay engaged has improved with use of the room and she stays focused for much longer.

A young adult with autism uses the Snoezelen Sensory Room daily for the last 20 minutes of his Adult Day Program. The room helps ease his transition from his day program to home, bringing his anxiety to level that is manageable. At times you may find him wrapped amongst bubble tubes paying close attention to the vibrations from the bubbles or draped in fiber optics, letting the pressure from the fiber optics hug him. Last year he became extremely ill and was in the hospital for months. Staff were able to send a video of the bubble tubes and the Snoezelen Sensory Room to him and his mom. His mom said it was the first smile she saw in weeks while he was in the hospital. He was so weak from being sick but he would watch the video of the bubble tubes / "his" sensory room over and over.

In terms of sustainability, Snoezelen Sensory Therapy sessions cover any ongoing maintenance of the room as well as staff costs through registration fees. Due to the enormous popularity of the Snoezelen Sensory Room within the community, the need for additional Snoezelen Rooms has become evident. To accommodate this expansion, NWSRA has worked closely with its fundraising arm, SLSF, to continue to engage donors, sponsors, foundations and other community partners to continue to build additional Snoezelen Sensory Rooms throughout its service area. Due to the success of fundraising efforts, NWSRA will be opening its second Snoezelen Room in Hanover Park, IL in 2018, and the third in Mt. Prospect in 2019.

To learn more about the NWSRA Snoezelen Sensory Room, visit www.nwsra.org/imagine.

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Rotary Club of Buffalo Grove Weekly Bulletin

Speakers

Oct 11, 2018

Courtney McGovern

Hopes In - Bringing Hope to Families in Guatemala

Oct 18, 2018

Grant Recipient- Connect to Community - Linda Hall

Grant Recipient - Journeys/The Road Home - Erica Whelan

Oct 25, 2018

Elise Larsen & Debbie Taus-Barth

Special Gifts Theater - Grant Recipient

Nov 01, 2018

Business Meeting

Nov 08, 2018

Captain Quack, Bill Donahue

Duck Appreciation Day

Nov 15, 2018

Grant Recipient Salute, Inc.- Mary Beth Beiersdorf

Grant Recipient Omni Youth Services-Chrissy Trilling-Raices

Nov 22, 2018

Happy Thanksgiving - no meeting

Nov 29, 2018

Grant Recipient Willow House - Erin Leyden

Stories

Last Week's Meeting



Last week two very worthy causes were given grants from our club for their great contributions to our community. Dallas Tomlin from Escorted Transportation

Service Northwest said that her organization is a 501(c)(3) nonprofit organization founded in 2006 with the single goal of providing reliable, volunteer-



based, escorted transportation for the seniors in our community to get to their crucial medical and dental appointments. Erica Sanko, a staff member from Northwest Special Recreation Association is the show coordinator for Broadway Buddies, a program that partners NWSRA and the Buffalo Grove Park District to develop increased opportunities for individuals with disabilities to immerse themselves into full community theater productions. Thank you to Deenie and the Community Grants Committee for their work in choosing the recipients of our grants.

Grant Recipient Indian Trails Library
- Ryann Uden

[View entire list](#)

Upcoming Events

[Oktoberfest in October Beer Tasting](#)

Bowlero Buffalo Grove
Oct 11, 2018
5:30 PM – 8:30 PM

[Board Meeting](#)

Lou Malnati's
Oct 18, 2018
11:00 AM – 12:00 PM

[Board Meeting](#)

Lou Malnati's
Nov 15, 2018
11:00 AM – 12:00 PM

[Board Meeting](#)

Lou Malnati's
Dec 20, 2018
11:00 AM – 12:00 PM

[Board Meeting](#)

Lou Malnati's
Jan 17, 2019
11:00 AM – 12:00 PM

[Board Meeting](#)

Lou Malnati's
Feb 21, 2019
11:00 AM – 12:00 PM

[Board Meeting](#)

Lou Malnati's
Mar 21, 2019
11:00 AM – 12:00 PM

[Next Outreach Project October 19](#)

**Outreach Project for an NWSRA
/PURSUIT field trip to assist adults with
special needs.**

Date: Friday, October 19th

Time: 10:30 to 1:30

**Location: Didier Farms (Buffalo Grove
and Aptakisic) meet there.**

**Please email Lisa if you are able to
participate. Idsiwek@comcast.net**

[Our Exchange Student, Dylan's, Wish List](#)