



*We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.*

Regular Meeting  
**October 15, 2019 - 3:30 p.m.**  
Park Central Conference Room  
3000 W. Central Road, Rolling Meadows, IL

### **AGENDA**

- I. Call to Order  
Roll Call
- II. Introduction of Guests:
  - A. Jessica Lamb – Foundation Manager
  - B. Autism Speaks – Maria Bustamante
  - C. Dave Hanson, Benjamin F. Edwards
- III. Approval of Agenda
- IV. Approval of Minutes, May 21, 2019 – Pages - 3-8
- V. Correspondence
  - A. Written
  - B. Oral
- VI. Reports – Pages - 9-40
  - A. SLSF Reports – 3<sup>rd</sup> Quarter
    - 1. Events – Wrap Up Reports
      - a. Moretti's/NWSRA Golf Outing
      - b. Arlington Classic Golf Outing
      - c. Women's Golf Outing
      - d. Buffalo Grove Golf Outing
      - e. Palatine Golf Outing
    - 2. Grants
    - 3. Goals
  - B. Marketing and Public Relations – 3<sup>rd</sup> Quarter
  - C. NWSRA Program Report
- VII. Review of Financial Statements/Investments – Pages - 41-77
  - A. SLSF Investment Statement
  - B. Organizational Cash Overview
  - C. SLSF Budget vs. Actual
  - D. Balance Sheets
  - E. Profit & Loss Budget vs. Actual
  - F. 3<sup>rd</sup> Quarter Financial Reports
  - G. Other

- VIII. Approval of Warrant: - Pages - 78-88
  - Motion to Approve Warrant #6 – June 30, 2019 - \$99,495.42
  - Motion to Approve Warrant #7 – July 31, 2019 - \$21,971.04
  - Motion to Approve Warrant #8 – August 31, 2019 – \$19,852.69
  - Motion to Approve Warrant #9 – September 30, 2019 – \$13,707.07
  - Motion to Approve Warrant #10 – October 15, 2019 - \$800.00
- IX. Old Business – Pages - 89-106
  - A. NWSRA Project Updates
    - 1. Snoezelen Sensory Room at Mount Prospect
    - 2. Dream Lab Accessible Technology Center at Rolling Meadows
    - 3. Community Sensory Garden at Hanover Park
  - B. NWSRA Programming Space 4 – Wheeling Update
- X. New Business – Pages - 107-112
  - A. Celebrate Ability
  - B. NWSRA Grant
  - C. Resolution 2019-10 Change of Authorized Agent
  - D. Benjamin F. Edwards Investment Update
  - E. Other
- XI. Information/Action Items – Pages - 113-125
  - A. SLSF Retreat
  - B. Holiday Luncheon
  - C. 2020 Board Meeting Schedule
  - D. Conflict of Interest Policy & Annual Statement
  - E. Other
- XII. Comments
- XIII. Adjournment

**Mission Statement**

We exist to support and promote outstanding  
opportunities through recreation for children and adults with disabilities  
in cooperation with the Northwest Special Recreation Association

# IV. Minutes

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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF  
THE SPECIAL LEISURE SERVICES FOUNDATION  
HELD AT THE NWSRA ADMINISTRATIVE OFFICES  
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL  
ON THE 21st OF MAY 2019**

Chairman Houser called the meeting to order at 3:36 p.m.

Those present were Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Brian Rubin, and Tom Perkins.

Absent were: Dennis Hanson, Kathy Nowicki, Jonathan Salk

Also present were: Tracey Crawford, President; Nanette Sowa, Superintendent of Development; Rachel Hubsch and Andrea Griffin, Superintendents of Recreation; Brian Selders, Superintendent of Communications and IT; Darleen Negrillo, Superintendent of Administrative Services; Cathy Splett, Foundation Manager; Megan O'Brien, Events Coordinator; Maria Sposito, Graphic Communications Coordinator; Matt Beran, Lauterbach and Amen; Dave Hanson, Benjamin F. Edwards; and Jessica Vasalos, Administrative Manager, as recording secretary.

Introduction of Guests

Superintendent Selders introduced Maria Sposito, Graphic Communications Coordinator.

Superintendent Negrillo introduced Matt Beran, from Lauterbach and Amen, and Dave Hanson, from Benjamin F. Edwards.

Superintendent Sowa introduced the Zurich Fun Fair volunteers, the recipients of the IPRA/IAPD Community Service Award. Superintendent Sowa recognized Zurich for its generous yearly contributions to SLSF.

Approval of Agenda for May 21, 2019

Chairman Houser called for a motion to approve the agenda for May 21, 2019. President Crawford asked to move the Benjamin F. Edwards Report and the Audit Report portions of the agenda to the beginning of Staff Reports, in order to allow the presenters to exit the meeting sooner. Director Rubin moved and Director Oates seconded the motion. Upon voice vote, the motion carried.

Approval of Minutes for January 22, 2019

Chairman Houser called for a motion to approve the minutes for the January 22, 2019 meeting. Director Oates moved and Director Clark seconded the motion. Upon voice vote, the motion carried.

Correspondence

Written: President Crawford stated that the following letters were received: from Mary Morrison, Hanover Park District Board, thanking SLSF and NWSRA for attending their Youth Program's Benefit Ball; from the Women's Club of Inverness, thanking SLSF for attendance at We Be Fit Fashion Event; from Clearbrook, thanking SLSF for their contribution to the A Grapevine of Friends Wine and Craft Beer Tasting; from Arlington Heights Chamber of Commerce, thanking SLSF for their support of the Events Gala.



Oral: None

#### Investment Update

Dave Hanson, Benjamin F. Edwards, presented an overview of the current economic situation and the status of SLSF's portfolio and financial position, including year-end results and expectations for the coming year.

President Crawford asked the SLSF Board for \$100,000 to put in a money market account as a cushion for three projects that are funded by the Wheaton Sisters: Snoezelen Room in Mount Prospect, Sensory Garden in Hanover Park, and the Dream Lab in Rolling Meadows. NWSRA met with Clearbrook to discuss future program spaces and predicted costs, with plans to use available funds before a potential recession hits.

#### SLSF Audit

Matt Beran, Lauterbach and Amen, reviewed the audit report and management letter. SLSF received an unmodified opinion. Mr. Beran reported total assets for 2018, and noted a decrease in revenue but significant jump in donations compared to 2017. The management letter mentioned a best practice for management to consider – a true operating reserve policy. Lauterbach and Amen offers templates.

Chairman Houser called for a motion to approve the audit. Director Oates moved and Director Clark seconded the motion. Upon voice vote, the motion carried.

A question was raised about the management letter comment. President Crawford stated that SLSF will mirror NWSRA's operating reserve policy template.

#### SLSF Reports

##### Events

Megan O'Brien, Events Coordinator, recapped the results of the Gold Medal Fashion Show. Attendance was 550. Next year the event will be held on Feb. 23 at Stonegate. The Buffalo Grove golf outing reaped the largest revenue since the event began. As advised by our attorney's, staff are still holding the check for the GMFS due to pending litigation.

##### Grants

Cathy Splett, Foundation Manager, tried to contact IDOT regarding SLSF's application. Director Clark stated that IDOT might not respond or that the program isn't moving forward; other organizations are in similar situations.

##### Goals

Superintendent Sowa reported that SLSF is using a list of businesses provided by Christina Ferraro for possible new donors and sponsors. Letters were sent to two good prospects; responses have not yet been received. Zurich has a new grant application system and SLSF will apply. Mailings are going out to 1600 previous donors advertising the fall golf outing.

#### Marketing and Public Relations

Superintendent Selders reported that marketing efforts are under way to support SLSF events. The event calendar is posted online. There is a new SLSF Impact email newsletter template that aligns with the consistent SLSF look. An event video is in progress.

#### NWSRA Program Report

Superintendent Hubsch showed a slide show that highlighted Broadway Buddies, with 15 participants, and PURSUIT, joining with the Raupp Museum to do an art exhibit. An open house for the art exhibit was held on April 18. Both programs are in conjunction with Buffalo Grove Park District.

#### Review of Financial Statements/Investments

Miranda Woodard, Accounting Manager, clarified some points in the SLSF finances and investments reports in the Board packet. President Crawford summarized that it has been a good year for SLSF, particularly because of the rise in donations.

#### Approval of Warrant #5

Chairman Houser called for a motion to approve Warrant #5, dated May 21, 2019, in the amount of \$31,812.09. Director Campone made the motion and Director Charlesworth seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Mike Clark, Amy Charlesworth, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### Approval of Warrant #4

Chairman Houser called for a motion to approve Warrant #4, dated April 30, 2019, in the amount of \$29,965.11. Director Perkins made the motion and Director Oates seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### Approval of Warrant #3

Chairman Houser called for a motion to approve Warrant #3, dated March 31, 2019, in the amount of \$12,084.44. Director Oates made the motion and Director Perkins seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### Approval of Warrant #2

Chairman Houser called for a motion to approve Warrant #2, dated February 28, 2019, in the amount of \$15,396.66. Director Charlesworth made the motion and Director Laton seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### Old Business

##### Resolution R2019-7 Village Bank and Trust

Superintendent Negrillo stated that, after determining a new law does not apply to special recreation organizations, new signature cards will now be completed. Chairman Houser called for a motion to approve Resolution R2019-7. Director Rubin made the motion and Director Oates seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### New Business

##### Fund Balance Recommendation

President Crawford explained how the Investment Committee determines a fund balance and why the current fund balance is more than would normally be kept. A portion of the funds will be moved to a money market at Village Bank and Trust. President Crawford described the projects for which those funds would potentially be used. Director Rubin asked about putting more money into the money market account. A suggestion was made regarding moving more funds in the winter when there are no golf outings for which to prepare. President Crawford stated that at the October board meeting, SLSF will present the reserve policy.

Chairman Houser called for a motion to approve the fund balance recommendation and movement of \$100,000 to Village Bank and Trust. Director Campone made the motion and Director Perkins seconded the motion. Upon roll being called, the vote was as follows:

AYA: Thomas Campone, Amy Charlesworth, Mike Clark, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Tony LaFrenere, Agnes Laton, Terri Oates, Tom Perkins, Brian Rubin

NAY: None

The motion carried.

#### NWSRA Grant Request

Superintendent Negrillo explained the breakout of how the requested funds will be used. **Director??** asked why the amount for transportation is zero. President Crawford explained the flexibility of using funds for different categories.

#### 2018 SLSF Year in Review

President Crawford and Superintendent Selders presented highlights of SLSF accomplishments in 2018.

#### Project Updates

Superintendent Griffin reported on the status of the Snoezelen Room in Mount Prospect, including backorders of equipment. Superintendent Selders reported on the continuing progress of the Dream Lab in Rolling Meadows. He and Superintendent Hubsch will meet with Microsoft to discuss design. Superintendent Griffin stated that concepts for the Sensory Garden at Hanover Park are being worked on with WT Engineering, after which bids will be sent out.

#### NWSRA Programming Space 4 – Wheeling

Superintendent Griffin met with FGM architects and the Wheeling administration team to have a final walk-through for construction needs. Construction will begin after next week. President Crawford extended thanks to the Wheeling Park District for donating furniture for the NWSRA programming space.

#### Nanette Sowa Retirement – Succession Planning for Superintendent of Development

President Crawford announced that Superintendent Sowa will be retiring in August, 2019. Succession planning has begun for Cathy Splett to move into that position. Recruitment for the Foundation Manager position will begin in July.

Superintendent Sowa reminded Board members of upcoming fundraisers: Craft, Beer and Wine Fest at the Wheeling Park District on June 25<sup>th</sup>, in conjunction with Clearbrook, and a dinner at Tap House Grill in Palatine after the golf outing on June 6.

#### Other

#### Adjournment

Being no further business to come before the Board, Chairman Houser called for a motion to adjourn the meeting at 4:46pm. Director Rubin moved and Director Oates seconded the motion. Upon voice vote, the motion carried.

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Secretary

# VI. Reports

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Date: October 2019  
To: Tracey Crawford, Executive Director  
From: Cathy Splett, Superintendent of Development  
RE: SLSF Update for October SLSF Board Meeting

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SLSF is following the guidelines set forth in the Development Plan in an effort to meet its robust 2019 financial goal of raising \$674,926.12. As of September, SLSF has received \$467,523.69 which is 69% of its goal. The current status is as follows:

**Sponsorships:** Sponsorship dollars are part of the SLSF event budgets. The FY 2019 budgeted amount is \$76,600. To date, \$68,860 has been received. SLSF is scheduled to host their last golf outing and the Gala before the end of the year. SLSF staff are attending networking events and meeting with companies to solicit new sponsorships for not only events, but to also provide the opportunity to sponsor one of our five focus areas.

**Grants:** The FY 2019 budgeted grant total is \$268,000. To date, SLSF has applied for \$381,127 in grants. From the proposals sent, \$216,000 in grant money has been approved and \$209,349.97 has been received. SLSF is still waiting to receive notification of the 2018 IDOT application.

**Events:** The FY 2019 Events budgeted amount is \$309,420. The total amount received in event dollars as of September 30<sup>th</sup> is \$211,774.63. SLSF will host one golf outing in October and the Gala in November. A portion of those dollars represent event sponsorships as shown in the sponsorship portion of this report. Due to the cancellation of the Palatine Hills Golf Outing because of excessive rain and an unplayable course, this event only netted \$11,579.25 but was budgeted to net \$19,750.

**Donations:** SLSF has four areas for individual donations: Memorial, General, Annual Appeal and Kevin's Club.

- Memorial Donations = \$3,796.70. The majority of the donations were made in memory of Judy Houser.
- General Donations = \$33,013.28. Currently SLSF has 29 monthly donors who have donated \$6,034.17.
- Annual Appeal = \$6,753.22. The majority of these funds are received in December.
- Kevin's Club = \$2,071.00. Currently there are four donors.

**Grants to NWSRA:** The Board approved a grant to NWSRA in the amount of \$350,000 for FY 2019. The first of three installments of was paid in May totaling \$41,374.36. The second installment will be paid in October totaling \$173,474.21. The third and final installment will be made in December. SLSF has directly paid \$110,614 for the creation of the Dream Lab, Sensory Garden and Mt. Prospect Sensory Room.

**Outreach:** The SLSF staff continue to attend networking events and speak at civic organizations to build relationships and educate the community about the growing needs of the NWSRA community.

- SLSF was chosen as a recipient of the 2019 Chicago Ride for Autism Speaks which was held on Sunday, September 15<sup>th</sup>. A PURSUIT parent and Autism Speaks Board Member started this event a few years ago and recommended that SLSF/NWSRA be awarded \$2,000 from this event. NWSRA/SLSF provided 20 volunteer for the day of the event.
- SLSF was chosen as a recipient of the 2019 Tap House Grill Golf Outing that was held on Thursday, September 26<sup>th</sup>. SLSF staff spent the day building relationships and educating golfers about NWSRA and SLSF. Tap House will contact SLSF to schedule a check presentation.
- The Mitsubishi VISION committee hosted a silent auction art show on September 23<sup>rd</sup>. PURSUIT clients, NWSRA and SLSF staff attended the event with lots of conversation between Mitsubishi employees and PURSUIT clients about their art projects. The art that will be auctioned off is created by NWSRA participants and all proceeds will be given to SLSF.

**Holiday Appeal:** For the Holiday Appeal, SLSF will segment the Annual Holiday Appeal mailing list into four areas in order to personalize the “ask”. Staff will be attending a nonprofit Story Telling Conference at the end of October. They will be utilizing techniques learned through the conference to help create inspiring donor letters.

<b>2019 Annual Appeal Fund Strategy</b>				
	<b>Holiday Card</b>	<b>Remittance envelope</b>	<b>Personalized Letter</b>	<b>Specific Ask</b>
<b>NWSRA Families</b>	X	X		
<b>Consistent Donors (non-event)</b>	X	X	X - Thank for continued support and ask for renewal of gift level	Ask for same or increase
<b>Inconsistent Donors / Lapsed Donors</b>	X	X	X - We've missed you! We know that life happens but wanted to share the exciting things happening at NWSRA	previous amount
<b>Event Only Attendees</b>	X	X	X - Thank them for attending. Because of you participation, SLSF provided the funds for.....	Any amount

**2019 Goals:** SLSF has hired a Foundation Manager who will help secure additional sponsors, increase corporate outreach, grow the donor development and stewardship program and assist with all fundraising events. SLSF is attending networking events to begin cultivating new relationships that will be beneficial to NWSRA and SLSF.

Date: August 14, 2019

To: Tracey Crawford

From: Megan O'Brien

Event: Moretti's/NWSRA Golf Outing in Memory of Kevin T. Kendrigan

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**Event History:** The outing began as and remains a collaboration between NWSRA/SLSF and AlaCarte Entertainment Group. AlaCarte was looking for a charity to support and Kevin Kendrigan suggested SLSF, the rest is history.

**# of years event held:** The first collaborative outing was held on July 29, 1987- this year marked the 32<sup>nd</sup> anniversary of the outing.

**Event Explanation:** This is an 18 hole, scramble golf event held the third Wednesday of August. The outing rotates between the Mt. Prospect Golf Club, Old Orchard Country Club and Schaumburg Golf Club. In 2019, the event was held at the Mt. Prospect Golf Club on the 2<sup>nd</sup> Wednesday in August.

**Event Preparation:**

**SLSF:**

- Solicits committee members, holds two meetings and sends out minutes.
- Keeps the committee members informed of the outing's progress via weekly emails.
- Creates and sends out publicity (save the date, flyers) for the outing.
- Does all the inside paperwork.
- Negotiates with the golf courses.
- Seeks and supervises volunteers.
- Creates all day of paperwork.
- Handles all money, invoices and thank you letters.
- Contacts media for publicity.

**AlaCarte:**

- Solicits golfers, sponsors, hole sponsors and prizes for the raffle table.
- Provides all the day's meals. A full breakfast, turkey sandwiches and hot dogs for lunch and a grilled steak dinner is included in the outing fee.
- Works with food providers to receive donations of product to keep the cost down.
- Negotiates for donations of beer and soda/water.



**Committee Names: (when outing is at Mt. Prospect Golf Club)**

<b>Jim Earley</b>	<b>Jan Benedetto</b>	<b>Jim Jarog</b>
<b>Jeff Langguth</b>	<b>Nick Sawyer</b>	<b>Tim Schaap</b>
<b>Norbert Skibicki</b>	<b>Bob Whitehead</b>	<b>Chef Lee &amp; Chef Carlos</b>
<b>Debra Cromie</b>		

**Most years the majority of the attendees at this outing are Ala Carte Entertainment liquor, food and supply vendors.**

**Gimmick Hole explanation:**

- Split the Pot- Passport holders are entered, all other golfers may enter for \$10.
  - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller/Coors).
  - During dinner after the outing, 2 tickets will be drawn. 1<sup>st</sup> ticket pulled wins half of the day's pot and 2<sup>nd</sup> ticket pulled wins the golf bag.
- Hole in One for a Car- The first hole in one of the day, as witnessed by SLSF volunteers wins a Volkswagen Tiguan. Napleton Automotive has sponsored this hole since 2012.
- Closest to the Pin – Only Passport holders are eligible. Winner receives a box of a dozen Moretti's golf balls.
- Most Accurate Drive – All golfers entered at no cost. Winner receives a box of a dozen Moretti's golf balls.
- Double your Chances– Passport holders are entered in the raffle automatically, all other golfers may enter for \$20. If your tee shot lands on the green, the volunteer will write your name on an additional dinner raffle ticket, thus doubling your chances of winning a prize from the dinner raffle table!
- Longest Drive – All golfers are entered at no cost. Winner receives a dozen Moretti's golf balls.
- Poker Hole – Passport holders are entered for \$5.
  - At Registration, Passport holders will receive five cards.
  - Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
  - Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
  - Golfers may trade for new cards by paying \$1 for each additional card traded.
  - At the end of the outing, golfers turn in their cards to Tracey and the best hand wins a foursome at Mt. Prospect Golf Club.
- Low Gross Team – Winners each receive a box of Moretti's golf balls.

### Actual day of explanation:

- 7:00 a.m. Make sure hole sponsor signs & pin flags are on course – Debra/Nanette  
Brief volunteers on their duties – Megan  
Make certain Beverage Cart and Halfway House workers know where the SLSF beverages are in the cooler-Cathy  
Have volunteers hang banners- Megan  
Put up cart signs – Mt. Prospect Golf Course Staff
- 7:15/7:30 a.m. Start coffee and put out carafes of coffee, sugar, creamer, etc. (SLSF to provide coffee cups), juice and juice cups brought out by SLSF volunteer, breakfast tables near bars (coffee takes about an hour to make) Cathy and Sandi Campbell. 6 bottles of Frank's Red Hot sauce at breakfast and the remaining go to registration for golfers.
- 8:30 a.m. Volunteers working registration, report to table  
Set up registration area –Megan
- 8:30 a.m. Player check in  
Bag drop – Mount Prospect  
**Breakfast served (8:30 a.m.-10:00 a.m.)**  
Cathy/Megan/Nanette greets players at check-in
- 9:45 a.m. Megan makes certain that volunteers get out to contest holes, etc.  
Talk to person doing announcements – Megan/Jeff
- 10:00 a.m. Player shot gun  
Clean up breakfast-Nanette, Cathy, Megan
- 12:00 p.m. **Lunch at halfway house- made by Ala Carte and delivered to halfway house**  
Megan, Cathy and Nanette check on volunteers to make certain gimmick holes are being run correctly  
Brian and Maria to take photos
- 12:00 - 4:30 p.m. Set up prize table and put out prize sheets-Megan and Cathy  
Visit with players on course- Nanette, Cathy and Megan  
Assemble photos in photo sleeves – Tracey, Megan, Cathy, Nanette, Brian and Maria
- 3:00 p.m. Golf ends- bartenders in clubhouse
- 4:00 - 5:00 p.m. Players off course  
**Salads served-dinner volunteers**
- 4:00 - 6:00 p.m. Awards, presentation, raffle,  
**Buffet Dinner and coffee station**
- 6:00 p.m. – 7:00 p.m. Clean up and load vehicles

**Evaluation responses:**

The expenses were higher than budgeted because the committed requested two tee gifts this year: golf balls and a flask. The event went very well and saw an increase in sponsorship due to AlaCarte's dedication to getting vendors to support the outing. Even though the expenses were over budget, the event raised \$187.58 more than budget.

The committee was extremely happy with the outing and are hopeful that it will continue for years to come.

**Target Numbers: (budgeted/actual) The event drew more golfers than expected and cost more overall. Net was up \$187.58 from the anticipated budget.**

Target #	2017		2018		2019	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$25,960	\$30,070	\$28,145	\$23,340.50	\$25,500	\$27,136
Expenses	\$4,600	\$3,909.43	\$5,590	\$4,944.59	\$4,840	\$5,697.02
Net Revenue	\$21,360	\$26,160.57	\$22,555	\$18,395.91	\$20,660	\$21,438.98
Registrations (includes sponsored golfers)	88	96	93	89	80	89
Sponsorships	\$6,000	\$6,250	\$5,750	\$5,850	\$6,000	\$7,250
Business & Hole Sponsors	\$1,700	\$2400	\$1,850	\$2,050	\$1,600	\$2,350
Passports	\$3,200	4,350	\$4,200	\$2,550	\$3,500	\$3,250
SLSF average cost/person (total expenses/attendance)	\$52.27	\$40.72	\$60.11	\$55.56	\$60.50	\$64.01

Date: September 12, 2019

To: Tracey Crawford

From: Megan O'Brien

Event: Arlington Classic Golf Outing

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**Event History:** This golf outing began as a collaboration between the Rotary Club of Arlington Heights, of which Kevin Kendrigan was a member, and Special Leisure Services Foundation as a way to run an event that would benefit both agencies. SLSF would do all the organizing of the event including securing a golf course, and the Rotary Club would solicit golfers, sponsors and raffle prizes. In 2011 the Rotary Club of Arlington Heights Sunrise merged with the Rotary Club of Mount Prospect Sunrise creating the Rotary Club of Mount Prospect/Arlington Heights and the partnership on the outing continued. In 2015, that Rotary Club dissolved due to low membership and the Rotary Club of Arlington Heights noontime was asked to become the collaborators and they accepted.

A highlight of the outing is the naming of the Duffer of the Year. The duffer was created to acknowledge a person who contributes to the Arlington Heights community in a significant way, but is not recognized publicly for their efforts. In May of the outing year, the previous duffers meet for lunch and vote for the person they think deserves to be the new duffer. That person is then taken to lunch/coffee by a duffer representative and an SLSF representative and asked to act as the year's duffer. The duffer is required to attend the outing, create a gimmick hole contest for the "Duffer Hole" and to bring in sponsors and golfers for the event. At the outing dinner, they have an opportunity to speak and are given a green "Duffer Jacket" that is embroidered with the duffer symbol and the year they were the duffer.

**Duffer History:**

'93 Ernie Blomquist	'01 Jack Whisler	'09 Tom Kivlahan	'17 Neil Scheufler
'94 Mike Silverman	'02 Arlene Mulder	'10 Jim Bertucci	'18 Derek Hanley
'95 Dee Bigham	'03 Mary Stitt	'11 Ron Crawford	'19 Carol Blackwood
'96 Mike Cook	'04 Bob Paddock	'12 Bob Whisler	
'97 Joseph Burlini	'05 Steve Daday	'13 John Glueckert, Jr.	
'98 Kristine Stabler	'06 Bruce Crowther	'14 Mary Cay Chisholm	
'99 Rod Kath	'07 Sue Duchek	'15 Andrew Bennett	
'00 Angelo Capulli	'08 Mike Flaherty	'16 Beth and George Drost	

**# of years event held:** The event has been held since 1993, this was the 27<sup>th</sup> year.

**Event Explanation:** The event is held the second or third Thursday in September depending on the dates of the Jewish High Holidays. It is played at Arlington Lakes Golf Course. It is an 18 hole, shotgun with a scramble format. A grilled lunch of hot dogs and hamburgers has typically been served prior to the shotgun. This year the committee changed up lunch and provided a boxed lunch for golfers that could be taken out on the golfer course. A catered dinner is served after golf while the duffer is honored with their jacket. Rotary and SLSF representatives speak about their mission and a dinner raffle is held.

**Event Preparation:** In October following each outing, SLSF contacts the Rotary Club to renew the letter of agreement to collaborate on the next year's outing. Following that agreement, the golf course is confirmed and dates are set in the SLSF calendar. In February/March an SLSF

representative attends the Rotary Club meeting and talks about SLSF/NWSRA and the outing. In May, the duffers meet to vote on the year's duffer. When the duffer has accepted, flyers are made and a save the date is sent electronically to the last three years' participants. The committee consists of members of the Rotary Club of Arlington Heights. An SLSF representative begins attending their lunch meetings in May to talk about the club's responsibilities and keep the club updated on progress. Club members are asked to volunteer to gather raffle prizes, solicit sponsors and golfers. The SLSF representative takes the names, emails and phone numbers of the Rotarians who volunteered. Committee members are sent a weekly update to share with the club and to keep the club active in the recruitment process. The SLSF representative meets/emails/talks to the committee and the Duffer on a weekly basis as soon as the flyers are sent in early July.

The dinner caterer is contracted in June. The SLSF representative meets with the golf course professionals to make certain all is in order.

**Committee Names:** The committee consists of the members of the Rotary Club of Arlington Heights. In 2019 the committee consisted of:

Brian Meyer   Neil Scheufler   Nanette Sowa   Ron Crawford  
Megan O'Brien   Chuck Frankiewicz   Ben Weaver

**Gimmick Hole explanation:**

Split the Pot – Passport holders are entered, all other golfers may enter for \$10.00.

- A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors).
- During the dinner after the outing, 2 tickets are drawn. 1<sup>st</sup> ticket pulled wins half of the day's pot and 2<sup>nd</sup> ticket pulled wins the golf bag.

Closest to the Pin – All golfers are entered at no additional cost. Winner receives a box of balls.

Most Accurate Drive – All golfers are entered at no additional cost. Winner receives a box of balls.

Longest Drive – All golfers entered at no additional cost. Winner receives a box of balls.

Poker Run – Passport holders are entered in this contest, all other golfers may enter for \$5.

- At Registration, Passport holders will receive five cards.
- Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
- Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
- Golfers may trade for new cards by paying \$1 for each additional card traded.
- At the end of the outing, golfers will turn in their cards to Brian and the best hand will win a foursome at Arlington Lakes Golf Club.

Double your Chances– Passport holders are entered, all other golfers may enter for \$20.

- The volunteer will give you six dinner raffle tickets.
- The golfer will take their tee shot.
- If your tee shot lands on the green, the volunteer will give you six additional dinner raffle tickets, thus giving you 12 chances of winning a prize from the dinner raffle table!

The Duffer Hole- The Duffer creates and runs a contest. Cost is minimum of \$10

**Actual day of explanation:**

Confirm equipment drop off time with the golf course.

**2 Days Before the Event**

Drop off at golf course:

Pin flags and numbered Hole Sponsor Signs

Banners

Red bins

Paper products and Ziploc bags for dinner

Soda, Beer and Water

**DAY OF EVENT:**

8:30 a.m. SLSF staff arrive to begin set-up

9:00 a.m. Bring all prizes upstairs

Bring all registration items outside to registration area

9:30 a.m. Make sure hole sponsor signs & pin flags are on course –  
Tim/MO

2 Volunteers hang banners - MO to make certain this is done  
Course staff to make certain pop, beer is iced down and  
provided beverages are loaded in the beverage carts. 6 red bins  
are filled with non-alcoholic and alcoholic products and are  
delivered each to holes 5, 10 and 14.

10:00 a.m. Set up Raffle Table – JL/CS  
SLSF Volunteers arrive  
Brief volunteers on their duties – Megan

10:30 a.m. Player check in  
Bag drop – Golf course and Rotarians  
Volunteers to put water bottles in carts  
GC gets photo of committee at event (post to website afterwards)  
Lunch is served in clubhouse, volunteers to collect tickets

11:30 p.m. Volunteers leave for contest holes/runners/business hole sponsors,  
etc.  
Talk to person doing announcements – MO/Tim

Noon Player shot gun

12:30 –5:00 p.m. SLSF staff to check on volunteers to make certain gimmick holes  
are being run correctly

GC/BS takes photos on course and then goes to Walgreen's for  
printing. Returns with photos and inserts them into sleeves with  
outing label

Visit with players on course - SLSF staff

Clean up from lunch and set up for dinner – MO/JL/CS

4:00 – 4:30 p.m. Dinner volunteers arrive.  
Players off course – CASH BAR OPENS

Caterer arrives and sets up dinner  
 Players off course-scorecards to Pro shop to determine winners  
 Contest sheet off course and winners' names given to Cathy  
 BS to collect Poker Cards  
 Clean up course – MO

5:00 - 7:00 p.m. Awards, presentation, raffle, dinner buffet  
 Hole signs off course and put on bus  
 Clean up crew to empty red bins and put any unopened product on bus

7:00 p.m. -8:30 Clean up, load vehicles, take equipment to storeroom  
 Next Day Pick up Pin Flags at golf course

#### Evaluation responses:

The Rotary Club of Arlington Heights was the collaborating partner on the event. The general comments were that the day was great and they appreciate all the organizational work done by SLSF. They also recognize that sponsorship is where the money is made. The choice of Carol Blackwood as the dufer this year was a great addition to the day! Carol provided golfers a fun and exciting golf ball cannon to help raise funds. An additional plus for this event was the donation of the tee gifts by the Arlington Heights Park District. Providing the boxed lunches this year was a great addition to the day to give golfers ease as they got ready to tee off.

#### Target Numbers: Budget/Actual

**SLSF is waiting for a few more payments and then the numbers in the far right column will be finalized.**

Target #	2017		2018		2019	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$28,650	\$27,125.37	\$25,960	\$36,611.50	\$31,120	\$24,806
Expenses	\$3,280	\$2,186.23	\$3,846	\$2,943.53	\$4,920	\$3,178.19
Net Revenue	\$25,370	\$24,939.14	\$22,114	\$33,667.97	\$26,200	\$21,627.81
SLSF share	\$14,185	\$13,969.57	\$12,557	\$18,333.99	\$14,600	\$12,313.91
Rotary share	\$11,185	\$10,969.57	\$9,557	\$15,333.99	\$11,600	\$9,313.90
Registrations (includes sponsored golfers)	78	98	83	100	90	67
Sponsorships	\$10,775	\$7,750	\$7,750	\$9,350	\$8,000	\$8,300
Business Hole & Hole Sponsors	\$1,000	\$2,000	\$1,500	\$4,850	\$3,000	\$2,700
Passports	\$4,125	\$3,300	\$3,000	\$4,200	\$4,300	\$2,350
SLSF average cost/person – golfers (total expenses/attendance)	\$42.05	\$22.31	\$46.34	\$29.44	\$54.67	\$47.44

Date: September 24, 2019

To: Tracey Crawford

From: Megan O'Brien

Event: ***Women's Golf Outing***

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**Event History:** NWSRA Executive Director Kevin Kendrigan and Arlington Heights Park District Executive Director Jerry Oaks wanted to put a Women's golf outing together. Carol Gabrielsen, Kevin and Jerry were in the Arlington Heights Rotary Club together. SLSF already hosted several golf outings that were attended mostly by men and they wanted to make women aware of the missions of NWSRA and SLSF. Thus the Women's Golf Outing was born in 1992. They contacted the women in the Arlington Heights Rotary Club and women who were active in the Arlington Heights Chamber of Commerce to participate. NWSRA contacted the park districts and requested a foursome from each of the 17 districts. Carol Blackwood joined the committee the following year.

About 10 days before the first outing, Kevin, Jerry and Carol met. Kevin asked for Carol's golfer's names, who told him she didn't golf and was going to work the outing. Kevin said, "No, there are volunteers, get a foursome together." Carol jokingly said that Jerry would have to caddy for her as she had never golfed. They all laughed and said to try to sell caddies at the outing. Kevin and Jerry called park district directors and Carol requested men from the Arlington Heights Rotary club to volunteer as caddies.

The first year caddie bidding started at \$10.00, most caddies went for \$25-\$40.

**# of years event held:** 27 years

**Event Explanation:** The Women's Golf Outing is a women's only 9 hole golf event (cost is \$80.00) in which caddies are auctioned to the highest bidding foursome. This event usually occurs the Thursday prior to Labor Day at Traditions at Chevy Chase in Wheeling. During the planning for this year's outing, the committee decided to move the outing to a Wednesday in September in hopes to have more golfers attend. Four days prior to the outing SLSF was notified that due to all the rain we had received Chevy Chase Country Club was unplayable. Monday morning of event week, SLSF called to find a golf course that could accommodate the outing. Old Orchard was available and moved the outing to Tuesday, September 24<sup>th</sup>.

- Caddies arrive at 10:30 a.m. to begin to set up their "expo tables."
- Golf check-in begins at 10:30 a.m. with lunch served at 11:00 a.m. The Caddy auction begins around 12:00 p.m. Tee off immediately following the auction – approximately 1:00 p.m.
- Pass Purses are available for purchase for \$25.00 prior to tee off. The passport enters the golfer into all course contests.
- Lunch is served buffet style.
- 9 holes of golf are followed by hor d'oeuvres, awarding the contest hole winners and raffles. Typically the front 9 is for those who really know how to golf and the back 9 is for those attending who just want to have fun. This year Old Orchard Country Club had 9 holes available for us to play, everyone golfed on the same 9 holes.



**Event Preparation:** A facility request is sent to Traditions at Chevy Chase and the Wheeling Park District in October of the previous year. SLSF meets with Traditions at Chevy Chase in February of the event year to confirm the outing date and the menu. Meetings with the committee begin in April. The committee meetings are held on Wednesdays in May at 1:00 p.m. at Park Central. Letters to sponsors and prize donors are sent in May – July and flyers are sent in July.

**Committee Names:**

Carol Blackwood	Amy Charlesworth	Julie Clasen
Dianna Ehrenfried	Carol Gabrielsen	Agnes Laton

**Gimmick Hole explanation:** Typically Closest to the Pin and Most Accurate Drive have front and back 9 winners this year there was only one winner for each.

- Split the Pot – Pass Purse holders are entered, all other golfers may enter for \$10.00.
  - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors).
  - During the dinner after the outing, 2 tickets are drawn. 1<sup>st</sup> ticket pulled wins half of the day's pot and 2<sup>nd</sup> ticket pulled wins the golf bag.
- Closest to the Pin – All golfers are entered at no additional cost, winner receives a box of balls.
- Most Accurate Drive – All golfers are entered at no additional cost, winner receives a box of balls.
- Poker Run – Pass Purse holders are entered, all other golfers may enter for \$5.00.
  - At Registration, Pass Purse holders and caddies receive five cards.
  - Pass Purse holders and caddies may trade two cards to the volunteer at the Poker Run hole at no charge to help them to get a better hand.
  - Those without Pass Purses may pay \$5 to get five cards and trade in two cards at no charge.
  - Golfers and caddies may trade for additional cards by paying \$1 for each card traded.
  - At the end of the outing, golfers turn in their cards and the best hand wins a foursome of golf with carts at Old Orchard Country Club.
- Double Your Chances – Pass Purse holders are entered in this contest, all other golfers may enter for \$20.00.
  - All Pass Purse holders will get a sleeve of six tickets from the volunteer.
  - Golfers take their tee shot.
  - If the tee shot lands on the green, the volunteer gives that golfer another sleeve of six tickets, thus doubling their chances to win at the dinner raffle prize table.

**Actual day of explanation:**

7:30 – 8:30 a.m. Caddies Tee off for complimentary golf.  
8:30 a.m. Set up registration area – MO/CS/JL  
8:30 a.m. Make sure hole sponsor signs & pin flags are on the course – MO/Doug  
9:30 a.m. Make certain pop, beer and water are loaded in beverage buckets - MO  
10:00 a.m. Set Up Prize Table - JL  
Hang banners – Two volunteers, BS to make certain this is done  
Set up Caddy tables in Banquet Room with frames - MO

Brief volunteers on their duties – MO

10:30 a.m. Volunteers working registration report to table

10:30 a.m. Caddy Check-in, Banquet Room: MO  
 Photos- BS/GC  
 Player check in – CS  
 Bag Drop – Old Orchard Country Club Staff

11:00 a.m. Lunch served  
 Talk to person doing announcements and go over script – MO

12:00 p.m. Caddy auction: all assigned volunteers go to their jobs.  
 Carol Gabrielsen – Auctioneer

12:45 p.m. Volunteers to holes- MO/JL  
 If hot out, volunteers to put water in carts- JL/CS/MO

1:00 p.m. Take picture of KTK Award winners and print for photo sleeves - BS

1:00 p.m. Shotgun start

1:30 p.m. Volunteers not on course: eat lunch.

2:00 – 3:30 p.m. Check coolers and volunteers on course- JL/CS/MO  
 Visit with players on the course - JL/CS/MO  
 Set up KTK Winner Table – CS  
 GC/BS to take pictures of foursomes

4:00 p.m. Players off the course & volunteers to clean up the course – MO/Course Staff

4:00 p.m. BS to collect golfers and caddies hands of cards, staple and write their names on cards and determine the best poker hand

4:00 - 5:30 p.m. Raffle and Hors d’ Oeuvres- MO/JL/CS/BS/Volunteers

5:30 p.m. Load vehicles- MO to bring the bus back to the lot.

**Evaluation responses:** The committee prefers to have the evaluation process take place through emails. Below is a summary of their thoughts:

- Contest holes were fun.
- The speaker was amazing! There should ALWAYS be a speaker each year.
- Prize table had a great variety of prizes.
- Less caddies = higher bidding. Ten groups is ideal for the auction.
- Great to have the caddies stay at their tables, so the ladies know what they have.

**Target Numbers:**

SLSF is waiting for a few additional payments and then the numbers in the final right hand column will be final.

	<b>2017</b>		<b>2018</b>		<b>2019</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<b>Gross Revenue</b>	\$19,000	\$19,197	\$18,460	\$16,869.50	\$17,750	\$17,124
<b>Expenses</b>	\$5,566	\$7,274.72	\$4,606	\$4,292.97	\$5,160	\$3,796.61
<b>Net Revenue</b>	\$13,434	\$11,922.28	\$13,854	\$12,576.53	\$12,590	\$13,327.39
<b>Registrations (includes sponsored golfers)</b>	75	81	70	71	70	56
<b>Caddies</b>	25	16	25	18	25	16
<b>Caddy Auction</b>	\$6,100	\$5,960	\$5,700	\$4,882.50	\$5,200	\$4,775
<b>Sponsorships</b>	\$2,500	\$2,625	\$2,750	\$2,750	\$2,750	\$3,250
<b>Business Hole &amp; Hole Sponsors</b>	\$525	\$1,050	\$975	\$350	\$600	\$700
<b>Pass Purses</b>	\$1,600	\$1,425	\$1,450	\$1,222	\$1,300	\$1,300
<b>SLSF average cost/person – golfers and caddies (total expenses/attendance)</b>	\$55.66	\$74.99	\$48.48	\$48.24	\$54.32	\$51.73

**Summary:**

Due to flooding at Chevy Chase, SLSF rescheduled the outing to the following week at Old Orchard Country Club. The outing saw a decrease in the number of golfers and caddies due to the need to reschedule with some golfers requesting a refund. The committee felt this year having ten groups of caddies was ideal with the number of golfers that attended.

Ann Marie Houser, aunt of NWSRA participant Allyson, was the guest speaker. She voiced how important NWSRA is to her and her family. SLSF has been receiving compliments about Anne Marie's speech and how much it impacted them.

The caddies were outstanding this year and went all out to impress the ladies. A few new UPS, NWSRA and Palatine Jaycees came out to caddy. The caddy expo was well received and Carol Gabrielsen was a phenomenal auctioneer.

SLSF will look to have the event held again on a Wednesday in September.

Date: May 15, 2019

To: Tracey Crawford

From: Megan O'Brien

Event: ***Buffalo Grove Golf Classic***

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**Event History:** The Buffalo Grove Golf Classic is a collaborative fundraiser between SLSF and the Rotary Club of Buffalo Grove which began in 1993 to build awareness of SLSF in the northern portion of the NWSRA service area. The event was spearheaded by then NWSRA executive director, Kevin Kendrigan and then Buffalo Grove executive director, Mike Rylko. Disbursement formula: First \$10,000 of profit to SLSF, next \$5,000 profit to Rotary Club of BG, then split the remaining profit 50/50 between SLSF and Rotary Club of BG.

**# of years event held:** 26 years

**Event Explanation:** The Buffalo Grove Golf Classic is a golf outing for a maximum of 144 golfers which is held at the Arboretum Club in Buffalo Grove. This event features:

- Ball drop, with all those proceeds going to the Rotary Club of BG. The rotary club is in charge of selling the balls and providing the fire truck for day of the event.
- Putting contest – all golfers are allowed to participate and receive one ball for 3 tries. They are able to purchase another ball for \$5.00 and allowed 3 more tries.
- Passports – are available for purchase for \$50.00 prior to tee off. The passport enters the golfer into all course contests, dinner hour raffle and 3 mulligans.
- Box lunch served, 18 holes of golf, followed by a buffet dinner with raffles and silent auction items.
- Live Auction – Who wants to ride in the basket of the Hook and Ladder Truck? Individuals bid live auction style with the winning bidder riding in the basket or bidding to have someone else go in the bucket and dropping the balls for the Ball Drop Contest. All proceeds from this auction will go to the Rotary Club of BG. This year the hook and ladder was working and Pete Panayiotou, Dennis Depcik and Cathy Splett went up in the ladder to drop the golf balls.

**Event Preparation:** Each year the outing is held the 3<sup>rd</sup> Wednesday of May. SLSF contacts the Arboretum in October to set the date and sign the food contract with the vendor. Meetings with the committee begin in January after talking with the Rotary Club representatives. The committee meetings are held on Thursday prior to the Rotary Club of BG weekly meetings. This committee meets four times prior to the outing. SLSF is in contact with the golf committee leaders on a weekly basis. Letters to sponsors are sent in February and flyers and prize letters are mailed in March. SLSF works with Rotarians to secure a car for the hole in one contest. The majority of the prizes are secured by the Rotary Club of BG.

**Committee Names:**

Steve Balinski	Tom Kloepfer	Rob Seitz
Shawn Collins	Carmen Molinaro	
Dennis Depcik	Ryan Risinger	
Adriane Johnson	Mike Rylko	

**Gimmick Hole explanation:**

- Split the Pot- Passport holders are entered, all other golfers may enter for \$10.00.
  - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by Miller Coors)
  - During dinner after the outing, 2 tickets are drawn. 1<sup>st</sup> ticket pulled wins half of the day's pot and 2<sup>nd</sup> ticket pulled wins the golf bag.
- Putting Contest Winner – Receives a foursome at the Arboretum Club.
- Low Gross Team – Winners each receive a box of balls.
- Most Accurate Drive – All golfers entered at no cost. Winner receives a box of balls.
- Closest to the Pin – Only Passport holders are eligible. Winner receives a foursome at Old Orchard Country Club.
- Double your Chances at the prize table – Passport holders are entered, all other golfers may enter for \$20.
- Hole in One – Only passport holders are entered.
- Beat the Pro – Passport holders are entered, all other golfers may enter for \$10.00
- Hole in One – Passport holders are entered, all other golfers may enter for \$5 to win a complete set of Taylor Made golf clubs.
- Longest Drive – All golfers are entered at no cost. Winner receives a box of balls.
- Gilbert's Gamble - Passport holders are entered in this contest, all other golfers may enter for \$5 to win a foursome of golf at Schaumburg Golf Club.
  - At Registration, Passport holders will receive five cards
  - Passport holders may trade two cards to the volunteer at the Poker Run hole at no charge to get a better hand.
  - Those without a Passport may pay \$5 to get five cards and trade in two cards at no charge.
  - Golfers may trade for new cards by paying \$1 for each additional card traded.
  - At the end of the outing, golfers will turn in their cards to Tracey and the best hand will win a foursome at Schaumburg Golf Club

**Actual day of explanation:**

8:00 a.m. Set up registration area – registration, passports, mulligans, lunch tickets, drink tickets, and tee gifts.  
Make sure hole sponsor signs, pin flags & contests are set up on course.  
Brief volunteers on their duties.  
Make sure course has iced down beer and pop.  
Make sure course has hung banners.  
Put contest sheets on all carts, along with a bottle of water if it's hot.  
Rotary Club sets up Ball Drop area.  
Set up dinner raffle table. Put 4 prize lists on each table.  
SLSF will talk to food vendor to finalize lunch and dinner.  
Make sure lunch station is set up with food and product.

9:30 a.m. Player check in, putting contest and lunch is served.

Bag check – Golf Course workers.

10:00– 11:00 a.m. Cart Check – Walk cart to cart with additional lunches.

10:30 a.m. Volunteers leave for contest holes/runners, etc.

10:45 a.m. Ball Drop – Fire truck arrives and parks in the far east parking lot. The golf pro has the bucket of # balls and gives them to the fireman to drop.

In 2019, SLSF presents CDE Collision Center with their award due to being unable to stay for dinner.

10:50 a.m. Announcements – Course

11:00 a.m. Player shot gun start.

Clean up registration area.

The Superintendent of Communications & IT and Graphics Coordinator takes pictures of foursomes, then SOC gets pictures developed. Brings them back to the banquet room for SLSF staff to assemble in the photo sleeves.

11:00 a.m.– 4:00 p.m. Volunteers who didn't already do so, eat lunch.

After eating, check on volunteers to make certain gimmick holes are being run correctly.

SLSF to visit with players on course, set up for dinner and raffle table.

4:00 – 4:30 p.m. Players off course.

Course workers pick up hole sponsor signs and product bins.

Volunteers to make sure all hole sponsor signs are accounted for and put on bus. SLSF to take back any unopened soda, water and beer.

4:30 – 6:00 p.m. Awards, presentation, raffle, dinner buffet

6:00-8:00 p.m. Clean up, load vehicles, bring back to storage and unload

If Pinflags and sponsor signs weren't picked up that day, SLSF staff to go to the course the next day to pick them up.

**Evaluation responses:** The evaluation meeting will be set for June/July 2019.

**Target Numbers:**

	2017		2018		2019	
	Budget	Actual	Budget	Actual	Budget	Actual
<b>Gross Revenue</b>	\$29,700	\$30,889	\$29,720	\$36,065	\$32,950	\$35,611
<b>Expenses</b>	\$7,350	\$5,320.62	\$5,870	\$7,394.90	\$6,535	\$6,803.02
<b>Net Revenue</b>	\$22,350	\$25,568.38	\$23,850	\$28,670.10	\$26,415	\$28,807.98
<b>Net Revenue- after payout</b>	\$13,675	\$15,014.19	\$14,425	\$16,815.05	\$15,707.50	\$16,903.99
<b>Registrations</b>	116	99	80	111	90	99
<b>Sponsorships</b>	\$5,000	\$11,050	\$10,300	\$14,050	\$12,000	\$16,550
<b>Business Hole &amp; Hole Sponsors</b>	\$3,000	\$2,650	\$2,650	\$2,600	\$2,600	\$3,050
<b>Passports</b>	\$4,500	\$3,000	\$3,100	\$3,750	\$3,000	\$3,500
<b>SLSF average cost/person</b> (total expenses/attendance)	\$63.36	\$53.74	\$73.36	\$66.62	\$72.61	\$68.72

**Summary:** The Buffalo Grove Golf Classic is a collaborative event between SLSF and the Rotary Club of Buffalo Grove. Through this relationship, SLSF has received numerous donations and sponsors for additional SLSF events from the Rotary members through continued relationship building.

The expenses were higher than budgeted because the lunch and dinner price went up \$1 per person. The event went very well and we had wonderful weather. We saw an increase in sponsorship due to the Rotary Club's dedication to getting members to support the outing. We had more golfers attend than we had budgeted. Even though the expenses were over budget, the event exceeded expectations by grossing just over \$35,600.

The committee was extremely happy with the outing and are hopeful that it will continue for years to come.

Date: June 6, 2019

To: Tracey Crawford

From: Megan O'Brien

Event: ***Palatine Hills Golf Outing***

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**Event History:** The Palatine Hills Golf Outing was started in 1985 by Kevin Kendrigan when Special Olympics was housed and run in the NWSRA office to support Special Olympics activities. In 2011, Special Olympics made the decision to move their offices to Lincolnshire and perform their own fundraising activities. Since 2012, monies raised are restricted towards NWSRA Lightning Athletes.

**# of years event held:** 34 years

**Event Explanation:** The Palatine Hills Golf Classic is a golf outing for a maximum of 128 golfers, per the golf course, which is held at the Palatine Hills Golf Course. This event features:

- Continental breakfast served in the club house.
- Putting Contest for Passport Holders only. Golfers can pay \$5.00 for additional putts.
- Passports are available for purchase for \$50.00 prior to tee off. The passport enters the golfer into all course contests, dinner hour raffle and 2 mulligans.
- Lunch is served on the course at 3 different holes until 1:00 p.m. Lunch consists of hotdogs and chips.
- 18 holes of golf are followed by dinner and a raffle at Tap House Grill in Palatine due to there being no banquet facility at the course.

**Event Preparation:** Each year the outing is held the 1<sup>st</sup> Thursday of June. A facility request is sent to the Palatine Hills Golf Course in October of the previous year. In January, SLSF contacts Tap House Grill to book the dinner venue. Committee meetings start in March of the event year. The committee meetings are held on Tuesdays at 4:00 p.m. at Park Central in March and April. Letters to sponsors and prize donors are sent in March and event flyers are sent in April. In April, SLSF contacts the Palatine Hills Golf Course food vendor Open Kitchens, regarding ordering the donuts and hotdogs for the day of the event.

**Committee Names:**

Bob Calzaretta	Dan Hotchkin	Steve McVoy
John Calzaretta	Jim Houser, Jr.	John Terrelli
Lynn Crawford	Jim Houser, Sr.	
Anthony Gattuso	Tom Houser	

**Gimmick Hole explanation:**

- Split the Pot – Passport holders are entered, all other golfers may enter for \$10.00.
  - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MillerCoors).
  - During the dinner after the outing, 2 tickets are drawn. 1<sup>st</sup> ticket pulled wins half of the day's pot and the 2<sup>nd</sup> ticket pulled wins the golf bag.



- Putting Contest -Winner receives a foursome at Makray Memorial Golf Club. Passport holders only, golfers are able to purchase additional putts for \$5.00.
- Closest to the Pin – All golfers are entered at no additional cost. Winner receives a box of balls.
- Most Accurate Drive – All golfers are entered at no additional cost. Winner receives a box of balls.
- Longest Putt – Passport holders only. Winner receives a foursome at Bridges of Popular Creek.
- Pick Your Favorite Pin Placement – Contest improves golfer's score, no prize awarded.
- Longest Drive – All golfers entered at no additional cost. Winner receives a box of balls.
- Wager Hole – Passport holders are entered at the \$10.00 amount. All other golfers may wager \$2-\$10.
- Double your Chances at the Prize Table – Passport holders are entered, all other golfers may enter for \$20.

**Actual day of explanation:**

- 7:30 a.m. Set up registration area – registration, passports, mulligans, lunch tickets, drink tickets, and tee gifts - MO  
 Make sure hole sponsor signs, pin flags & contests are set up on course – MO/CS/NS  
 Brief volunteers on their duties – NS  
 Make sure course has iced down beer and pop – MO  
 Hang banners – BS  
 Put contest sheets on all carts – Volunteers  
 Touch base with food vendor regarding breakfast and lunch – NS  
 Make sure grills and lunch are set up and ready for volunteers – NS
- 8:30 a.m. Player check in, putting contest and breakfast is served.  
 Bag check – SLSF volunteers assist with bags.
- 9:00 a.m. Cart Check –Put water bottles in carts if necessary.  
 Volunteers leave for contest holes/runners, etc.
- 9:20 a.m. Announcements – Course
- 9:30 a.m. Player shot gun  
 Clean up registration area – MO/CS/NS  
 Brian and GC to take pictures.
- 9:45 a.m. – 3:30 p.m. After eating, check on volunteers to make certain gimmick holes are being run correctly.

SLSF to visit with players and volunteers on course, set up for dinner, raffle table, place photos in photo sleeves.  
Brian to develop photos.

1:00 p.m. Cathy & Nanette leave to set up dinner at Tap House Grill with bus.

1:30 p.m. Arrive with bus at Tap House Grill with all the raffle prizes. Once completed, Nanette drives back to Palatine Hills Golf Course to help with clean up and loading of equipment.

2:30 p.m. Nanette leaves for Tap House Grill.

3:00- 4:00 p.m. Players off course.  
Course workers pick up contest hole volunteers, hole sponsor signs and product bins. Volunteers to make sure all hole sponsor signs are accounted for and put on bus. Megan to bring the bus to Tap House after the course is cleaned up.

3:30 – 6:00 p.m. Awards, presentation, raffle and dinner

6:00-8:00 p.m. Clean up, load vehicles, bring back to storage and unload.

**Evaluation responses:** The committee preferred to have the evaluation process take place through emails. A survey was sent to all committee members. Seven surveys were sent and we received two evaluations. The committee understood canceling the event and holding the event for donors the opportunity to support SLSF and NWSRA Athletics.

**Target Numbers:**

	2017		2018		2019	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$28,300	\$25,778	\$27,289	\$26,750	\$26,000	\$13,755.00
Expenses	\$7,280	\$5,901.92	\$6,434	\$5,359.83	\$6,250	\$2,175.75
Net Revenue	\$21,020	\$19,876.08	\$20,855	\$21,390.17	\$19,750	\$11,579.25
Registrations (includes sponsored golfers)	110	99	102	102	93	69
Sponsorships	\$5,000	\$4,000	\$4,000	\$4,000	\$4,000	\$2,000
Business Hole & Hole Sponsors	\$950	\$1,275	\$1,275	\$1,450	\$1,350	\$500
Passports	\$4,600	\$4,150	\$4,750	\$4,250	\$4,659	\$700
SLSF average cost/person (total expenses/attendance)	\$66.18	\$59.62	\$63.08	\$52.55	\$67.20	\$31.53

**Summary:**

The Palatine Hills Golf Classic is a restricted event that benefits NWSRA Lightning Athletes. Many of the annual golfers are families and friends of the athletes, as well as the athletes themselves. It acts not simply as a fundraising event, but also as a public relations opportunity that highlights the ability of typically developing individuals and those who have special needs to participate in an outing together.

The day of the event was a little different this year. Due to the amount of rain we received days prior to the outing, the course became unplayable. With few playable holes, the course advised to cancel the golf portion of the event. SLSF called each golfer and let them know that there would not be a golf portion but there would be dinner and raffles at Tap House Grill. To accommodate the cancellation, Palatine Park District generously offered to provide vouchers to golfers who paid, came to Tap House Grill for dinner, and did not request a refund. Golfers who purchased a passport were given tickets for the dinner raffle.

Dinner at Tap House Grill was well received. The NWSRA Lightning athletes helped sell raffle tickets, pick out the winners for the Split the Pot, and the raffle prizes. The winner of the Split the Pot money generously donated the entire \$170 back to SLSF.

Those who attended the dinner were gracious and happy to support SLSF. The event didn't make budget, but was successful given the situation.

## Board Report - Grant Activity as of 9/31/2019

The following is a list of 2019 grant activity on behalf of SLSF/NWSRA

### Governmental Grants

<b>Illinois Department of Transportation</b> – IDOT grants vehicles to non-profit agencies through the Paratransit Vehicle Program.	Accessible Vehicle	\$ 60,000.00		
		<b>Total Government Grant Money Received in 2019</b>		<i>Submitted 2018 IDOT Grant on 5/22/2018 for a 14 passenger accessible vehicle</i>

### Private Grants

Pending				
Name	Purpose	Amount Requested	Status	Notes
Rotary Club of Elk Grove	Transportation	\$ 1,000.00	Pending	SLSF submitted a grant to help with the purchase of an accessible bus for NWSRA on 5.6.2019
RSM US Foundation	Inclusion	\$ 5,000.00	Pending	SLSF submitted a grant for inclusion support on 7/2/2019 per request from Vicki Carney.
Northwest Community Healthcare	General Program Support	\$ 10,000.00	Pending	SLSF submitted a grant to help purchase general program supplies for NWSRA programs on 7/15/2019.
PDRMA	Safety	\$ 2,500.00	Pending	SLSF submitted a grant to help purchase cameras in the vehicle parking lot to ensure safety for staff and detour vandalism.
Palatine Township	Accessible Transportation	\$ 10,000.00	Pending	SLSF submitted a grant to help purchase an accessible bus for NWSRA on 9/13/2019
Not Approved				
Helen Brach Foundation	PURSUIT	\$ 15,000.00	Not approved	SLSF submitted a grant to help purchase the initial supplies for PURSUIT 4 on 11.16.2018. Notification of award will be after March 30, 2019. Due to excess amount of grants, they are unable to fund SLSF's proposal this year.
Wheeling Township	PURSUIT	\$ 12,881.00	Not approved	SLSF submitted a 2019-2020 grant to help purchase computers for PURSUIT 4 on 9.19.2018. Spoke at the township in November 2018. Unable to provide funding to new agencies due to FY budget. Received letter on 7/3/2019
Chicago Bears - Community All Pros	General Program Support	\$ 100,000.00	Not approved	SLSF submitted a grant to help purchase PURSUIT furniture and supplies as well as general program supplies on 5/30/2019. 10 charities will be awarded \$100,000 and 2 runner ups receive \$10,000 each. Notifications will be by July 17, 2019
Approved				
Wheaton Franciscan Sisters	Snoezelen, Technology Room & Sensory Garden	\$ 158,000.00	\$ 158,000.00	SLSF submitted a grant to fund the remainder of the MP Sensory Room, the Accessible Technology Room at RM and the Sensory Garden at HP on 10.9.2018. On 10.19.2018 Naomi contacted SLSF to advise the Women & Children's Committee approved the grant to be sent to the Ministry Fund Committee for final approval in December. Received call on 12.5.2018 that the grant was approved. Funding to be received in 2019
Palatine Township	STAR Academy	\$ 7,000.00	\$ 7,000.00	SLSF submitted a 2019-2020 grant to help with STAR Academy expenses on 9.11.2018. Spoke at township in October 2018. Received approval on 3.6.2019
MB Financial	General Program Support	\$ 2,400.00	\$ 2,400.00	SLSF submitted a grant for general program support on 2.28.2019. Received confirmation from Anthony Gattuso that the grant was approved. Funding will be received soon.
Rotary Club of Palatine	Day Camp Supplies	\$ 1,425.00	\$ 1,425.00	SLSF submitted a grant to help purchase supplies for Day Camp supplies which will be used within the Palatine Community on 1.14.2019. Received approval of grant and will be attending the Allocation Dinner on 3.13.2019 to receive the check.
Elk Grove Township	Accessible Transportation	\$ 10,000.00	\$ 10,000.00	SLSF submitted a grant to help purchase a 14 passenger accessible vehicle for NWSRA on 1.29.2019. Received approval on April 10, 2019.
Rotary Club of Rolling Meadows	PURSUIT		\$ 2,500.00	SLSF was awarded a grant for the PURSUIT Adult Day Program. Award Ceremony will be held on June 10, 2019
Schaumburg Township	Sensory Kit Items	\$ 2,000.00	\$ 2,000.00	SLSF submitted a 2019 grant to help purchase items for sensory kits to be used within the Schaumburg Township boundaries on 12.4.2018. Spoke at Township on 12.12.2018. Received approval letter stating funding will be received after May 22, 2019
Rotary Club of Schaumburg/Hoffman Estates	General Program Support	\$ 4,646.00	\$ 4,000.00	SLSF submitted a grant to help purchase a Rifton TRAM to be used in NWSRA Programs on 4.2.2019. Received approval letter on May 28, 2019
Women's Club of Inverness	Inclusion	\$ 1,500.00	\$ 1,500.00	SLSF submitted a grant to help purchase adaptive and sensory items to be used within the Inclusion Program on 3.15.2019 Received funding on 6/10/2019

## Board Report - Grant Activity as of 9/31/2019

The following is a list of 2019 grant activity on behalf of SLSF/NWSRA

Schneider Electric	PURSUIT	\$ 6,000.00	\$ 6,000.00	SLSF was awarded a grant due to the volunteer hours of Schneider Electric employees
Zurich	PURSUIT	\$ 15,000.00	\$ 15,000.00	SLSF submitted a grant to help purchase supplies needed to open the 4th NWSRA site at Wheeling which includes PURSUIT supplies on 5.1.2019
Palatine Jaycees	General Program Support	\$ 775.00	\$ 775.00	SLSF submitted a grant to help purchase a Solar Projector for the RM Sensory Room on 4.19.2019. SLSF received approval letter on 7.16.2019. Check will be mailed in August.
Rotary Club of Buffalo Grove	PURSUIT	\$ 1,000.00	\$ 1,000.00	SLSF submitted a grant to help purchase supplies needed to open the 4th NWSRA site at Wheeling which includes PURSUIT supplies on 5.6.2019. SLSF received approval on 7.16.2019. Club will call to schedule check presentation
UPS Foundation	Accessible Transportation	\$ 15,000.00	\$ 5,000.00	SLSF submitted a grant to help with the purchase of an accessible bus for NWSRA on 7/30/2019. Received call from Jim Houser that we were approved for \$5,000
<b>Total Proposed Amount from Grants</b>		<b>\$ 381,127.00</b>		
<b>Total Approved Grant Money in 2019</b>		<b>\$ 216,600.00</b>		
<b>Total Grant Money Received in 2019</b>		<b>\$ 209,349.97</b>		
<b>Budgeted Amount</b>		<b>\$ 268,000.00</b>		
<b>Grant Reserves</b>		<b>\$ 32,499.97</b>		

## Letters of Inquiry

Name	Purpose	Amount Requested	Status	Notes
Patrick & Anna Cudahy Fund	PURSUIT 4	\$ 10,000.00	pending	SLSF submitted an LOI for the purpose of funding PURSUIT 4 on 2/11/2019. Anticipated date for approval is 3/31/2019

## 2019 Goals

### I. Major Gifts Program

- a. Continue to establish a pipeline of research on both new and prospective major donors to prepare for donor meetings.
  - i. Continue to build and update a database designed to store info on donors with whom SLSF will seek to carry out donor meetings.
    - 1. In process
  - ii. Continue to carry out research on current and prospective donors from the SLSF database
    - 1. Continue Event Top 10 but change to Event Top 20, (10 donors from 2018 and 10 new donors from 2019)
      - a. Have created a GMFS Event Top 20
      - b. Beginning to work on this with Foundation Manager.
  - iii. Continue to research new major donor prospects who would be attracted to supporting SLSF because of its mission
    - 1. Using a list of businesses provided by board member Christina Ferraro to research possible donors
    - 2. Attended networking events to continue to build the donor pipeline.
- b. Continue to build out an infrastructure for a successful major donor meeting program
  - i. Continue to solicit Kevin's Club to donors. Use the American Philanthropic letter template to fit Kevin's friends and donors who would be interested in joining Kevin's Club. SLSF will also send this letter to lapsed SLSF donors.
    - 1. Included all on the Kevin's Club list in the spring appeal mailing.
    - 2. Cathy sent letters to Kevin's Club members to introduce herself and requested an individual meeting.
- c. Continue to secure meetings with current and prospective major donors
  - i. Plan at least one meeting per month
    - 1. Sent the American Philanthropic letter to the Pritzker and Citadel Foundations
    - 2. Have secured a May meeting with the CEO of the Aarete Company to discuss possible sponsorship opportunities
    - 3. Due to the retirement of Nanette at the end of August, no meetings were scheduled in September. Will begin to schedule the meetings for October and November,
- d. Superintendent of Development and SLSF Board Member will continue to make personal thank you phone calls to donors over \$500 on a monthly basis.
  - i. Each month the SOD will pull a list of donations and divide into \$500-\$999 and \$1000+ donors and email list to Board member by second week of the following month
  - ii. Phone calls will be made within that same week

1. Calls have been made through June donors
2. Personal calls will be made by the end of October with the list shared between the Superintendent of Development and Board members.

## II. Foundation Program

### a. Continue to maintain good relationships with existing foundation funders

#### i. **First Quarter:**

1. Submitted seven grants (five from existing funders) and one LOI
2. Contacted Michael Hutchins from Northrop Grumman for new contact person.
3. Contacted UPS for grant inquiry. Will follow up by 4/30/2019 if have not received correspondence.
4. Zurich has a new grant application system. SLSF will be notified by the end of April regarding invitation to apply.
5. Spoke to IDOT regarding 2018 CVP Application. New contact person Zoe Keller; Mike Healy left. Agencies should be notified by the end of April if grant is accepted.

#### ii. **Second Quarter**

1. IDOT - June 10, 2019 left another message for Zoe. Currently waiting for the reply.
2. Submitted five proposals (all existing funders)
3. Followed up with UPS regarding grant submittal. Awaiting reply.
4. SLSF invited to apply for Zurich grant application – submitted and awarded funds.
5. Received \$21,500 in private funding from grant awards.
6. Continue to research new grant opportunities through Foundation Directory Online

#### iii. **Third Quarter**

1. Submitted five grants (four from existing funders).
2. Followed up with Northrop Grumman.
3. Continue to research new grant opportunities through Foundation Directory Online.

### b. Solicit grants for capital projects

#### i. **First Quarter:** submitted three grants for PURSUIT 4

#### ii. **Second Quarter:** submitted one grant for PURSUIT 4

#### iii. **Third Quarter:** submitted one grant for Accessible Transportation

### c. Continue to approach new foundations

#### i. Submit 3 new grants to new foundations

1. Patrick & Anna Cudahy Fund – submitted a LOI on 2/11/2019
2. Helen Brach Foundation – submitted but not approved on 3/30/2019
3. Chicago Bears – Community All Pros – submitted on 5/30/2019
4. RSM US Foundation – per Vicky Carney – submitted on 7/2/2019

- ii. Reach out to the agencies and associations provided from the legislative breakfast for funding opportunities. *In process of researching.*

### III. Direct Mail

- a. Continue to reform current appeal program
  - i. January 2019 postcard to include the SLSF link for website "Thank You for Our 2018 Success!" Highlight major projects that happened in 2018.
    - 1. *Sent in January - Completed*
  - ii. Spring Appeal will be a postcard for Day Camp Scholarships. One page, slick, colorful, quick read and grabs your attention
    - 1. *Sent in mid-April - Completed*
  - iii. After Summer Camp/Summer Appeal postcard "Thank You for Summer Camp!" Include a cute photo, SLSF website.
    - 1. *NWSRA campers created thank you cards that were sent to all summer appeal donors.*
  - iv. Have a postcard sent to advertise the late summer/early fall golf outings and send to previous participants/sponsors from last four years.
    - 1. *Sent in June -Completed*
- b. Follow Up
  - i. Continue to send thank you letters/postcards to donors.
    - 1. *Completed within a week of receipt of donation*
- c. Experiment with prospect mailings
  - i. SLSF will tweak the long A.P. letter to send to targeted donors
  - ii. SLSF will use Director Ferraro's list of new donors from the Mount Prospect area to solicit sponsors and/or prizes.
    - 1. *In process*
- d. Continue to keep an organized system of mailing evaluations and record keeping

### IV. Planned Giving

- a. Create planned giving collateral material.
- b. Solicit planned giving to SLSF donors and board members
- c. Continue to include information about planned giving 3 times a year in the newsletter and board report.
  - i. *Included information in the June Impact*
  - ii. *Discussed this opportunity at the May SLSF board meeting*
- d. Add to the SLSF email signature *"What's your Legacy?" Consider a planned gift. Contact Nanette Sowa to discuss what you can do.*
  - i. *Added in January 2019*
- e. Continue education to SLSF donors, board members and staff about planned giving

### V. Board Development

- a. SLSF will identify specific duties to board members
  - i. Jonathan Salk helps make thank you calls to donors. Refer to Board Member table 2018.
    - 1. *In progress*
  - ii. Seek input at Board Member one on one meetings as to activities that interest each Board Member and find ways to get them involved



1. In process
  2. Meetings have continued through the second quarter. Cathy Splett is now joining Nanette at the meetings.
- iii. Utilizing their strengths and gearing them toward actions that are necessary to help SLSF become more successful
  1. In process – will review due to the retirement of Nanette Sowa.
- b. Adding a board member report section to the SLSF Board meeting
  - i. Allowing board members to talk about what they are doing to help SLSF become successful. This will not be mandatory but will be encouraged for each board member to update the other board members and it is hoped will lead to additional board engagement

## MARKETING & PR REPORT OCTOBER 2019

SLSF maximizes public outreach through a variety of endeavors. The following report highlights some of the recent marketing and public relations activities:

### MEDIA

#### DAILY HERALD

- Article on Unplug Illinois Day
- Appreciation Ad for Moretti's/NWSRA Golf Classic
- Appreciation Ad for Arlington Classic Golf Outing
- Appreciation Ad for Women's Golf Outing

#### DAILY HERALD BUSINESS LEDGER

- Article on Cathy Splett receiving CFRE
- Submitted SLSF information for the Business Ledger Philanthropy Guide

#### TRIBLOCAL/METROMIX

- Added SLSF events to online calendar of events

#### MISCELLANEOUS

- SLSF events posted online to the following sites: ABC Chicago, CBS Chicago, Daily Herald, WGN TV, Chicago Mama, Chicago

### ONLINE

- Facebook ad optimization with Pixel integration project complete
- Project Updates page updated for Dream Lab, Sensory Garden and Snoezelen Room
- New features on SLSF and Directors sites
- SLSF events with online registration posted
- New website search engine optimization tools enabled
- Bi-monthly SLSF Impact e-newsletters sent
- Monthly SLSF Board Update e-newsletters sent
- New stories at [www.slsf.me/stories](http://www.slsf.me/stories)

### PUBLICATIONS AND FLYERS

- Moretti's/NWSRA Golf Classic event materials
- Arlington Classic Golf Outing event materials
- Women's Golf Outing event materials
- T & M Golf Outing event materials
- Portillo's Dine to Donate flyer
- Tap House Grill Golf Outing promotion
- Celebrate Ability Gala invitations sent
- Celebrate Ability Gala program book
- SLSF Holiday Luncheon invitation

### MISCELLANEOUS

- SLSF event videos created
- Golf Outing follow up e-mails created
- Dream Lab introduction video created
- Submitted Snoezelen Sensory Therapy program for NRPA Innovation in Social Equity
- NWSRA Brand video created

### IN PROGRESS

- Year of Impact infographic
- Dream Lab- Accessible Technology Center
- Database build project
- Various publications and online media
- Quickbooks transition
- 2019 SLSF materials
- 2019 SLSF/NWSRA Annual Report



To: Tracey Crawford  
From: Rachel Hubsch and Andrea Griffin  
Re: Program Report, July 8, 2019 – September 10, 2019

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### **NWSRA Programs and Services**

NWSRA Day Camp ended the year with almost 450 registrations with 234 individual campers who attended one of the 14 camps offered. NWSRA started camp a half an hour earlier than last year, to accommodate working parents as well as adding an additional week, in an effort to support families before school starts. The Day Camp Team had over 450 direct contact hours at camps this summer, offering support, guidance, and additional training to over 150 part-time staff. NWSRA campers and parents responded overwhelmingly positive to the revamp in Day Camps this year. Below are some of the quotes from NWSRA families:

- “I saw the compassion, respect, patience and friendliness of the staff”.
- “The counselors and staff are impressive, and the field trips were excellent!”
- “So appreciate the extended hours and dates. Lots of clever activities planned each day.”
- “Love the notes home, really helps to communicate with kids after camp. The extra week in August is great for transition back to school!”
- “I have never felt so confident leaving my son with a facility/organization. The best part is not worrying about getting a phone call or having him excluded. We are extremely happy with NWSRA! Thank you!”

Full and Part-Time Program Leaders are assessing participants and developing lesson plans for fall programs that will run September 16 –December 7. NWSRA offered 185 weekly programs including PURSUIT/STAR for the fall season. As of August 26, 915 registrations have been received.

On August 19, 24 NWSRA participants with cognitive impairments and five full-time staff traveled to Charlotte, North Carolina for an adventurous 3 night vacation. They enjoyed award-winning BBQ, a golf cart tour of the city, The NASCAR Hall of Fame, North Carolina Science Museum, and topping it off with a VIP tour of the Carolina Panther’s stadium.

Denver, Colorado hosted 10 NWSRA participants with physical/visual impairments and five full-time staff visit on August 26 for 3 nights. Travelers experienced tours at the Denver Broncos stadium, Colorado Rockies stadium, Forney Museum, Blue Moon Brewery and the Pepsi Center. The highlight of the trip was catching a Colorado Rockies game against the Atlanta Braves.

### **NWSRA Inclusion Services**

The Inclusion Department closed the 2019 summer season with a focus on ensuring member district and NWSRA staff had the support needed to accommodate identified participants in summer programs. Continuing to place a premium for on-site training, the Inclusion Team accumulated approximately 300 hours in direct program contact conducting participant observations, parent meetings and on-site staff trainings. This illustrates a nearly 100% increase from the summer 2018 season. Throughout the summer season, the Inclusion Team put 571 member district staff through formal trainings with topics ranging from behavior management to empathy to medical interventions.

The Inclusion team conducted Ability Awareness sessions to promote including peers at the Bartlett, Elk Grove, Hoffman Estates, and Wheeling park districts. Approximately 400 campers in total participated in the interactive programs. Campers experienced maneuvering a wheelchair, having a Visual Impairment, communicating through sign language, learning Paralympic Boccia, and learning characteristics of autism.

## **Staff Updates**

With many retirements and career switches at NWSRA, there has been a lot of movement and growth within the agency and many new faces to the team. NWSRA would like to give you a snapshot of all the new changes in departments.

### **Retirements / Departures**

- Senior Manager of Recreation, JoAnn Snyder retired after 30 years of service
- Operations Coordinator, Barb Bassett retired after 30 years of service
- Superintendent of Development, Nanette Sowa retired after 19 years of service
- Program Coordinator, Danielle Ralph accepted a job as a Recreation Therapist in Tennessee after two years with NWSRA
- Support Service Coordinator, Theresa Waite accepted a position at Clearbrook after nine years with NWSRA

### **Promotions / New Hires**

- Liz Thomas was promoted to Senior Manager of Recreation
- Dustin King was hired as Operations / Logistics Coordinator
- Cathy Splett was promoted to Superintendent of Development
- Jessica Lamb was hired as Foundation Manager
- Megan Quandt laterally moved from Support Services Coordinator to Program Coordinator
- Jocelynn Wright laterally moved from Recruitment/Outreach Coordinator to Support Services Coordinator
- Georgia Klotz, past Intern, was hired as a Program Specialist
- Morgan Wirkus, past Intern, was hired as a Program Specialist

With all the updates, there will be internal and external interviews in order to fill the Manager of Collaboratives, two Coordinator positions, a Program Specialist and a Recruitment Coordinator position that will be an outside hire with professional recruiting experience.

## **Community Updates**

- July 19, all three PURSUIT clients and Camp Connections had an all-day dance off with extra help from Scheck and Siress volunteers at Kirk School in Palatine.
- June 21, over 200 participants and staff from Day Camp and PURSUIT attended the SRA day at Brookfield Zoo.
- July 31, over 60 campers and staff attending the Schaumburg Boomers Game
- 116 people ready on the PURSUIT interest list, 218 total
- 30 individuals were given tours of either STAR Academy or PURSUIT
- 5 assessments were done in June for Wheeling PURSUIT
- NWSRA hosted seven Park District Interns from Arlington Heights, Bartlett, Buffalo Grove, Palatine and Wheeling for a “day in the life” as a Recreation Therapist at a Special Recreation Association.

# **VII. Financial/ Investment Statements**

[Back to Home](#)



**BENJAMIN F. EDWARDS & CO.**  
 INVESTMENTS for GENERATIONS  
 One North Brentwood Blvd., Suite 850  
 Saint Louis, MO 63105 314-726-1600

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SPECIAL LEISURE SERVICES  
 FOUNDATION  
 ATTN TRACEY CRAWFORD  
 3000 CENTRAL RD STE 205  
 ROLLING MDWS IL 60008-2551



**Your Financial Advisor Is:**  
 HANSON / FISHER / VANDERLUGT  
 (630) 871-2673

May 1, 2019 - May 31, 2019

Account Number: ~~88R1120XX~~

### Portfolio at a Glance

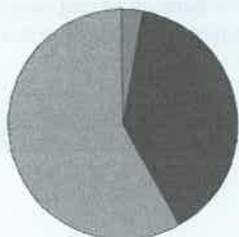
	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,175,678.41</b>	<b>\$1,080,198.21</b>
Dividends, Interest and Other Income	26.60	6,003.83
<b>Net Change in Portfolio<sup>1</sup></b>	<b>-36,935.77</b>	<b>52,567.20</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,138,769.24</b>	<b>\$1,138,769.24</b>
Estimated Annual Income	\$19,526.94	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

### The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

### Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	32,361.31	32,387.91
39%	Fixed Income	434,839.90	440,537.35	441,606.85
58%	Mutual Funds	616,987.23	702,779.75	664,774.48
100%	<b>Account Total (Pie Chart)</b>	<b>\$1,080,198.21</b>	<b>\$1,175,678.41</b>	<b>\$1,138,769.24</b>

Please review your allocation periodically with your Financial Advisor.







# BENJAMIN F. EDWARDS & CO.

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850  
Saint Louis, MO 63105 314-726-1600

\* 0008562 03 AB 0.409 03 TR 00066 X109PA02 100000

SPECIAL LEISURE SERVICES  
FOUNDATION  
ATTN TRACEY CRAWFORD  
3000 CENTRAL RD STE 205  
ROLLING MDWS IL 60008-2551



## Your Financial Advisor Is:

HANSON / FISHER / VANDERLUGT  
(630) 871-2673

June 1, 2019 - June 30, 2019

Account Number: ~~XXXXXXXX~~

## Portfolio at a Glance

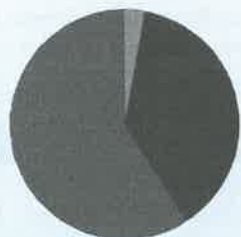
	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,138,769.24</b>	<b>\$1,080,198.21</b>
Dividends, Interest and Other Income	6,124.04	12,127.87
<b>Net Change in Portfolio<sup>1</sup></b>	<b>34,818.60</b>	<b>87,385.80</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,179,711.88</b>	<b>\$1,179,711.88</b>
Estimated Annual Income	\$20,124.34	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

## The Bank Deposits in your account are FDIC insured bank deposits.

FDIC insured bank deposits are not securities and are not covered by the Securities Investor Protection Corporation (SIPC). These bank deposits are covered by the Federal Deposit Insurance Corporation (FDIC), up to allowable limits.

## Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	32,387.91	33,780.89
38%	Fixed Income	434,839.90	441,606.85	443,479.90
59%	Mutual Funds	616,987.23	664,774.48	702,451.09
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,080,198.21</b>	<b>\$1,138,769.24</b>	<b>\$1,179,711.88</b>

Please review your allocation periodically with your Financial Advisor.





**BENJAMIN F. EDWARDS & Co.**  
 INVESTMENTS for GENERATIONS  
 One North Brentwood Blvd., Suite 850  
 Saint Louis, MO 63105 314-726-1600

\* 0030807 02 AV 0.380 02 TR 00158 X107PD04 000000

SPECIAL LEISURE SERVICES  
 FOUNDATION  
 ATTN TRACEY CRAWFORD  
 3000 CENTRAL RD STE 205  
 ROLLING MEADOWS IL 60008-2551



**Your Financial Advisor is:**  
 HANSON / FISHER / VANDERLUGT  
 (630) 871-2673

July 1, 2019 - July 31, 2019  
 Account Number: ~~XXXXXXXX~~ 2419125

### Portfolio at a Glance

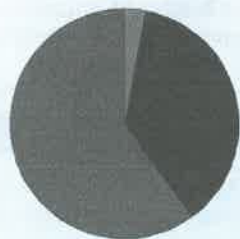
	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,179,711.88</b>	<b>\$1,080,198.21</b>
Dividends, Interest and Other Income	1,323.28	13,451.15
<b>Net Change in Portfolio<sup>1</sup></b>	<b>3,988.28</b>	<b>91,374.08</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,185,023.44</b>	<b>\$1,185,023.44</b>
Estimated Annual Income	\$20,155.83	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

### The Bank Deposits in your account are FDIC insured bank deposits.

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### Asset Summary



Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	33,780.89	35,104.17
37%	Fixed Income	434,839.90	443,479.90	444,492.10
60%	Mutual Funds	616,987.23	702,451.09	705,427.17
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,080,198.21</b>	<b>\$1,179,711.88</b>	<b>\$1,185,023.44</b>

Please review your allocation periodically with your Financial Advisor.





**BENJAMIN F. EDWARDS & CO.**

INVESTMENTS for GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

\* 0028246 02 AV 0.380 02 TR 00143 X107PD03 000000

SPECIAL LEISURE SERVICES

FOUNDATION

ATTN TRACEY CRAWFORD

3000 CENTRAL RD STE 205

ROLLING MDWS IL 60008-2551

**Your Financial Advisor Is:**

HANSON / FISHER / VANDERLUGT

(630) 871-2673

August 1, 2019 - August 31, 2019

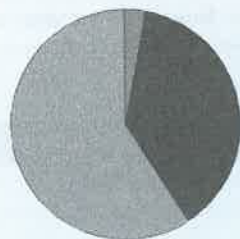
Account Number: ~~XXXXXX~~**Portfolio at a Glance**

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,185,023.44</b>	<b>\$1,080,198.21</b>
Dividends, Interest and Other Income	766.97	14,218.12
<b>Net Change in Portfolio<sup>1</sup></b>	<b>-8,400.45</b>	<b>82,973.63</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,177,389.96</b>	<b>\$1,177,389.96</b>
Estimated Annual Income	\$20,185.30	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

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**Asset Summary**

Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	35,104.17	35,871.14
38%	Fixed Income	434,839.90	444,492.10	446,436.60
59%	Mutual Funds	616,987.23	705,427.17	695,082.22
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,080,198.21</b>	<b>\$1,185,023.44</b>	<b>\$1,177,389.96</b>

Please review your allocation periodically with your Financial Advisor.



**BENJAMIN F. EDWARDS & CO.**INVESTMENTS *for* GENERATIONS

One North Brentwood Blvd., Suite 850

Saint Louis, MO 63105

314-726-1600

\* 0057731 02 AB 0.409 02 TR 00294 X108PD06 000000

SPECIAL LEISURE SERVICES

FOUNDATION

ATTN TRACEY CRAWFORD

3000 CENTRAL RD STE 205

ROLLING MDWS IL 60008-2551



September 1, 2019 - September 30, 2019

Account Number: ~~XXXXXXXX~~**Portfolio at a Glance**

	This Period	Year-to-Date
<b>BEGINNING ACCOUNT VALUE</b>	<b>\$1,177,389.96</b>	<b>\$1,080,198.21</b>
Dividends, Interest and Other Income	3,546.93	17,765.05
<b>Net Change in Portfolio<sup>1</sup></b>	<b>4,087.92</b>	<b>87,061.55</b>
<b>ENDING ACCOUNT VALUE</b>	<b>\$1,185,024.81</b>	<b>\$1,185,024.81</b>
Estimated Annual Income	\$20,243.89	

<sup>1</sup> Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

**Your Financial Advisor Is:**

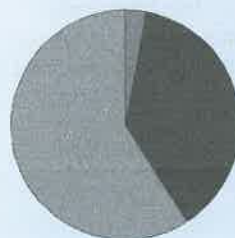
HANSON / FISHER / VANDERLUGT

(630) 871-2673

S 057731 X108PD06 010906

**The Bank Deposits in your account are FDIC insured bank deposits.**

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**Asset Summary**

Percent	Asset Type	Prior Year-End	Last Period	This Period
3%	Cash, Money Funds, and Bank Deposits	28,371.08	35,871.14	37,406.93
38%	Fixed Income	434,839.90	446,436.60	445,901.40
59%	Mutual Funds	616,987.23	695,082.22	701,716.48
<b>100%</b>	<b>Account Total (Pie Chart)</b>	<b>\$1,080,198.21</b>	<b>\$1,177,389.96</b>	<b>\$1,185,024.81</b>

Please review your allocation periodically with your Financial Advisor.



NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW MAY 31, 2019**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	485,819	243,819	729,638
	OPER/MMA (Village Bank & Trust)	1,880,606	100,018	1,980,624
	IPDLAF	340,526		340,526
	CASH BANKS	-		-
	TOTAL	<u>2,707,451</u>	<u>343,987</u>	<u>3,051,438</u>
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,138,769	1,138,769
	PFM Asset Management	<u>1,410,978</u>		<u>1,410,978</u>
	TOTAL	<u>1,410,978</u>	<u>1,138,769</u>	<u>2,549,747</u>
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,477,554		1,477,554
	MAX SAFE 2 (Village Bank & Trust)	<u>465,537</u>		<u>465,537</u>
	TOTAL	<u>1,943,091</u>		<u>1,943,091</u>
	<b><u>CAPITAL</u></b>			
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>May 31, 2019</b>	<u><u>\$ 6,061,520</u></u>	<u><u>\$ 1,482,756</u></u>	<u><u>\$ 7,544,276</u></u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>May 31, 2018</b>			
	CASH	\$ 2,326,495	\$ 413,253	\$ 2,739,748
	RESERVES - OPER	1,533,336		1,533,336
	RESERVES - CAP	183,348		183,348
	RESERVES - INVEST	<u>1,385,234</u>	<u>1,129,077</u>	<u>2,514,311</u>
		<u><u>\$ 5,428,413</u></u>	<u><u>\$ 1,542,330</u></u>	<u><u>\$ 6,970,743</u></u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW JUNE 30, 2019**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	430,721	243,707	674,428
	OPER/MMA (Village Bank & Trust)	2,175,620	100,201	2,275,821
	IPDLAF	43,427		43,427
	CASH BANKS	-		-
	TOTAL	2,650,268	344,058	2,994,326
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,179,712	1,179,712
	PFM Asset Management	1,708,138		1,708,138
	TOTAL	1,708,138	1,179,712	2,887,850
<b><u>RESERVES:</u></b>				
<b><u>OPERATING</u></b>				
<b><u>CAPITAL</u></b>				
	MAX SAFE 1 (Village Bank & Trust)	1,480,482		1,480,482
	MAX SAFE 2 (Village Bank & Trust)	466,459		466,459
	TOTAL	1,946,941		1,946,941
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>June 30, 2019</u></b>		<u>\$ 6,305,347</u>	<u>\$ 1,523,769</u>	<u>\$ 7,829,117</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>June 30, 2018</u></b>				
	CASH	\$ 2,606,393	\$ 450,090	\$ 3,056,483
	RESERVES - OPER	1,535,696		1,535,696
	RESERVES - CAP	183,622		183,622
	RESERVES - INVEST	1,389,621	1,129,139	2,518,760
		<u>\$ 5,715,332</u>	<u>\$ 1,579,229</u>	<u>\$ 7,294,561</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW JULY 31, 2019**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	884,826	264,427	1,149,253
	OPER/MMA (Village Bank & Trust)	1,210,903	100,391	1,311,293
	IPDLAF	80,128		80,128
	CASH BANKS	-		-
	TOTAL	2,176,356	364,968	2,541,324
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,185,023	1,185,023
	PFM Asset Management	1,710,949		1,710,949
	TOTAL	1,710,949	1,185,023	2,895,972
<b><u>RESERVES:</u></b>				
<b><u>OPERATING</u></b>				
<b><u>CAPITAL</u></b>				
	MAX SAFE 1 (Village Bank & Trust)	1,483,487		1,483,487
	MAX SAFE 2 (Village Bank & Trust)	467,406		467,406
	TOTAL	1,950,893		1,950,893
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>July 31, 2019</u></b>		<u>\$ 5,838,197</u>	<u>\$ 1,549,992</u>	<u>\$ 7,388,189</u>

<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>July 31, 2018</u></b>				
	CASH	\$ 2,364,218	\$ 403,934	\$ 2,768,152
	RESERVES - OPER	1,538,274		1,538,274
	RESERVES - CAP	183,923		183,923
	RESERVES - INVEST	1,389,558	1,143,295	2,532,853
		<u>\$ 5,475,973</u>	<u>\$ 1,547,229</u>	<u>\$ 7,023,202</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW AUGUST 31, 2019**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	383,844	290,211	674,055
	OPER/MMA (Village Bank & Trust)	1,356,460	100,581	1,457,041
	IPDLAF	42,576		42,576
	CASH BANKS	-		-
	TOTAL	1,783,380	390,942	2,174,321
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,177,390	1,177,390
	PFM Asset Management	1,716,643		1,716,643
	TOTAL	1,716,643	1,177,390	2,894,033
<b><u>RESERVES:</u></b>				
	<b><u>OPERATING</u></b>			
	MAX SAFE 1 (Village Bank & Trust)	1,486,473		1,486,473
	<b><u>CAPITAL</u></b>			
	MAX SAFE 2 (Village Bank & Trust)	468,347		468,347
	TOTAL	1,954,819		1,954,819
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>August 31, 2019</b>	<u>\$ 5,454,843</u>	<u>\$ 1,568,332</u>	<u>\$ 7,023,174</u>
 <b><u>TOTAL CASH &amp; RESERVES</u></b>				
	<b>August 31, 2018</b>			
	CASH	\$ 1,993,156	\$ 377,132	\$ 2,370,288
	RESERVES - OPER	1,540,965		1,540,965
	RESERVES - CAP	184,237		184,237
	RESERVES - INVEST	1,393,059	1,146,834	2,539,893
		<u>\$ 5,111,417</u>	<u>\$ 1,523,966</u>	<u>\$ 6,635,383</u>

NORTHWEST SPECIAL RECREATION ASSOCIATION  
SPECIAL LEISURE SERVICES FOUNDATION

**ORGANIZATIONAL CASH OVERVIEW SEPTEMBER 30, 2019**

		<u>NWSRA</u>	<u>SLSF</u>	<u>TOTAL</u>
<b><u>WORKING CASH</u></b>				
	PETTY CASH	\$ 500	\$ 150	\$ 650
	BSN CHECKING (Village Bank & Trust)	405,966	325,438	731,403
	OPER/MMA (Village Bank & Trust)	1,147,814	100,765	1,248,579
	IPDLAF	32,604		32,604
	CASH BANKS	-		-
	TOTAL	1,586,884	426,353	2,013,235
<b><u>RESERVES: INVESTMENTS</u></b>				
	BF EDWARDS		1,185,025	1,185,025
	PFM Asset Management	1,722,749		1,722,749
	TOTAL	1,722,749	1,185,025	2,907,774
<b><u>RESERVES:</u></b>				
<b><u>OPERATING</u></b>				
<b><u>CAPITAL</u></b>				
	MAX SAFE 1 (Village Bank & Trust)	1,489,152		1,489,152
	MAX SAFE 2 (Village Bank & Trust)	469,191		469,191
	TOTAL	1,958,342		1,958,342
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>September 30, 2019</u></b>		<u>\$ 5,267,975</u>	<u>\$ 1,611,378</u>	<u>\$ 6,879,352</u>
<b><u>TOTAL CASH &amp; RESERVES</u></b>				
<b><u>September 30, 2018</u></b>				
	CASH	\$ 1,832,386	\$ 398,401	\$ 2,230,787
	RESERVES - OPER	1,543,609		1,543,609
	RESERVES - CAP	184,545		184,545
	RESERVES - INVEST	1,397,812	1,149,664	2,547,476
		<u>\$ 4,958,352</u>	<u>\$ 1,548,065</u>	<u>\$ 6,506,417</u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

May 31, 2019

(A) BUDGET VS ACTUAL		REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561	
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)	
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138	
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795	
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)	
June	28,680		(28,680)	10,241		(10,241)	18,438		(18,438)	
July	19,775		(19,775)	5,923		(5,923)	13,852		(13,852)	
August	38,986		(38,986)	4,203		(4,203)	34,783		(34,783)	
September	85,941		(85,941)	71,048		(71,048)	14,893		(14,893)	
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147	
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)	
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289	
TOTAL YTD	386,309	371,633	(14,676)	253,568	156,138	(97,430)	132,741	215,495	82,754	

(B) CASH BALANCE	BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH
January	1,266,589	231,946	0	0	(1,603)	1,496,933
February	1,496,933	43,424	0	0	(62)	1,540,294
March	1,540,294	17,842	0	0	330	1,558,465
April	1,558,465	21,508	0	0	3,315	1,583,288
May	1,583,288	(99,225)	0	0	(895)	1,483,168
June	1,483,168	0				1,483,168
July	1,483,168	0				1,483,168
August	1,483,168	0				1,483,168
September	1,483,168	0				1,483,168
October	1,483,168	0				1,483,168
November	1,483,168	0				1,483,168
December	1,483,168	0				1,483,168



# SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL - SUMMARY BY TYPE

FIVE MONTHS ENDING MAY 31, 2019

	<b>2019</b>			<b>2018</b>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<b><u>REVENUE</u></b>				
GRANTS	\$ 170,492	\$ 214,000	\$ (43,508)	\$ 257,073
RESTRICTED FUNDRAISING	20,947	23,846	(2,899)	22,885
RESTRICTED DONATIONS	4,700	8,657	(3,957)	2,231
UNRESTRICTED FUNDRAISING	90,086	112,082	(21,995)	107,897
UNRESTRICTED DONATIONS	26,350	27,725	(1,375)	25,497
INVESTMENT TRANSFER	0	0	0	0
TOTAL REVENUE	<u>\$ 312,574</u>	<u>\$ 386,309</u>	<u>\$ (73,735)</u>	<u>\$ 415,583</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	\$ 15,402	\$ 22,318	\$ (6,916)	\$ 28,257
RESTRICTED FUNDRAISING	2,600	1,975	625	1,223
UNRESTRICTED FUNDRAISING	21,699	28,548	(6,849)	28,420
GRANTS GIVEN	116,438	200,728	(84,289)	100,170
TOTAL EXPENSES	<u>\$ 156,138</u>	<u>\$ 253,568</u>	<u>\$ (97,430)</u>	<u>\$ 158,070</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>\$ 156,436</u>	<u>\$ 132,741</u>	<u>\$ 23,695</u>	<u>\$ 257,513</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>59,059</u>	<u>0</u>	<u>59,059</u>	<u>15,516</u>
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u><u>\$ 215,495</u></u>	<u><u>\$ 132,741</u></u>	<u><u>\$ 82,754</u></u>	<u><u>\$ 273,029</u></u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

June 30, 2019

(A) BUDGET VS ACTUAL			REVENUE			EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561		
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)		
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138		
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795		
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)		
<b>June</b>	<b>28,680</b>	<b>66,080</b>	<b>37,400</b>	<b>10,241</b>	<b>25,581</b>	<b>15,339</b>	<b>18,438</b>	<b>40,499</b>	<b>22,061</b>		
July	19,775		(19,775)	5,923		(5,923)	13,852		(13,852)		
August	38,986		(38,986)	4,203		(4,203)	34,783		(34,783)		
September	85,941		(85,941)	71,048		(71,048)	14,893		(14,893)		
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147		
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)		
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289		
<b>TOTAL YTD</b>	<b>414,989</b>	<b>437,713</b>	<b>22,724</b>	<b>263,810</b>	<b>181,719</b>	<b>(82,091)</b>	<b>151,179</b>	<b>255,994</b>	<b>104,815</b>		

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH		
January	1,266,589	231,946	0	0	(1,603)	1,496,933	
February	1,496,933	43,424	0	0	(62)	1,540,294	
March	1,540,294	17,842	0	0	330	1,558,465	
April	1,558,465	21,508	0	0	3,315	1,583,288	
May	1,583,288	(99,225)	0	0	(895)	1,483,168	
<b>June</b>	<b>1,483,168</b>	<b>40,499</b>	<b>0</b>	<b>0</b>	<b>515</b>	<b>1,524,182</b>	
July	1,524,182	0				1,524,182	
August	1,524,182	0				1,524,182	
September	1,524,182	0				1,524,182	
October	1,524,182	0				1,524,182	
November	1,524,182	0				1,524,182	
December	1,524,182	0				1,524,182	

# SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL - SUMMARY BY TYPE

SIX MONTHS ENDING JUNE 30, 2019

	<b>2019</b>			<b>2018</b>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<b><u>REVENUE</u></b>				
GRANTS	\$ 187,825	\$ 216,833	\$ (29,008)	\$ 269,906
RESTRICTED FUNDRAISING	23,143	31,794	(8,652)	41,095
RESTRICTED DONATIONS	4,700	10,030	(5,330)	3,278
UNRESTRICTED FUNDRAISING	92,716	114,082	(21,365)	114,667
UNRESTRICTED DONATIONS	29,660	42,250	(12,590)	99,484
INVESTMENT TRANSFER	0	0	0	-
TOTAL REVENUE	<u>\$ 338,043</u>	<u>\$ 414,989</u>	<u>\$ (76,946)</u>	<u>\$ 528,430</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	\$ 21,625	\$ 25,624	\$ (3,999)	\$ 31,785
RESTRICTED FUNDRAISING	5,951	7,210	(1,259)	6,083
UNRESTRICTED FUNDRAISING	34,223	30,248	3,975	28,464
GRANTS GIVEN	119,920	200,728	(80,807)	173,222
TOTAL EXPENSES	<u>\$ 181,719</u>	<u>\$ 263,810</u>	<u>\$ (82,091)</u>	<u>\$ 239,554</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>\$ 156,324</u>	<u>\$ 151,179</u>	<u>\$ 5,145</u>	<u>\$ 288,876</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>99,670</u>	<u>0</u>	<u>99,670</u>	<u>15,262</u>
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u><u>\$ 255,994</u></u>	<u><u>\$ 151,179</u></u>	<u><u>\$ 104,815</u></u>	<u><u>\$ 304,138</u></u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

JULY 31, 2019

(A) BUDGET VS ACTUAL				EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)
June	28,680	66,080	37,400	10,241	25,581	15,339	18,438	40,499	22,061
<b>July</b>	<b>19,775</b>	<b>49,962</b>	<b>30,188</b>	<b>5,923</b>	<b>22,027</b>	<b>16,104</b>	<b>13,852</b>	<b>27,935</b>	<b>14,084</b>
August	38,986		(38,986)	4,203		(4,203)	34,783		(34,783)
September	85,941		(85,941)	71,048		(71,048)	14,893		(14,893)
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289
<b>TOTAL YTD</b>	<b>434,764</b>	<b>487,675</b>	<b>52,912</b>	<b>269,733</b>	<b>203,746</b>	<b>(65,987)</b>	<b>165,031</b>	<b>283,930</b>	<b>118,898</b>

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH	
January	1,266,589	231,946	0	0	(1,603)	1,496,933	
February	1,496,933	43,424	0	0	(62)	1,540,294	
March	1,540,294	17,842	0	0	330	1,558,465	
April	1,558,465	21,508	0	0	3,315	1,583,288	
May	1,583,288	(99,225)	0	0	(895)	1,483,168	
June	1,483,168	40,499	0	0	515	1,524,182	
<b>July</b>	<b>1,524,182</b>	<b>27,935</b>	<b>0</b>	<b>0</b>	<b>352</b>	<b>1,552,469</b>	
August	1,552,469	0				1,552,469	
September	1,552,469	0				1,552,469	
October	1,552,469	0				1,552,469	
November	1,552,469	0				1,552,469	
December	1,552,469	0				1,552,469	

# SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL - SUMMARY BY TYPE

SEVEN MONTHS ENDING JULY 31, 2019

	<b>2019</b>			<b>2018</b>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<b><u>REVENUE</u></b>				
GRANTS	\$ 206,908	\$ 218,667	\$ (11,758)	\$ 274,073
RESTRICTED FUNDRAISING	34,161	39,743	(5,582)	43,745
RESTRICTED DONATIONS	4,700	11,402	(6,703)	3,278
UNRESTRICTED FUNDRAISING	105,893	122,702	(16,809)	118,162
UNRESTRICTED DONATIONS	31,194	42,250	(11,056)	105,560
INVESTMENT TRANSFER	0	0	0	-
TOTAL REVENUE	<u>\$ 382,856</u>	<u>\$ 434,764</u>	<u>\$ (51,908)</u>	<u>\$ 544,818</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	\$ 22,426	\$ 28,144	\$ (5,719)	\$ 32,952
RESTRICTED FUNDRAISING	5,951	8,808	(2,857)	6,083
UNRESTRICTED FUNDRAISING	34,390	32,053	2,337	40,499
GRANTS GIVEN	140,979	200,728	(59,749)	221,669
TOTAL EXPENSES	<u>\$ 203,746</u>	<u>\$ 269,733</u>	<u>\$ (65,987)</u>	<u>\$ 301,203</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>\$ 179,110</u>	<u>\$ 165,031</u>	<u>\$ 14,079</u>	<u>\$ 243,615</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>104,819</u>	<u>0</u>	<u>104,819</u>	<u>28,983</u>
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u><u>\$ 283,930</u></u>	<u><u>\$ 165,031</u></u>	<u><u>\$ 118,898</u></u>	<u><u>\$ 272,598</u></u>

## SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL and CASH BALANCE

AUGUST 31, 2019

(A) BUDGET VS ACTUAL				EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	REVENUE ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)
June	28,680	66,080	37,400	10,241	25,581	15,339	18,438	40,499	22,061
July	19,775	49,962	30,188	5,923	22,027	16,104	13,852	27,935	14,084
<b>August</b>	<b>38,986</b>	<b>34,507</b>	<b>(4,479)</b>	<b>4,203</b>	<b>17,840</b>	<b>13,637</b>	<b>34,783</b>	<b>16,667</b>	<b>(18,116)</b>
September	85,941		(85,941)	71,048		(71,048)	14,893		(14,893)
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289
TOTAL YTD	473,750	522,182	48,432	273,935	221,586	(52,350)	199,815	300,597	100,782

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH	
January	1,266,589	231,946	0	0	(1,603)	1,496,933	
February	1,496,933	43,424	0	0	(62)	1,540,294	
March	1,540,294	17,842	0	0	330	1,558,465	
April	1,558,465	21,508	0	0	3,315	1,583,288	
May	1,583,288	(99,225)	0	0	(895)	1,483,168	
June	1,483,168	40,499	0	0	515	1,524,182	
July	1,524,182	27,935	0	0	352	1,552,469	
<b>August</b>	<b>1,552,469</b>	<b>16,667</b>	<b>0</b>	<b>0</b>	<b>(393)</b>	<b>1,568,744</b>	
September	1,568,744	0				1,568,744	
October	1,568,744	0				1,568,744	
November	1,568,744	0				1,568,744	
December	1,568,744	0				1,568,744	

# SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL - SUMMARY BY TYPE

EIGHT MONTHS ENDING AUGUST 31, 2019

	<b>2019</b>			<b>2018</b>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<b><u>REVENUE</u></b>				
GRANTS	\$ 208,517	\$ 232,667	\$ (24,150)	\$ 292,611
RESTRICTED FUNDRAISING	42,487	47,691	(5,205)	54,620
RESTRICTED DONATIONS	6,058	11,775	(5,717)	3,378
UNRESTRICTED FUNDRAISING	132,280	139,367	(7,086)	160,166
UNRESTRICTED DONATIONS	35,273	42,250	(6,977)	109,042
NWSRA WORKSHOPS	0	0	0	410
INVESTMENT TRANSFER	0	0	0	-
TOTAL REVENUE	<u>\$ 424,614</u>	<u>\$ 473,750</u>	<u>\$ (49,136)</u>	<u>\$ 620,227</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	\$ 24,631	\$ 30,665	\$ (6,034)	\$ 33,966
RESTRICTED FUNDRAISING	10,085	9,525	560	9,396
UNRESTRICTED FUNDRAISING	34,764	33,018	1,746	42,216
GRANTS GIVEN	152,105	200,728	(48,622)	314,555
TOTAL EXPENSES	<u>\$ 221,586</u>	<u>\$ 273,935</u>	<u>\$ (52,350)</u>	<u>\$ 400,133</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>\$ 203,028</u>	<u>\$ 199,815</u>	<u>\$ 3,214</u>	<u>\$ 220,094</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>97,568</u>	<u>0</u>	<u>97,568</u>	<u>32,631</u>
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u><u>\$ 300,597</u></u>	<u><u>\$ 199,815</u></u>	<u><u>\$ 100,782</u></u>	<u><u>\$ 252,725</u></u>

SPECIAL LEISURE SERVICES FOUNDATION

BUDGET VS ACTUAL and CASH BALANCE

SEPTEMBER 30, 2019

(A) BUDGET VS ACTUAL				EXPENSES			EXCESS REVENUE (EXPENSE)		
MONTH	BUDGET	REVENUE ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)	BUDGET	ACTUAL	OVER (UNDER)
January	215,749	236,674	20,925	8,364	4,728	(3,636)	207,386	231,946	24,561
February	53,189	54,360	1,170	4,270	10,936	6,666	48,919	43,424	(5,495)
March	44,070	29,955	(14,115)	86,366	12,113	(74,253)	(42,297)	17,842	60,138
April	19,725	49,523	29,799	5,011	28,015	23,004	14,713	21,508	6,795
May	53,576	1,121	(52,455)	149,556	100,346	(49,210)	(95,980)	(99,225)	(3,245)
June	28,680	66,080	37,400	10,241	25,581	15,339	18,438	40,499	22,061
July	19,775	49,962	30,188	5,923	22,027	16,104	13,852	27,935	14,084
August	38,986	34,507	(4,479)	4,203	17,840	13,637	34,783	16,667	(18,116)
<b>September</b>	<b>85,941</b>	<b>49,355</b>	<b>(36,586)</b>	<b>71,048</b>	<b>6,933</b>	<b>(64,115)</b>	<b>14,893</b>	<b>42,423</b>	<b>27,529</b>
October	50,234		(50,234)	114,382		(114,382)	(64,147)		64,147
November	76,783		(76,783)	27,700		(27,700)	49,082		(49,082)
December	20,718		(20,718)	219,007		(219,007)	(198,289)		198,289
<b>TOTAL YTD</b>	<b>559,691</b>	<b>571,538</b>	<b>11,847</b>	<b>344,984</b>	<b>228,518</b>	<b>(116,465)</b>	<b>214,708</b>	<b>343,019</b>	<b>128,312</b>

(B) CASH BALANCE		BEGINNING OF	EXCESS REV.	NON-CASH	NON CASH	BALANCE SHEET	END OF
	MONTH	(EXP.) FOR MONTH	REVENUE	EXPENSES	TRANSACTIONS	MONTH	
January	1,266,589	231,946	0	0	(1,603)	1,496,933	
February	1,496,933	43,424	0	0	(62)	1,540,294	
March	1,540,294	17,842	0	0	330	1,558,465	
April	1,558,465	21,508	0	0	3,315	1,583,288	
May	1,583,288	(99,225)	0	0	(895)	1,483,168	
June	1,483,168	40,499	0	0	515	1,524,182	
July	1,524,182	27,935	0	0	352	1,552,469	
August	1,552,469	16,667	0	0	(393)	1,568,744	
<b>September</b>	<b>1,568,744</b>	<b>42,423</b>	<b>0</b>	<b>0</b>	<b>608</b>	<b>1,611,775</b>	
October	1,611,775	0				1,611,775	
November	1,611,775	0				1,611,775	
December	1,611,775	0				1,611,775	



# SPECIAL LEISURE SERVICES FOUNDATION

## BUDGET VS ACTUAL - SUMMARY BY TYPE

NINE MONTHS ENDING SEPTEMBER 30, 2019

	<b>2019</b>			<b>2018</b>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>	<u>PRIOR YR ACTUAL</u>
<b><u>REVENUE</u></b>				
GRANTS	\$ 209,350	\$ 260,360	\$ (51,010)	\$ 295,094
RESTRICTED FUNDRAISING	43,799	55,640	(11,841)	54,886
RESTRICTED DONATIONS	5,996	12,148	(6,152)	3,892
UNRESTRICTED FUNDRAISING	167,975	174,768	(6,793)	197,170
UNRESTRICTED DONATIONS	39,638	56,775	(17,137)	109,746
NWSRA WORKSHOPS	0	0	0	410
INVESTMENT TRANSFER	0	0	0	100,000
TOTAL REVENUE	<u>\$ 466,759</u>	<u>\$ 559,691</u>	<u>\$ (92,932)</u>	<u>\$ 761,197</u>
<b><u>EXPENDITURES</u></b>				
ADMINISTRATION	\$ 26,879	\$ 33,971	\$ (7,093)	\$ 36,523
RESTRICTED FUNDRAISING	10,450	11,985	(1,535)	11,543
UNRESTRICTED FUNDRAISING	39,201	55,906	(16,704)	53,395
GRANTS GIVEN	151,988	243,122	(91,133)	322,187
TOTAL EXPENSES	<u>\$ 228,518</u>	<u>\$ 344,984</u>	<u>\$ (116,465)</u>	<u>\$ 423,648</u>
<b><u>OPERATING</u></b>				
EXCESS REVENUE (EXPENSES)	<u>\$ 238,240</u>	<u>\$ 214,708</u>	<u>\$ 23,533</u>	<u>\$ 337,549</u>
<b><u>INVESTMENT INCOME (LOSS)</u></b>	<u>104,779</u>	<u>0</u>	<u>104,779</u>	<u>34,773</u>
<b><u>NET EXCESS REVENUE (EXPENSE)</u></b>	<u><u>\$ 343,019</u></u>	<u><u>\$ 214,708</u></u>	<u><u>\$ 128,312</u></u>	<u><u>\$ 372,322</u></u>

# Special Leisure Services Foundation

## Balance Sheet

As of May 31, 2019

	May 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	243,818.88
10800 · VB&T MMA	100,018.30
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	32,387.91
11300 · BENJAMIN EDWARDS - Other	1,106,381.33
Total 11300 · BENJAMIN EDWARDS	1,138,769.24
11830 · Credit Card - Visa	411.82
Total Checking/Savings	1,483,168.24
Other Current Assets	
12200 · Event Deposits	5,500.00
12400 · Interest Receivable	3,289.05
Total Other Current Assets	8,789.05
Total Current Assets	1,491,957.29
<b>TOTAL ASSETS</b>	<b>1,491,957.29</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	215,494.90
Total Equity	1,491,957.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,491,957.29</b>

# Special Leisure Services Foundation

## Balance Sheet

As of June 30, 2019

	<u>Jun 30, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	243,707.13
10800 · VB&T MMA	100,201.38
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	33,780.89
11300 · BENJAMIN EDWARDS - Other	1,145,930.99
Total 11300 · BENJAMIN EDWARDS	1,179,711.88
11830 · Credit Card - Visa	411.82
Total Checking/Savings	1,524,182.21
Other Current Assets	
12200 · Event Deposits	5,500.00
12400 · Interest Receivable	2,774.40
Total Other Current Assets	8,274.40
Total Current Assets	1,532,456.61
<b>TOTAL ASSETS</b>	<b><u>1,532,456.61</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	255,994.22
Total Equity	1,532,456.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,532,456.61</u></b>

# Special Leisure Services Foundation

## Balance Sheet

As of July 31, 2019

	Jul 31, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Petty Cash	150.00
10300 · VB&T Checking	264,427.20
10800 · VB&T MMA	100,390.91
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	35,104.17
11300 · BENJAMIN EDWARDS - Other	1,149,919.27
<b>Total 11300 · BENJAMIN EDWARDS</b>	<b>1,185,023.44</b>
11800 · Credit Card - American Express	1,517.85
11830 · Credit Card - Visa	959.77
<b>Total Checking/Savings</b>	<b>1,552,469.17</b>
<b>Other Current Assets</b>	
12200 · Event Deposits	5,500.00
12400 · Interest Receivable	2,422.82
<b>Total Other Current Assets</b>	<b>7,922.82</b>
<b>Total Current Assets</b>	<b>1,560,391.99</b>
<b>TOTAL ASSETS</b>	<b>1,560,391.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	283,929.60
<b>Total Equity</b>	<b>1,560,391.99</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,560,391.99</b>

**Special Leisure Services Foundation**  
**Balance Sheet**  
**As of August 31, 2019**

	<u>Aug 31, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Petty Cash	150.00
10300 · VB&T Checking	290,211.13
10800 · VB&T MMA	100,580.78
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	35,871.14
11300 · BENJAMIN EDWARDS - Other	1,141,518.82
Total 11300 · BENJAMIN EDWARDS	1,177,389.96
11830 · Credit Card - Visa	411.82
Total Checking/Savings	1,568,743.69
Other Current Assets	
12200 · Event Deposits	5,700.00
12400 · Interest Receivable	2,615.49
Total Other Current Assets	8,315.49
Total Current Assets	1,577,059.18
<b>TOTAL ASSETS</b>	<b><u>1,577,059.18</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	300,596.79
Total Equity	1,577,059.18
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,577,059.18</u></b>

**Special Leisure Services Foundation**  
**Balance Sheet**  
As of September 30, 2019

	<u>Sep 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Petty Cash	150.00
10300 · VB&T Checking	325,438.02
10800 · VB&T MMA	100,764.89
11300 · BENJAMIN EDWARDS	
11310 · Investments-Cash	37,406.93
11300 · BENJAMIN EDWARDS - Other	1,147,617.88
<b>Total 11300 · BENJAMIN EDWARDS</b>	<u>1,185,024.81</u>
11800 · Credit Card - American Express	-14.90
11830 · Credit Card - Visa	411.82
<b>Total Checking/Savings</b>	<u>1,611,774.64</u>
<b>Other Current Assets</b>	
12200 · Event Deposits	5,700.00
12400 · Interest Receivable	2,007.10
<b>Total Other Current Assets</b>	<u>7,707.10</u>
<b>Total Current Assets</b>	<u>1,619,481.74</u>
<b>TOTAL ASSETS</b>	<u><b>1,619,481.74</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
29000 · Retained Earnings	1,001,227.34
29200 · Net Assets-Temp. Restricted	275,235.05
Net Income	343,019.35
<b>Total Equity</b>	<u>1,619,481.74</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>1,619,481.74</b></u>

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### May 2019

	May 19	Budget	\$ Over B...	% of B...
Ordinary Income/Expense				
Income				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	-36,909.17	0.00	-36,909.17	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	895.01	0.00	895.01	100.0%
Total 31100 · Investment Income -BF Edw	-36,014.16	0.00	-36,014.16	100.0%
31110 · Interest Income	18.30	0.00	18.30	100.0%
31200 · Grants				
31205 · Grant Reserves	0.00	0.00	0.00	0.0%
31210 · Township	3,666.66	833.33	2,833.33	440.0%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	0.00	10,000.00	-10,000.00	0.0%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
Total 31200 · Grants	3,666.66	10,833.33	-7,166.67	33.8%
31300 · Restricted Fundraising				
31310 · Registration	5,431.00	3,441.43	1,989.57	157.8%
31320 · Raffle Tickets	0.00	428.57	-428.57	0.0%
31330 · Hole Sponsors	350.00	421.43	-71.43	83.1%
31340 · Event Sponsors	4,250.00	1,428.57	2,821.43	297.5%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	0.00	151.43	-151.43	0.0%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	700.00	1,485.72	-785.72	47.1%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	0.00	591.43	-591.43	0.0%
Total 31300 · Restricted Fundraising	10,731.00	7,948.58	2,782.42	135.0%
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	100.00	272.73	-172.73	36.7%
31430 · Annual Appeal	0.00	1,000.00	-1,000.00	0.0%
Total 31400 · Restricted Donations	100.00	1,372.73	-1,272.73	7.3%
32300 · Unrestricted Fundraising				
32310 · Registration	5,245.00	5,570.00	-325.00	94.2%
32320 · Raffle Tickets	1,165.00	1,606.67	-441.67	72.5%
32330 · Hole Sponsors	2,400.00	3,320.00	-920.00	72.3%
32340 · Event Sponsors	3,175.00	8,000.00	-4,825.00	39.7%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	945.00	5,025.00	-4,080.00	18.8%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	3,486.00	5,500.00	-2,014.00	63.4%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
Total 32300 · Unrestricted Fundraising	16,416.00	29,021.67	-12,605.67	56.6%
32400 · Unrestricted Donations				
32410 · Memorial Donations	2,088.70	0.00	2,088.70	100.0%
32420 · General Donations	3,964.46	0.00	3,964.46	100.0%
32430 · Annual Appeal	100.00	4,400.00	-4,300.00	2.3%
32435 · Kevin's Club	50.00	0.00	50.00	100.0%
Total 32400 · Unrestricted Donations	6,203.16	4,400.00	1,803.16	141.0%

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### May 2019

	May 19	Budget	\$ Over B...	% of B...
32500 · NWSRA Workshops	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>1,120.96</b>	<b>53,576.31</b>	<b>-52,455.35</b>	<b>2.1%</b>
<b>Gross Profit</b>	<b>1,120.96</b>	<b>53,576.31</b>	<b>-52,455.35</b>	<b>2.1%</b>
<b>Expense</b>				
40000 · Administration				
40100 · Postage	0.00	0.00	0.00	0.0%
40200 · Office Expense	89.91	125.00	-35.09	71.9%
40250 · Credit Card fees	754.80	501.59	253.21	150.5%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	0.00	217.50	-217.50	0.0%
40500 · Education/Training	0.00	104.17	-104.17	0.0%
40600 · Public Education/Information	628.36	1,090.91	-462.55	57.6%
40700 · Printing	0.00	5,000.00	-5,000.00	0.0%
40800 · Professional Fees	0.00	481.25	-481.25	0.0%
<b>Total 40000 · Administration</b>	<b>1,473.07</b>	<b>7,520.42</b>	<b>-6,047.35</b>	<b>19.6%</b>
41300 · Fundraising Restricted				
41310 · Signs	0.00	35.00	-35.00	0.0%
41320 · Food	0.00	0.00	0.00	0.0%
41330 · Gifts	158.48	0.00	158.48	100.0%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	0.00	0.00	0.00	0.0%
41355 · Postage	0.00	0.00	0.00	0.0%
41360 · Souvenirs	0.00	0.00	0.00	0.0%
41365 · Concessions	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	685.00	225.00	460.00	304.4%
41380 · Supplies	0.00	245.00	-245.00	0.0%
<b>Total 41300 · Fundraising Restricted</b>	<b>843.48</b>	<b>505.00</b>	<b>338.48</b>	<b>167.0%</b>
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	150.00	-150.00	0.0%
42320 · Food	4,878.12	4,260.00	618.12	114.5%
42330 · Gifts	1,338.77	495.00	843.77	270.5%
42340 · Recognition	0.00	0.00	0.00	0.0%
42350 · Prizes	455.00	400.00	55.00	113.8%
42355 · Postage	0.00	0.00	0.00	0.0%
42360 · Souvenirs	0.00	0.00	0.00	0.0%
42365 · Concessions	0.00	0.00	0.00	0.0%
42370 · Printing	0.00	0.00	0.00	0.0%
42380 · Supplies	2,639.41	498.00	2,141.41	530.0%
<b>Total 42300 · Fundraising Unrestricted</b>	<b>9,311.30</b>	<b>5,803.00</b>	<b>3,508.30</b>	<b>160.5%</b>
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	9,933.72	10,000.00	-66.28	99.3%
43200 · Accessible Vehicle Support	0.00	0.00	0.00	0.0%
43300 · Scholarships	11,281.93	28,666.67	-17,384.74	39.4%
43400 · Inclusion (ADA Compliance)	6,333.00	6,333.33	-0.33	100.0%
43500 · General Program Support	13,825.61	48,333.33	-34,507.72	28.6%
43600 · Adapted Equipment	0.00	0.00	0.00	0.0%
43625 · ADA Transition Plan	0.00	0.00	0.00	0.0%
43650 · Capital Improvements	47,343.84	42,394.25	4,949.59	111.7%
<b>Total 43000 · Grants Given</b>	<b>88,718.10</b>	<b>135,727.58</b>	<b>-47,009.48</b>	<b>65.4%</b>
<b>Total Expense</b>	<b>100,345.95</b>	<b>149,556.00</b>	<b>-49,210.05</b>	<b>67.1%</b>
<b>Net Ordinary Income</b>	<b>-99,224.99</b>	<b>-95,979.69</b>	<b>-3,245.30</b>	<b>103.4%</b>
<b>Net Income</b>	<b>-99,224.99</b>	<b>-95,979.69</b>	<b>-3,245.30</b>	<b>103.4%</b>



# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### June 2019

	Jun 19	Budget	\$ Over B...	% of B...
Ordinary Income/Expense				
Income				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	40,942.64	0.00	40,942.64	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	-514.65	0.00	-514.65	100.0%
Total 31100 · Investment Income -BF Edw	40,427.99	0.00	40,427.99	100.0%
31110 · Interest Income	183.08	0.00	183.08	100.0%
31200 · Grants				
31205 · Grant Reserves	0.00	0.00	0.00	0.0%
31210 · Township	833.33	833.33	0.00	100.0%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	16,500.00	2,000.00	14,500.00	825.0%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
Total 31200 · Grants	17,333.33	2,833.33	14,500.00	611.8%
31300 · Restricted Fundraising				
31310 · Registration	539.14	3,441.43	-2,902.29	15.7%
31320 · Raffle Tickets	800.00	428.57	371.43	186.7%
31330 · Hole Sponsors	-50.00	421.43	-471.43	-11.9%
31340 · Event Sponsors	0.00	1,428.57	-1,428.57	0.0%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	250.00	151.43	98.57	165.1%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	130.00	1,485.71	-1,355.71	8.8%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	526.55	591.43	-64.88	89.0%
Total 31300 · Restricted Fundraising	2,195.69	7,948.57	-5,752.88	27.6%
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	0.00	272.73	-272.73	0.0%
31430 · Annual Appeal	0.00	1,000.00	-1,000.00	0.0%
Total 31400 · Restricted Donations	0.00	1,372.73	-1,372.73	0.0%
32300 · Unrestricted Fundraising				
32310 · Registration	1,180.00	0.00	1,180.00	100.0%
32320 · Raffle Tickets	0.00	0.00	0.00	0.0%
32330 · Hole Sponsors	800.00	0.00	800.00	100.0%
32340 · Event Sponsors	250.00	2,000.00	-1,750.00	12.5%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	0.00	0.00	0.00	0.0%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	400.00	0.00	400.00	100.0%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
Total 32300 · Unrestricted Fundraising	2,630.00	2,000.00	630.00	131.5%
32400 · Unrestricted Donations				
32410 · Memorial Donations	255.00	1,250.00	-995.00	20.4%
32420 · General Donations	2,939.97	12,500.00	-9,560.03	23.5%
32430 · Annual Appeal	65.00	0.00	65.00	100.0%
32435 · Kevin's Club	50.00	775.00	-725.00	6.5%
Total 32400 · Unrestricted Donations	3,309.97	14,525.00	-11,215.03	22.8%

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### June 2019

	Jun 19	Budget	\$ Over B...	% of B...
32500 · NWSRA Workshops	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>66,080.06</b>	<b>28,679.63</b>	<b>37,400.43</b>	<b>230.4%</b>
<b>Gross Profit</b>	<b>66,080.06</b>	<b>28,679.63</b>	<b>37,400.43</b>	<b>230.4%</b>
<b>Expense</b>				
40000 · Administration				
40100 · Postage	1,372.25	786.00	586.25	174.6%
40200 · Office Expense	106.26	125.00	-18.74	85.0%
40250 · Credit Card fees	385.42	501.59	-116.17	76.8%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	0.00	217.50	-217.50	0.0%
40500 · Education/Training	0.00	104.17	-104.17	0.0%
40600 · Public Education/Information	499.31	1,090.91	-591.60	45.8%
40700 · Printing	0.00	0.00	0.00	0.0%
40800 · Professional Fees	3,860.00	481.25	3,378.75	802.1%
<b>Total 40000 · Administration</b>	<b>6,223.24</b>	<b>3,306.42</b>	<b>2,916.82</b>	<b>188.2%</b>
41300 · Fundraising Restricted				
41310 · Signs	0.00	35.00	-35.00	0.0%
41320 · Food	1,984.30	4,200.00	-2,215.70	47.2%
41330 · Gifts	0.00	0.00	0.00	0.0%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	0.00	530.00	-530.00	0.0%
41355 · Postage	0.00	0.00	0.00	0.0%
41360 · Souvenirs	0.00	0.00	0.00	0.0%
41365 · Concessions	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	1,770.02	225.00	1,545.02	786.7%
41380 · Supplies	25.00	245.00	-220.00	10.2%
<b>Total 41300 · Fundraising Restricted</b>	<b>3,779.32</b>	<b>5,235.00</b>	<b>-1,455.68</b>	<b>72.2%</b>
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	0.00	0.00	0.0%
42320 · Food	117.27	0.00	117.27	100.0%
42330 · Gifts	0.00	0.00	0.00	0.0%
42340 · Recognition	11,978.99	0.00	11,978.99	100.0%
42350 · Prizes	0.00	0.00	0.00	0.0%
42355 · Postage	0.00	0.00	0.00	0.0%
42360 · Souvenirs	0.00	0.00	0.00	0.0%
42365 · Concessions	0.00	0.00	0.00	0.0%
42370 · Printing	0.00	0.00	0.00	0.0%
42380 · Supplies	0.00	1,700.00	-1,700.00	0.0%
<b>Total 42300 · Fundraising Unrestricted</b>	<b>12,096.26</b>	<b>1,700.00</b>	<b>10,396.26</b>	<b>711.5%</b>
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	0.00	0.00	0.00	0.0%
43200 · Accessible Vehicle Support	0.00	0.00	0.00	0.0%
43300 · Scholarships	0.00	0.00	0.00	0.0%
43400 · Inclusion (ADA Compliance)	0.00	0.00	0.00	0.0%
43500 · General Program Support	0.00	0.00	0.00	0.0%
43600 · Adapted Equipment	0.00	0.00	0.00	0.0%
43625 · ADA Transition Plan	0.00	0.00	0.00	0.0%
43650 · Capital Improvements	3,481.92	0.00	3,481.92	100.0%
<b>Total 43000 · Grants Given</b>	<b>3,481.92</b>	<b>0.00</b>	<b>3,481.92</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>25,580.74</b>	<b>10,241.42</b>	<b>15,339.32</b>	<b>249.8%</b>
<b>Net Ordinary Income</b>	<b>40,499.32</b>	<b>18,438.21</b>	<b>22,061.11</b>	<b>219.6%</b>
<b>Net Income</b>	<b>40,499.32</b>	<b>18,438.21</b>	<b>22,061.11</b>	<b>219.6%</b>

# Special Leisure Services Foundation Profit & Loss Budget vs. Actual July 2019

	Jul 19	Budget	\$ Over B...	% of Bud...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	5,311.56	0.00	5,311.56	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	-351.58	0.00	-351.58	100.0%
<b>Total 31100 · Investment Income -BF Edw</b>	<b>4,959.98</b>	<b>0.00</b>	<b>4,959.98</b>	<b>100.0%</b>
31110 · Interest Income	189.53	0.00	189.53	100.0%
31200 · Grants				
31205 · Grant Reserves	0.00	0.00	0.00	0.0%
31210 · Township	4,333.33	833.33	3,500.00	520.0%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	14,750.00	1,000.00	13,750.00	1,475.0%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
<b>Total 31200 · Grants</b>	<b>19,083.33</b>	<b>1,833.33</b>	<b>17,250.00</b>	<b>1,040.9%</b>
31300 · Restricted Fundraising				
31310 · Registration	7,250.00	3,441.43	3,808.57	210.7%
31320 · Raffle Tickets	0.00	428.57	-428.57	0.0%
31330 · Hole Sponsors	1,500.00	421.43	1,078.57	355.9%
31340 · Event Sponsors	1,500.00	1,428.57	71.43	105.0%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	0.00	151.43	-151.43	0.0%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	750.00	1,485.71	-735.71	50.5%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	18.00	591.43	-573.43	3.0%
<b>Total 31300 · Restricted Fundraising</b>	<b>11,018.00</b>	<b>7,948.57</b>	<b>3,069.43</b>	<b>138.6%</b>
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	0.00	272.73	-272.73	0.0%
31430 · Annual Appeal	0.00	1,000.00	-1,000.00	0.0%
<b>Total 31400 · Restricted Donations</b>	<b>0.00</b>	<b>1,372.73</b>	<b>-1,372.73</b>	<b>0.0%</b>
32300 · Unrestricted Fundraising				
32310 · Registration	6,280.00	5,570.00	710.00	112.7%
32320 · Raffle Tickets	396.50	0.00	396.50	100.0%
32330 · Hole Sponsors	950.00	0.00	950.00	100.0%
32340 · Event Sponsors	5,200.00	3,050.00	2,150.00	170.5%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	0.00	0.00	0.00	0.0%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	350.00	0.00	350.00	100.0%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
<b>Total 32300 · Unrestricted Fundraising</b>	<b>13,176.50</b>	<b>8,620.00</b>	<b>4,556.50</b>	<b>152.9%</b>
32400 · Unrestricted Donations				
32410 · Memorial Donations	100.00	0.00	100.00	100.0%
32420 · General Donations	1,134.79	0.00	1,134.79	100.0%
32430 · Annual Appeal	0.00	0.00	0.00	0.0%
32435 · Kevin's Club	300.00	0.00	300.00	100.0%
<b>Total 32400 · Unrestricted Donations</b>	<b>1,534.79</b>	<b>0.00</b>	<b>1,534.79</b>	<b>100.0%</b>

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### July 2019

	Jul 19	Budget	\$ Over B...	% of Bud...
32500 · NWSRA Workshops	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>49,962.13</b>	<b>19,774.63</b>	<b>30,187.50</b>	<b>252.7%</b>
<b>Gross Profit</b>	<b>49,962.13</b>	<b>19,774.63</b>	<b>30,187.50</b>	<b>252.7%</b>
<b>Expense</b>				
40000 · Administration				
40100 · Postage	0.00	0.00	0.00	0.0%
40200 · Office Expense	31.97	125.00	-93.03	25.6%
40250 · Credit Card fees	90.71	501.59	-410.88	18.1%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	45.00	217.50	-172.50	20.7%
40500 · Education/Training	0.00	104.17	-104.17	0.0%
40600 · Public Education/Information	633.25	1,090.91	-457.66	58.0%
40700 · Printing	0.00	0.00	0.00	0.0%
40800 · Professional Fees	0.00	481.25	-481.25	0.0%
<b>Total 40000 · Administration</b>	<b>800.93</b>	<b>2,520.42</b>	<b>-1,719.49</b>	<b>31.8%</b>
41300 · Fundraising Restricted				
41310 · Signs	0.00	35.00	-35.00	0.0%
41320 · Food	0.00	0.00	0.00	0.0%
41330 · Gifts	0.00	1,280.00	-1,280.00	0.0%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	0.00	0.00	0.00	0.0%
41355 · Postage	0.00	0.00	0.00	0.0%
41360 · Souvenirs	0.00	0.00	0.00	0.0%
41365 · Concessions	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	0.00	225.00	-225.00	0.0%
41380 · Supplies	0.00	57.50	-57.50	0.0%
<b>Total 41300 · Fundraising Restricted</b>	<b>0.00</b>	<b>1,597.50</b>	<b>-1,597.50</b>	<b>0.0%</b>
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	0.00	0.00	0.0%
42320 · Food	0.00	0.00	0.00	0.0%
42330 · Gifts	0.00	905.00	-905.00	0.0%
42340 · Recognition	0.00	0.00	0.00	0.0%
42350 · Prizes	0.00	0.00	0.00	0.0%
42355 · Postage	0.00	0.00	0.00	0.0%
42360 · Souvenirs	0.00	0.00	0.00	0.0%
42365 · Concessions	0.00	0.00	0.00	0.0%
42370 · Printing	0.00	0.00	0.00	0.0%
42380 · Supplies	167.50	900.00	-732.50	18.6%
<b>Total 42300 · Fundraising Unrestricted</b>	<b>167.50</b>	<b>1,805.00</b>	<b>-1,637.50</b>	<b>9.3%</b>
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	0.00	0.00	0.00	0.0%
43200 · Accessible Vehicle Support	0.00	0.00	0.00	0.0%
43300 · Scholarships	0.00	0.00	0.00	0.0%
43400 · Inclusion (ADA Compliance)	0.00	0.00	0.00	0.0%
43500 · General Program Support	0.00	0.00	0.00	0.0%
43600 · Adapted Equipment	0.00	0.00	0.00	0.0%
43625 · ADA Transition Plan	0.00	0.00	0.00	0.0%
43650 · Capital Improvements	21,058.32	0.00	21,058.32	100.0%
<b>Total 43000 · Grants Given</b>	<b>21,058.32</b>	<b>0.00</b>	<b>21,058.32</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>22,026.75</b>	<b>5,922.92</b>	<b>16,103.83</b>	<b>371.9%</b>
<b>Net Ordinary Income</b>	<b>27,935.38</b>	<b>13,851.71</b>	<b>14,083.67</b>	<b>201.7%</b>
<b>Net Income</b>	<b>27,935.38</b>	<b>13,851.71</b>	<b>14,083.67</b>	<b>201.7%</b>

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### August 2019

	Aug 19	Budget	\$ Over B...	% of ...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	-7,633.48	0.00	-7,633.48	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	192.67	0.00	192.67	100.0%
<b>Total 31100 · Investment Income -BF Edw</b>	<b>-7,440.81</b>	<b>0.00</b>	<b>-7,440.81</b>	<b>100.0%</b>
31110 · Interest Income	189.87	0.00	189.87	100.0%
31200 · Grants				
31205 · Grant Reserves	0.00	0.00	0.00	0.0%
31210 · Township	833.33	4,000.00	-3,166.67	20.8%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	775.00	10,000.00	-9,225.00	7.8%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
<b>Total 31200 · Grants</b>	<b>1,608.33</b>	<b>14,000.00</b>	<b>-12,391.67</b>	<b>11.5%</b>
31300 · Restricted Fundraising				
31310 · Registration	3,037.00	3,441.43	-404.43	88.2%
31320 · Raffle Tickets	920.00	428.57	491.43	214.7%
31330 · Hole Sponsors	200.00	421.43	-221.43	47.5%
31340 · Event Sponsors	0.00	1,428.57	-1,428.57	0.0%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	1,000.00	151.43	848.57	660.4%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	3,116.00	1,485.71	1,630.29	209.7%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	103.02	591.43	-488.41	17.4%
<b>Total 31300 · Restricted Fundraising</b>	<b>8,376.02</b>	<b>7,948.57</b>	<b>427.45</b>	<b>105.4%</b>
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	1,296.08	272.73	1,023.35	475.2%
31430 · Annual Appeal	0.00	0.00	0.00	0.0%
<b>Total 31400 · Restricted Donations</b>	<b>1,296.08</b>	<b>372.73</b>	<b>923.35</b>	<b>347.7%</b>
32300 · Unrestricted Fundraising				
32310 · Registration	10,815.96	5,570.00	5,245.96	194.2%
32320 · Raffle Tickets	136.50	1,800.00	-1,663.50	7.6%
32330 · Hole Sponsors	1,030.00	1,195.00	-165.00	86.2%
32340 · Event Sponsors	13,600.00	0.00	13,600.00	100.0%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	0.00	0.00	0.00	0.0%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	805.00	8,100.00	-7,295.00	9.9%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
<b>Total 32300 · Unrestricted Fundraising</b>	<b>26,387.46</b>	<b>16,665.00</b>	<b>9,722.46</b>	<b>158.3%</b>
32400 · Unrestricted Donations				
32410 · Memorial Donations	150.00	0.00	150.00	100.0%
32420 · General Donations	3,884.16	0.00	3,884.16	100.0%
32430 · Annual Appeal	6.00	0.00	6.00	100.0%
32435 · Kevin's Club	50.00	0.00	50.00	100.0%
<b>Total 32400 · Unrestricted Donations</b>	<b>4,090.16</b>	<b>0.00</b>	<b>4,090.16</b>	<b>100.0%</b>

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### August 2019

	Aug 19	Budget	\$ Over B...	% of ...
32500 · NWSRA Workshops	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>34,507.11</b>	<b>38,986.30</b>	<b>-4,479.19</b>	<b>88.5%</b>
<b>Gross Profit</b>	<b>34,507.11</b>	<b>38,986.30</b>	<b>-4,479.19</b>	<b>88.5%</b>
<b>Expense</b>				
40000 · Administration				
40100 · Postage	0.00	0.00	0.00	0.0%
40200 · Office Expense	-14.59	125.00	-139.59	-11.7%
40250 · Credit Card fees	598.72	501.59	97.13	119.4%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	464.00	217.50	246.50	213.3%
40500 · Education/Training	0.00	104.17	-104.17	0.0%
40600 · Public Education/Information	905.38	1,090.91	-185.53	83.0%
40700 · Printing	252.00	0.00	252.00	100.0%
40800 · Professional Fees	0.00	481.25	-481.25	0.0%
<b>Total 40000 · Administration</b>	<b>2,205.51</b>	<b>2,520.42</b>	<b>-314.91</b>	<b>87.5%</b>
41300 · Fundraising Restricted				
41310 · Signs	0.00	35.00	-35.00	0.0%
41320 · Food	2,995.00	0.00	2,995.00	100.0%
41330 · Gifts	883.95	0.00	883.95	100.0%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	365.00	400.00	-35.00	91.3%
41355 · Postage	0.00	0.00	0.00	0.0%
41360 · Souvenirs	0.00	0.00	0.00	0.0%
41365 · Concessions	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	0.00	225.00	-225.00	0.0%
41380 · Supplies	255.09	57.50	197.59	443.6%
<b>Total 41300 · Fundraising Restricted</b>	<b>4,499.04</b>	<b>717.50</b>	<b>3,781.54</b>	<b>627.0%</b>
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	60.00	-60.00	0.0%
42320 · Food	0.00	0.00	0.00	0.0%
42330 · Gifts	0.00	905.00	-905.00	0.0%
42340 · Recognition	0.00	0.00	0.00	0.0%
42350 · Prizes	0.00	0.00	0.00	0.0%
42355 · Postage	0.00	0.00	0.00	0.0%
42360 · Souvenirs	0.00	0.00	0.00	0.0%
42365 · Concessions	0.00	0.00	0.00	0.0%
42370 · Printing	0.00	0.00	0.00	0.0%
42380 · Supplies	8.50	0.00	8.50	100.0%
<b>Total 42300 · Fundraising Unrestricted</b>	<b>8.50</b>	<b>965.00</b>	<b>-956.50</b>	<b>0.9%</b>
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	0.00	0.00	0.00	0.0%
43200 · Accessible Vehicle Support	0.00	0.00	0.00	0.0%
43300 · Scholarships	0.00	0.00	0.00	0.0%
43400 · Inclusion (ADA Compliance)	0.00	0.00	0.00	0.0%
43500 · General Program Support	0.00	0.00	0.00	0.0%
43600 · Adapted Equipment	0.00	0.00	0.00	0.0%
43625 · ADA Transition Plan	0.00	0.00	0.00	0.0%
43650 · Capital Improvements	11,126.87	0.00	11,126.87	100.0%
<b>Total 43000 · Grants Given</b>	<b>11,126.87</b>	<b>0.00</b>	<b>11,126.87</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>17,839.92</b>	<b>4,202.92</b>	<b>13,637.00</b>	<b>424.5%</b>
<b>Net Ordinary Income</b>	<b>16,667.19</b>	<b>34,783.38</b>	<b>-18,116.19</b>	<b>47.9%</b>
<b>Net Income</b>	<b>16,667.19</b>	<b>34,783.38</b>	<b>-18,116.19</b>	<b>47.9%</b>

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### September 2019

	Sep 19	Budget	\$ Over B...	% of B...
Ordinary Income/Expense				
Income				
31100 · Investment Income -BF Edw				
31101 · Unrealized Gain (Loss)-BF Edw	7,634.85	0.00	7,634.85	100.0%
31102 · Realized Gain (Loss)-BF Edw	0.00	0.00	0.00	0.0%
31103 · Investment Interest	-608.39	0.00	-608.39	100.0%
Total 31100 · Investment Income -BF Edw	7,026.46	0.00	7,026.46	100.0%
31110 · Interest Income	184.11	0.00	184.11	100.0%
31200 · Grants				
31205 · Grant Reserves	0.00	0.00	0.00	0.0%
31210 · Township	833.33	10,833.33	-10,000.00	7.7%
31220 · CDBG	0.00	0.00	0.00	0.0%
31230 · Attorney General	0.00	0.00	0.00	0.0%
31240 · Corporate	0.00	0.00	0.00	0.0%
31250 · Private Foundations	0.00	16,860.00	-16,860.00	0.0%
31260 · Public Foundations	0.00	0.00	0.00	0.0%
Total 31200 · Grants	833.33	27,693.33	-26,860.00	3.0%
31300 · Restricted Fundraising				
31310 · Registration	105.86	3,441.43	-3,335.57	3.1%
31320 · Raffle Tickets	0.00	428.57	-428.57	0.0%
31330 · Hole Sponsors	0.00	421.43	-421.43	0.0%
31340 · Event Sponsors	0.00	1,428.57	-1,428.57	0.0%
31350 · Ad Sales	0.00	0.00	0.00	0.0%
31360 · Auctions	0.00	151.43	-151.43	0.0%
31370 · Souvenir Sales	0.00	0.00	0.00	0.0%
31375 · Concession Sales	0.00	0.00	0.00	0.0%
31380 · Coop Events	0.00	0.00	0.00	0.0%
31390 · Contest Holes	0.00	1,485.71	-1,485.71	0.0%
31391 · Outside Events	0.00	0.00	0.00	0.0%
31392 · Development	0.00	0.00	0.00	0.0%
31395 · Lightning Athletes Booster Club	1,156.75	591.43	565.32	195.6%
Total 31300 · Restricted Fundraising	1,262.61	7,948.57	-6,685.96	15.9%
31400 · Restricted Donations				
31410 · Memorial Donations	0.00	100.00	-100.00	0.0%
31420 · General Donations	0.00	272.73	-272.73	0.0%
31430 · Annual Appeal	0.00	0.00	0.00	0.0%
Total 31400 · Restricted Donations	0.00	372.73	-372.73	0.0%
32300 · Unrestricted Fundraising				
32310 · Registration	12,620.00	13,750.00	-1,130.00	91.8%
32320 · Raffle Tickets	4,026.00	1,606.67	2,419.33	250.6%
32330 · Hole Sponsors	2,380.00	1,520.00	860.00	156.6%
32340 · Event Sponsors	8,000.00	9,500.00	-1,500.00	84.2%
32350 · Ad Sales	0.00	0.00	0.00	0.0%
32360 · Auctions	320.00	5,025.00	-4,705.00	6.4%
32370 · Souvenir Sales	0.00	0.00	0.00	0.0%
32375 · Concession Sales	0.00	0.00	0.00	0.0%
32380 · Coop Events	0.00	0.00	0.00	0.0%
32390 · Contest Holes	8,349.00	4,000.00	4,349.00	208.7%
32391 · Outside Events	0.00	0.00	0.00	0.0%
32392 · Development	0.00	0.00	0.00	0.0%
Total 32300 · Unrestricted Fundraising	35,695.00	35,401.67	293.33	100.8%
32400 · Unrestricted Donations				
32410 · Memorial Donations	100.00	1,250.00	-1,150.00	8.0%
32420 · General Donations	4,203.87	12,500.00	-8,296.13	33.6%
32430 · Annual Appeal	0.00	0.00	0.00	0.0%
32435 · Kevin's Club	50.00	775.00	-725.00	6.5%
Total 32400 · Unrestricted Donations	4,353.87	14,525.00	-10,171.13	30.0%

# Special Leisure Services Foundation

## Profit & Loss Budget vs. Actual

### September 2019

	Sep 19	Budget	\$ Over B...	% of B...
32500 · NWSRA Workshops	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>49,355.38</b>	<b>85,941.30</b>	<b>-36,585.92</b>	<b>57.4%</b>
<b>Gross Profit</b>	<b>49,355.38</b>	<b>85,941.30</b>	<b>-36,585.92</b>	<b>57.4%</b>
<b>Expense</b>				
40000 · Administration				
40100 · Postage	655.90	786.00	-130.10	83.4%
40200 · Office Expense	58.71	125.00	-66.29	47.0%
40250 · Credit Card fees	759.20	501.59	257.61	151.4%
40300 · Newsletter Print/ Mmbrship Serv	0.00	0.00	0.00	0.0%
40400 · Professional Memberships	72.00	217.50	-145.50	33.1%
40500 · Education/Training	493.86	104.17	389.69	474.1%
40600 · Public Education/Information	207.70	1,090.91	-883.21	19.0%
40700 · Printing	0.00	0.00	0.00	0.0%
40800 · Professional Fees	0.00	481.25	-481.25	0.0%
<b>Total 40000 · Administration</b>	<b>2,247.37</b>	<b>3,306.42</b>	<b>-1,059.05</b>	<b>68.0%</b>
41300 · Fundraising Restricted				
41310 · Signs	0.00	35.00	-35.00	0.0%
41320 · Food	0.00	2,200.00	-2,200.00	0.0%
41330 · Gifts	0.00	0.00	0.00	0.0%
41340 · Recognition	0.00	0.00	0.00	0.0%
41350 · Prizes	0.00	0.00	0.00	0.0%
41355 · Postage	0.00	0.00	0.00	0.0%
41360 · Souvenirs	0.00	0.00	0.00	0.0%
41365 · Concessions	0.00	0.00	0.00	0.0%
41370 · Printing	0.00	0.00	0.00	0.0%
41375 · Lightning Athletes Booster Club	0.00	225.00	-225.00	0.0%
41380 · Supplies	0.00	0.00	0.00	0.0%
<b>Total 41300 · Fundraising Restricted</b>	<b>0.00</b>	<b>2,460.00</b>	<b>-2,460.00</b>	<b>0.0%</b>
42300 · Fundraising Unrestricted				
42310 · Signs	0.00	100.00	-100.00	0.0%
42320 · Food	2,321.01	6,050.00	-3,728.99	38.4%
42330 · Gifts	0.00	0.00	0.00	0.0%
42340 · Recognition	0.00	10,707.50	-10,707.50	0.0%
42350 · Prizes	669.51	780.00	-110.49	85.8%
42355 · Postage	0.00	0.00	0.00	0.0%
42360 · Souvenirs	0.00	0.00	0.00	0.0%
42365 · Concessions	0.00	0.00	0.00	0.0%
42370 · Printing	1,175.02	2,250.00	-1,074.98	52.2%
42380 · Supplies	636.87	3,000.00	-2,363.13	21.2%
<b>Total 42300 · Fundraising Unrestricted</b>	<b>4,802.41</b>	<b>22,887.50</b>	<b>-18,085.09</b>	<b>21.0%</b>
43000 · Grants Given				
43100 · NWSRA Lightning Athletes	0.00	0.00	0.00	0.0%
43200 · Accessible Vehicle Support	0.00	0.00	0.00	0.0%
43300 · Scholarships	0.00	0.00	0.00	0.0%
43400 · Inclusion (ADA Compliance)	0.00	0.00	0.00	0.0%
43500 · General Program Support	0.00	0.00	0.00	0.0%
43600 · Adapted Equipment	0.00	0.00	0.00	0.0%
43625 · ADA Transition Plan	0.00	0.00	0.00	0.0%
43650 · Capital Improvements	-116.96	42,394.24	-42,511.20	-0.3%
<b>Total 43000 · Grants Given</b>	<b>-116.96</b>	<b>42,394.24</b>	<b>-42,511.20</b>	<b>-0.3%</b>
<b>Total Expense</b>	<b>6,932.82</b>	<b>71,048.16</b>	<b>-64,115.34</b>	<b>9.8%</b>
<b>Net Ordinary Income</b>	<b>42,422.56</b>	<b>14,893.14</b>	<b>27,529.42</b>	<b>284.8%</b>
<b>Net Income</b>	<b>42,422.56</b>	<b>14,893.14</b>	<b>27,529.42</b>	<b>284.8%</b>



**FY 2019 3rd Quarter SLSF Financial Report**

Line Item #	Description	FY 2019 Budget	January-September 2019	% Change from Budget	Explanation
<b>Income</b>					
31110	Interest Income	-	764.89	0.0%	New Interest Bearing Money Market account (May 2019)
31200	Grants Received	268,000.00	209,349.97	78.1%	On target. SLSF continues to submit grants in order to supply NWSRA with the needed funds to continue to provide innovative programs.
31205	Grant Reserves	32,499.97	32,499.97	100.0%	On target
31300	Restricted Fundraising	55,640.00	44,169.32	79.4%	On target.
31400	Restricted Donations	13,266.12	5,995.81	45.2%	Below target because SLSF tried something new for the spring appeal and sent a postcard encouraging donors to give online this year. For the remainder of the year, restricted donations are received per the request of the donor.
32300	Unrestricted Fundraising	257,920.00	176,125.31	68.3%	Slightly below target due to the Arlington Heights Golf Classic not making budget and two events that are held in the fourth quarter (T&M Outing and the Gala).
32400	Unrestricted Donations	80,100.00	39,638.39	49.5%	Below target due to unrestricted donations being down this year. Holiday Appeal will be sent in the fourth quarter.
32500	NWSRA Workshops	-	-	0.0%	
33700	Investment Transfer	-	-	0.0%	
	<b>Total - Income</b>	<b>707,426.09</b>	<b>508,543.66</b>		
	<b>Total Revenue</b>	<b>707,426.09</b>	<b>508,543.66</b>	<b>71.9%</b>	On Target
<b>Expense</b>					
<b>Administration</b>					
40100	Postage	5,500.00	2,748.49	50.0%	Below target due to majority of mailings happening in the fourth quarter for SLSF (annual appeal, holiday luncheon and Gala thank you letters) thus bringing this line item closer to budget.
40200	Office Expense	1,500.00	516.97	34.5%	Below target due to SLSF being conservative in purchasing office supplies. Necessary supplies will be purchased in the fourth quarter.
40250	Credit Card Fees	6,019.12	3,440.68	57.2%	Belowtarget because SLSF updated the Gala payment option to allow the donor to pay for the charge fee if they desire. Many donors have chosen to pay the processing fee.
40300	Newsletter Printing	-	-	0.0%	
40400	Professional Memberships	4,250.00	3,545.00	83.4%	Slightly above target due to most payments being within the first three quarters.
40500	Education/Training	1,250.00	1,092.86	87.4%	Slightly above target because most of the educational opportunities taking place within the first three quarters.
40600	Public Education/Information	20,000.00	7,616.16	38.1%	The majority of this line item will be used to pay for the Holiday Luncheon expenses in the fourth quarter.
40700	Printing	9,000.00	4,058.54	45.1%	Below target due to the majority of the printing cost will be used to send the Holiday Appeal card/solicitation.
40800	Professional Fees	5,775.00	3,860.00	66.8%	Below target due to decreased amount of legal services needed.
41300	Restricted Fundraising	12,245.00	10,450.01	85.3%	Slightly above target because invoices received in a timely manner thus all expenses for the restricted events were paid.
42300	Unrestricted Fundraising	98,767.50	39,201.21	39.7%	Below target with expenses for the remaining events coming in the fourth quarter.
	<b>Subtotal</b>	<b>164,306.62</b>	<b>76,529.92</b>	<b>46.6%</b>	
<b>Grants Given</b>					
43100	NWSRA Lightning Athletes	30,000.00	9,933.72	33.1%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter.
43200	Accessible Vehicle Support	70,000.00	-	0.0%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter.
43300	Scholarships	86,000.00	11,281.93	13.1%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter.
43400	Inclusion	19,000.00	6,333.00	33.3%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter.
43500	General Program Support	145,000.00	13,825.61	9.5%	The second and third payments of the SLSF grant to NWSRA will be paid in the fourth quarter.
43650	Capital Improvements	191,766.09	110,614.21	57.7%	The Dream Lab, Mount Prospect Sensory Room and the Sensory Garden are all in progress and bills are paid as they are received. On Target.
43700	RMCC Lease	-	-	0.0%	
	<b>Subtotal</b>	<b>541,766.09</b>	<b>151,988.47</b>	<b>28.1%</b>	
	<b>Total Expense</b>	<b>706,072.71</b>	<b>228,518.39</b>	<b>32.4%</b>	Majority of this line item comes in fourth quarter due to second and third payments to NWSRA, as well as the Gala, Holiday Luncheon and Holiday Appeal expenses.
	<b>Net Total</b>	<b>1,353.38</b>	<b>280,025.27</b>	<b>20690.8%</b>	

2018 Temp Restricted

(8,520.00)

2018 Temp Restricted

(32,499.97)

239,005.30

104,014.05 BF Edwards - Investment Income

343,019.35

These dollars are included in the highlighted line items 31300 and 32300 . They are dollars given in 2018 to pay for the All Star Game and the Fashion Show. These are monies that we raised via 2018 grants, donations and the Impact Auction to be used for the Mount Prospect Snoezelen Room and furniture for the Wheeling Park District program site. They are included in the highlighted line item 31205

# VIII. Warrants

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**To:** SLSF, Board of Directors  
**From:** Tracey Crawford, President  
**Re:** Warrants  
**Date:** October 8, 2019

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**Motion:**

A motion to approve Warrants listed below:

- A. Motion to approve Warrant #6 - \$99,495.42
- B. Motion to approve Warrant #7 - \$21,971.04
- C. Motion to approve Warrant #8 - \$19,852.69
- D. Motion to approve Warrant #9 - \$13,707.07
- E. Motion to approve Warrant #10A - \$800.00

**Special Leisure Services Foundation**  
**Warrant #6**  
**June 30, 2019**

<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>
<b>25315</b>	<b>The Arboretum Club</b>	<b>10300 · VB&amp;T Checking</b>	<b>-3,539.00</b>
		42320 · Food	3,539.00
			<u>3,539.00</u>
<b>25316</b>	<b>NWSRA</b>	<b>10300 · VB&amp;T Checking</b>	<b>-41,374.26</b>
		43100 · NWSRA Lightning Athletes	9,933.72
		43300 · Scholarships	11,281.93
		43400 · Inclusion (ADA Compliance)	6,333.00
		43500 · General Program Support	13,825.61
			<u>41,374.26</u>
<b>25317</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-165.17</b>
		40600 · Public Education/Information	70.07
		40600 · Public Education/Information	5.98
		42320 · Food	89.12
			<u>165.17</u>
<b>25318</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-2,716.94</b>
		42380 · Supplies	197.00
		42380 · Supplies	2,200.00
		40600 · Public Education/Information	89.95
		42380 · Supplies	229.99
			<u>2,716.94</u>
<b>25319</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-3,873.44</b>
		40600 · Public Education/Information	14.18
		42330 · Gifts	931.25
		40250 · Credit Card fees	68.60
		41330 · Gifts	158.48
		40200 · Office Expense	89.91
		41375 · Lightning Athletes Booster Club	685.00
		42320 · Food	1,250.00
		40600 · Public Education/Information	268.50
		42330 · Gifts	407.52
			<u>3,873.44</u>
<b>25320</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-151.70</b>
		40600 · Public Education/Information	107.68
		40250 · Credit Card fees	31.60
		42380 · Supplies	12.42
			<u>151.70</u>
<b>25321</b>	<b>Cash/Nanette Sowa</b>	<b>10300 · VB&amp;T Checking</b>	<b>-2,855.00</b>
		10400 · Cash Banks	2,855.00
			<u>2,855.00</u>
<b>25322</b>	<b>Excalibur Technology</b>	<b>10300 · VB&amp;T Checking</b>	<b>-1,361.75</b>

**Special Leisure Services Foundation**  
**Warrant #6**  
**June 30, 2019**

<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>
		43650 · Capital Improvements	1,361.75
			<u>1,361.75</u>
<b>25323</b>	<b>Westminster Technologies</b>	<b>10300 · VB&amp;T Checking</b>	<b>-4,668.00</b>
		43650 · Capital Improvements	4,668.00
			<u>4,668.00</u>
<b>25324</b>	<b>Crunchy Logistics LLC</b>	<b>10300 · VB&amp;T Checking</b>	<b>-12,384.00</b>
		43650 · Capital Improvements	12,384.00
			<u>12,384.00</u>
<b>25325</b>	<b>Illinois Liquor Control Commission</b>	<b>10300 · VB&amp;T Checking</b>	<b>-25.00</b>
		41380 · Supplies	25.00
			<u>25.00</u>
<b>25326</b>	<b>Liberty Mutual Insurance</b>	<b>10300 · VB&amp;T Checking</b>	<b>-200.00</b>
		31330 · Hole Sponsors	200.00
			<u>200.00</u>
<b>25327</b>	<b>All American Exterior Solutions</b>	<b>10300 · VB&amp;T Checking</b>	<b>-670.00</b>
		31310 · Registration	520.00
		31390 · Contest Holes	150.00
			<u>670.00</u>
<b>25328</b>	<b>Donna Chmielewski</b>	<b>10300 · VB&amp;T Checking</b>	<b>-273.27</b>
		31310 · Registration	273.27
			<u>273.27</u>
<b>25329</b>	<b>Rotary Club of Schaumburg/H.E.</b>	<b>10300 · VB&amp;T Checking</b>	<b>-104.00</b>
		40600 · Public Education/Information	104.00
			<u>104.00</u>
<b>25330</b>	<b>Converged Digital Networks, LLC</b>	<b>10300 · VB&amp;T Checking</b>	<b>-1,179.35</b>
		43650 · Capital Improvements	1,179.35
			<u>1,179.35</u>
<b>25331</b>	<b>NWSRA</b>	<b>10300 · VB&amp;T Checking</b>	<b>-1,372.25</b>
		40100 · Postage	1,372.25
			<u>1,372.25</u>
<b>25332</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-2,166.55</b>
		40200 · Office Expense	28.27
		43650 · Capital Improvements	153.98
		41320 · Food	1,984.30
			<u>2,166.55</u>
<b>25333</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-1,748.62</b>
		40600 · Public Education/Information	93.28

**Special Leisure Services Foundation**  
**Warrant #6**  
**June 30, 2019**

<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>
		40250 · Credit Card fees	31.75
		43650 · Capital Improvements	1,623.59
			<u>1,748.62</u>
<b>25334</b>	<b>Laurel Katz</b>	<b>10300 · VB&amp;T Checking</b>	<b>-261.02</b>
		41375 · Lightning Athletes Booster Club	261.02
			<u>261.02</u>
<b>25335</b>	<b>BMO Harris Bank Mastercard</b>	<b>10300 · VB&amp;T Checking</b>	<b>-2,042.11</b>
		41375 · Lightning Athletes Booster Club	1,509.00
		40600 · Public Education/Information	289.46
		40200 · Office Expense	30.99
		40600 · Public Education/Information	12.57
		42320 · Food	117.27
		40250 · Credit Card fees	35.82
		40200 · Office Expense	47.00
			<u>2,042.11</u>
<b>25336</b>	<b>Lauterbach &amp; Amen, LLP</b>	<b>10300 · VB&amp;T Checking</b>	<b>-3,860.00</b>
		40800 · Professional Fees	3,860.00
			<u>3,860.00</u>
<b>25337</b>	<b>G &amp; I Electric Co.</b>	<b>10300 · VB&amp;T Checking</b>	<b>-525.00</b>
		43650 · Capital Improvements	525.00
			<u>525.00</u>
<b>25338</b>	<b>Rotary Club of Buffalo Grove</b>	<b>10300 · VB&amp;T Checking</b>	<b>-11,978.99</b>
		42340 · Recognition	11,978.99
			<u>11,978.99</u>
<b>Total VB&amp;T Checking Warrant #6</b>			<b><u>99,495.42</u></b>

Motion to approve Warrant #6 in the amount of **\$99,495.42**  
Covering check numbers 25315 - 25338 from Village Bank & Trust

**Special Leisure Services Foundation**  
**Warrant #7**  
**July 31, 2019**

Num	Name	Account	Amount
25339	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-278.70</b>
		40600 · Public Education/Information	24.95
		40600 · Public Education/Information	33.78
		40200 · Office Expense	31.97
		40400 · Professional Memberships	45.00
		40600 · Public Education/Information	143.00
			<u>278.70</u>
25340	Centre Court Athletic Club	<b>10300 · VB&amp;T Checking</b>	<b>-250.00</b>
		40600 · Public Education/Information	250.00
			<u>250.00</u>
25341	Crunchy Logistics LLC	<b>10300 · VB&amp;T Checking</b>	<b>-15,784.00</b>
		43650 · Capital Improvements	8,256.00
		43650 · Capital Improvements	7,528.00
			<u>15,784.00</u>
25342	GMediaWraps LLC	<b>10300 · VB&amp;T Checking</b>	<b>-3,744.00</b>
		43650 · Capital Improvements	3,744.00
			<u>3,744.00</u>
25343	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-1,666.94</b>
		40600 · Public Education/Information	101.62
		40250 · Credit Card fees	35.00
		43650 · Capital Improvements	119.09
		43650 · Capital Improvements	966.30
		43650 · Capital Improvements	444.93
			<u>1,666.94</u>
25344	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-247.40</b>
		42380 · Supplies	167.50
		40600 · Public Education/Information	79.90
			<u>247.40</u>
25345	VOID		0.00
<b>Total for Warrant #7</b>			<b>21,971.04</b>

Motion to approve Warrant #7 in the amount of \$ 21,971.04  
Covering check numbers 25339 - 25345 from Village Bank & Trust

**Special Leisure Services Foundation**  
**Warrant #8**  
**August 31, 2019**

Num	Name	Account	Amount
25346	Monster Entertainment	<b>10300 · VB&amp;T Checking</b>	<b>-200.00</b>
		12200 · Event Deposits	200.00
			<u>200.00</u>
25347	Cash/Nanette Sowa	<b>10300 · VB&amp;T Checking</b>	<b>-2,630.00</b>
		10400 · Cash Banks	2,630.00
			<u>2,630.00</u>
25348	Rotary Club of Schaumburg/H.E.	<b>10300 · VB&amp;T Checking</b>	<b>-364.00</b>
		40400 · Professional Memberships	274.00
		40600 · Public Education/Information	90.00
			<u>364.00</u>
25349	Hanover Park Park District	<b>10300 · VB&amp;T Checking</b>	<b>-5,325.00</b>
		43650 · Capital Improvements	5,325.00
			<u>5,325.00</u>
25350	Arlington Heights Park Foundation	<b>10300 · VB&amp;T Checking</b>	<b>-150.00</b>
		40600 · Public Education/Information	150.00
			<u>150.00</u>
25351	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-2,719.63</b>
		43650 · Capital Improvements	2,215.95
		40600 · Public Education/Information	83.68
		40400 · Professional Memberships	100.00
		40600 · Public Education/Information	320.00
			<u>2,719.63</u>
25352	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-1,222.65</b>
		41330 · Gifts	883.95
		40600 · Public Education/Information	54.42
		40250 · Credit Card fees	82.55
		40600 · Public Education/Information	111.73
		40400 · Professional Memberships	90.00
			<u>1,222.65</u>
25353	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-247.51</b>
		41380 · Supplies	11.72
		40200 · Office Expense	12.95
		41380 · Supplies	42.66
		42380 · Supplies	8.50
		41380 · Supplies	109.44
		41380 · Supplies	62.24
			<u>247.51</u>
25354	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-3,998.90</b>
		43650 · Capital Improvements	190.46
		40600 · Public Education/Information	95.55
		40700 · Printing	252.00
		43650 · Capital Improvements	1,601.20
		43650 · Capital Improvements	104.35
		40250 · Credit Card fees	36.40
		43650 · Capital Improvements	4.27



**Special Leisure Services Foundation**

**Warrant #8**

**August 31, 2019**

Num	Name	Account	Amount
		43650 · Capital Improvements	1,623.47
		43650 · Capital Improvements	62.17
		41380 · Supplies	29.03
			<u>3,998.90</u>
25355	Moretti's Mount Prospect	10300 · VB&T Checking	-2,995.00
		41320 · Food	2,995.00
			<u>2,995.00</u>
<b>Total for Warrant #8</b>			<b><u>19,852.69</u></b>

**Motion to approve Warrant #8 in the amount of \$ 19,852.69**

**Covering check numbers 25346 - 25355 from Village Bank & Trust**

**Special Leisure Services Foundation**  
**Warrant #9**  
**September 30, 2019**

Num	Name	Account	Amount
25356	NWSRA	<b>10300 · VB&amp;T Checking</b>	<b>-119.86</b>
		40500 · Education/Training	119.86
			<u>119.86</u>
25357	Cash / Cathy Splett	<b>10300 · VB&amp;T Checking</b>	<b>-2,760.00</b>
		10400 · Cash Banks	2,760.00
			<u>2,760.00</u>
25358	Cash / Cathy Splett	<b>10300 · VB&amp;T Checking</b>	<b>-800.00</b>
		10400 · Cash Banks	800.00
			<u>800.00</u>
25359	Cash / Cathy Splett	<b>10300 · VB&amp;T Checking</b>	<b>-2,885.00</b>
		10400 · Cash Banks	2,885.00
			<u>2,885.00</u>
25360	TPM Graphics, Inc.	<b>10300 · VB&amp;T Checking</b>	<b>-1,175.02</b>
		42370 · Printing	169.00
		42370 · Printing	1,006.02
			<u>1,175.02</u>
25361	Barbara King	<b>10300 · VB&amp;T Checking</b>	<b>-105.00</b>
		32310 · Registration	80.00
		32390 · Contest Holes	25.00
			<u>105.00</u>
25362	All Ways Catering & Deli	<b>10300 · VB&amp;T Checking</b>	<b>-2,260.00</b>
		42320 · Food	2,260.00
			<u>2,260.00</u>
25363	NWSRA	<b>10300 · VB&amp;T Checking</b>	<b>-655.90</b>
		40100 · Postage	655.90
			<u>655.90</u>
25364	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-614.72</b>
		40600 · Public Education/Information	102.31
		43650 · Capital Improvements	446.20
		40250 · Credit Card fees	40.05
		42380 · Supplies	26.16
			<u>614.72</u>
25365	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-1,735.69</b>
		40500 · Education/Training	295.00
		42380 · Supplies	243.00
		40500 · Education/Training	79.00
		40200 · Office Expense	18.55
		40250 · Credit Card fees	121.41
		42350 · Prizes	479.51
		40600 · Public Education/Information	50.39
		43650 · Capital Improvements	448.83
			<u>1,735.69</u>
25366	BMO Harris Bank Mastercard	<b>10300 · VB&amp;T Checking</b>	<b>-523.88</b>

**Special Leisure Services Foundation**  
**Warrant #9**  
**September 30, 2019**

Num	Name	Account	Amount
		42380 · Supplies	7.57
		42380 · Supplies	2.52
		42380 · Supplies	19.98
		42380 · Supplies	56.45
		42380 · Supplies	145.92
		42380 · Supplies	9.59
		42380 · Supplies	23.06
		42380 · Supplies	10.09
		42380 · Supplies	25.81
		40200 · Office Expense	40.16
		42380 · Supplies	66.72
		40600 · Public Education/Information	55.00
		42320 · Food	61.01
			<u>523.88</u>
25367	Rotary Club of Schaumburg/H.E.	10300 · VB&T Checking	-72.00
		40400 · Professional Memberships	72.00
			<u>72.00</u>
<b>Total for Warrant #9</b>			<b>13,707.07</b>

Motion to approve Warrant #9 in the amount of \$ 13,707.07  
Covering check numbers 25356 - 25367 from Village Bank & Trust

**Special Leisure Services Foundation**

**Warrant #10**

**October 16, 2018**

Num	Name	Account	Amount
25368	Cash / Cathy Splett	10300 · VB&T Checking	-800.00
		10400 · Cash Banks	800.00
			<u>800.00</u>
Total for Warrant #10A			<u>800.00</u>

Motion to approve Warrant #10 in the amount of \$ 800.00

Covering check number 25368 from Village Bank & Trust

# **IX. Old Business**

[Return to Home](#)

Date: August 19, 2019  
To: Tracey Crawford, Executive Director  
From: Andrea Griffin, Superintendent of Recreation  
Re: Snoezelen Sensory Room Update

---

SLSF has secured all of the funding necessary for the creation and completion of the Mt. Prospect Snoezelen Sensory Room. This will be the third Snoezelen Sensory Room for NWSRA. NWSRA's first Snoezelen Sensory Room opened in 2016 in the NWSRA Programming Space at the Rolling Meadows Park District. The second opened in 2018 in the NWSRA Programming Space at the Hanover Park Park District. Each Snoezelen Sensory Room is unique, and designed to meet the needs generated by each programming space.

### **Purpose and Goals of the Project**

Snoezelen Sensory Rooms are therapeutic spaces where participants are placed in a soothing and/or stimulating environment. Each Snoezelen Sensory Room is designed to deliver stimuli to various senses and be used to provide multisensory or single sensory focus. It is a non-directive therapy that is controlled by the participant not by the therapist and individualized to each participant's sensory and behavioral needs. By allowing one to participate through their own free will in a safe environment, staff maximize the individual's potential to focus, feel in control, make choices and reduce mental and physical pain and anxiety.

- Physical Improvement ○ Fine & gross motor
- Cognitive Improvement ○ Problem solving & discussion making
- Emotional Improvement ○ Cooperation/Collaboration & Increased Confidence
- Affective Improvement ○ Improvements in Affective Regulation & Emotional Expression
- Linguistic Improvement ○ Utilizing Descriptive/Expressive Language & Word Association/Meaning ex. Slimy
- Social Improvement ○ Verbal Communication & Nonverbal Communication

## Project Implementation Timeline

Following is the implementation timeline for the Snoezelen Sensory Room:

Month	Implementation to Take Place
January	Mt. Prospect Park District staff verifies measurements of Snoezelen Sensory Room provided by January 28 <sup>th</sup>
February	Verified measurements sent of Sensory Room to Flaghouse and orders sensory equipment
February	Mt. Prospect Park District staff receive three RFQ's for completion of electrical plan provided by Flaghouse.
May	Electrical work begins
Summer	Equipment shipped
Fall	Room installed

## Progress To Date

Following are the meetings that have taken place to date regarding the creation of the Snoezelen Sensory Room

- In January, Bob Smith from Mt. Prospect and Flaghouse had phone conversation regarding electrical plan
- February Andrea Griffin and Flaghouse had phone conversation regarding placing order of equipment
- Electrical work completed by Mt. Prospect Park District
- Equipment shipping May – July
- Equipment still needed to be received – GestureTek and Fiber Optic Comb
- Scheduling of room installation taking place in October
- Growth of Sensory Team by two CTRS, training for new members will take place in August and September



# Appendix A

## Photos of Pieces and Map of Room



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# ***FLAGHOUSE***®

## **snoezelen**®

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### **Custom Sensory Room Presentation**



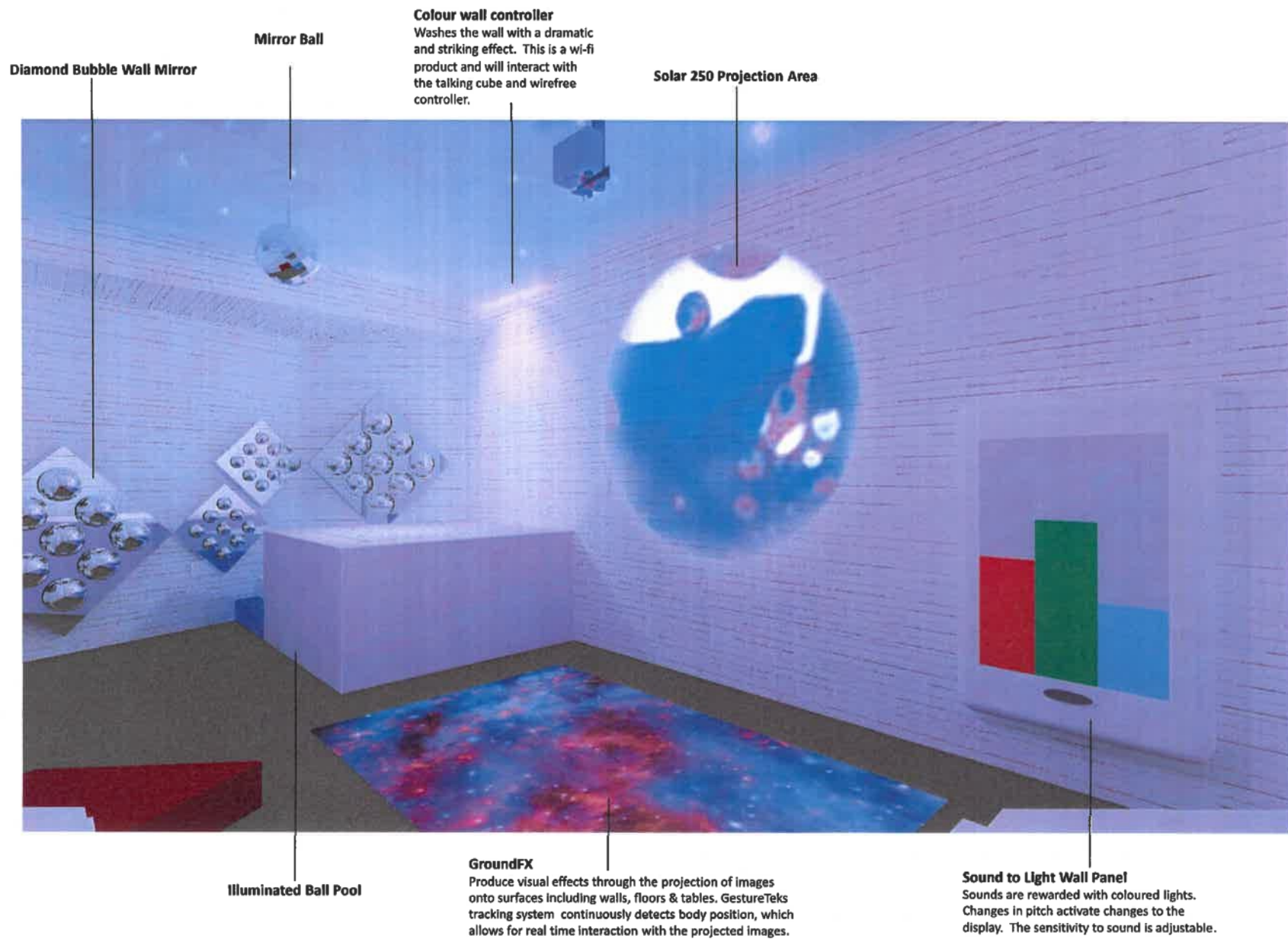
**NWSRA**

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235 Yorkland Blvd. North York, ON M2J 4Y8  
601 Flaghouse Dr. Hasbrouck Heights, NJ 07604

1-800-265-6900  
1-800-265-6900

[www.flaghouse.ca](http://www.flaghouse.ca)  
[www.flaghouse.com](http://www.flaghouse.com)



NWSRA

Date: 04/23/2018

Drawn by: TWH

**IMPORTANT!  
PLEASE READ  
FOR RECOMMENDED  
RECEPTILES**

We suggest installing a radio frequency system such as an Aspire RF System. Your electrician should be able to source this system or one that is similar locally. If they are unable to please call Cooper Industries at 866-853-4293 or [custserv@cooperwiringdevice.com](mailto:custserv@cooperwiringdevice.com)

**FLAGHOUSE**  
**snoezelen**  
THIS DRAWING MUST NOT BE REPRODUCED  
WITHOUT PERMISSION FROM FLAGHOUSE®



Acrylic Mirrors, 80" Bubble Tube,  
40" Square Base, Fiber Optics,  
Custom Bench and Wireless Controller

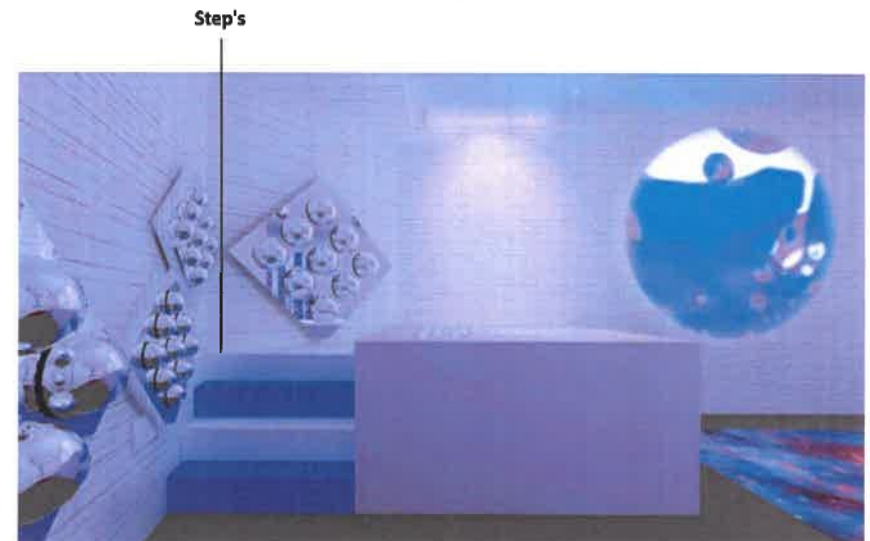


VibroMusic Wedge



4 Splash Mirrors

Laser Stars Projector, Aroma Diffuser,  
WiFi Spotlight, Solar 250 Projector  
and Stereo



Step's

NWSRA

Date: 04/23/2018

Drawn by: TWH

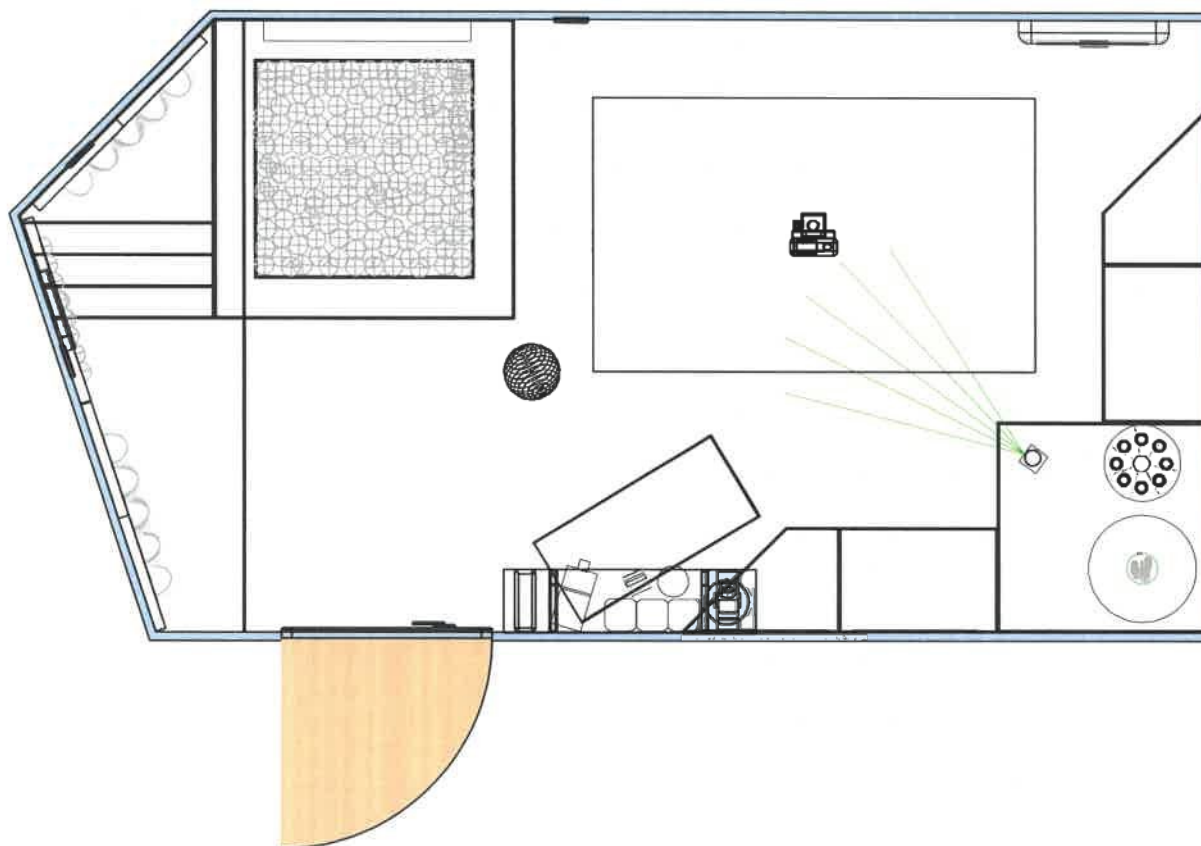
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WITHOUT PERMISSION FROM FLAGHOUSE®





NWSRA

Date: 04/23/2018

Drawn by: TWH

**IMPORTANT!  
PLEASE READ  
FOR RECOMMENDED  
RECEPTACLES**

We suggest installing a radio frequency system such as an Aspire RF System. Your electrician should be able to source this system or one that is similar locally. If they are unable to please call Cooper Industries at 866-853-4293 or [custserv@cooperwiringdevice.com](mailto:custserv@cooperwiringdevice.com)

**FLAGHOUSE**  
**snoezelen**

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WITHOUT PERMISSION FROM FLAGHOUSE®

**To:** Tracey Crawford, Executive Director  
**From:** Brian Selders, Superintendent of Communications & IT  
Rachel Hubsch, Superintendent of Recreation  
**Re:** Dream Lab Accessible Technology Center Update  
**Date:** October 4, 2019

---

NWSRA was fortunate to have been granted \$83,000 to create a state of the art accessible technology lab, the Dream Lab Accessible Technology Center. This center will enable clients to compensate for the impairments they experience, promoting independence, decreasing the need for additional support, and allowing for access of information and enjoyment of music, sports, travel, and the arts independently. This room will be an equalizer for diverse learners and can assist with social development and motivation and help staff personalize therapeutic lessons. Following are details of the project and an update on progress thus far:

### **Purpose and Goals of the Project**

The Dream Lab will empower people throughout our communities to realize their full potential through a fully accessible window to the world. Following are the goals of the project:

- Promote a person's physical and mental well-being through the use of interactive technology
- Provide relief from tension and give a sense of accomplishment
- Promote fine and gross motor skills
- Engage stimulation of all senses
- Encourage communication and working with others
- Ability to transfer knowledge of tech skills from NWSRA to home/work
- Engage in good digital citizenship
- Know and appreciate the importance of technology
- Ability to apply tools, materials, processes and technical concepts safely and efficiently
- Uncover and develop individual talents
- Apply problem-solving techniques
- Apply creative abilities
- Adjust to the changing environment
- Facilitate experiences encouraging flexibility, adaptability, resourcefulness and embracing new challenges

The Dream Lab will be used by a variety of programs, including PURSUIT, STAR Academy, Leisure Education, Social Clubs, Music Classes, Sensory and Technology Classes and Specialized STEM camps and programs. In addition, the facility will provide additional opportunities for potential collaborative programs with other Park District programs including Preschool, Seniors, etc.

## Project Implementation Timeline

Following is the implementation timeline for the Dream Lab Accessible Technology Center:

Month	Implementation to Take Place	Status
April	Electrical outlets/Cat 6 cables/Lighting	Complete
April	Installation of camera system	Complete
April	Installation of new switch/network connectivity/wireless access point	Complete
May-June	Wall wrap installation within room	Complete
June-July	Installation of Equipment/Furniture/Room Darkening shades	Complete
August- September	Finalizing network configurations Installing Software	Complete
October	Opening	

## Progress To Date

Following are the meetings that have taken place to date regarding the implementation of the Dream Lab, as well as progress thus far:

- Admin Team meetings to discuss the pieces needed within the room as well as room layout.
  - *Room layout is complete*
- Meeting with Rolling Meadows Park District to review lighting, electrical and other cabling needs.
  - *Installation of cabling is now complete*
- Meetings with Microsoft:
  - To discuss equipment needed for the room.
    - *Equipment from Microsoft has been delivered*
  - To discuss inviting the PURSUIT Adult Day program out to the Microsoft store to assist with the completion of the room design, once overall room design is approved by the Admin Team.
    - *PURSUIT Adult Day program visited Microsoft store to provide elements of design that they liked within the room.*
- GMediawraps
  - Installed wall wrap designs
- Meetings with Excalibur Technology
  - To discuss network requirements of the room and any backend hardware needed.
    - *Switches, WiFi and network configured, ready for hardware installation.*
- Quotes from Roberts Drapery, 3 Day Blinds and Eddie Z's Blinds and Drapery
  - For quotes on installation of room darkening shades
    - *Chose Eddie Z's and shades installed*
- Meeting with Converged Digital Networks

- To discuss installation of security cameras
    - *Installation of security cameras is complete*
- Ordering TapIt whiteboard, Padzilla and other equipment complete
- TapIt Whiteboard installed
- Padzilla Installed
- 3D printer installed
- Virtual Reality installed
- All computers installed
- Xbox installed
- Apple TV installed
- Microsoft Surfaces installed
- Augmented Reality Software installed

Date: October 8, 2019  
To: Tracey Crawford, Executive Director  
From: Andrea Griffin, Superintendent of Recreation  
Re: Community Sensory Garden

---

NWSRA is thrilled to have been granted \$40,000 to create a Community Sensory Garden at the Hanover Park Park District Community Center.

A sensory garden is an environment that is designed with the purpose of stimulating the senses. This stimulation occurs through plants and the use of materials that engage one's senses of sight, smell, touch, taste, and sound. The use of the garden can primarily focus on one sense, or it can incorporate all of them, be used as an educational tool that allows them to explore and learn about their senses and nature, provides them with a healthy place of discovery and allows a therapeutic and safe way for the participants to explore their senses. Following are details of the project and an update on progress thus far:

### **Purpose and Goals of the Project**

The Community Sensory Garden will provide a therapeutic environment that the entire Hanover Park Community can enjoy.

Research has shown that when individuals with disabilities interact in a garden it helps them increase their awareness of the world around them. In addition, the Community Sensory Garden will allow the NWSRA PURSUIT Adult Day Program and STAR Academy After Care Program to include Horticulture Therapy in its activities.

- Create a therapeutic connection between people and plants
- Promote a person's physical and mental wellbeing
- Provide relief from tension, and give a sense of accomplishment
- Gardening can divert your thoughts about yourself and your situation.
- Promote fine and gross motor skills
- Stimulation of the senses
- Teach how to participate in a cooperative effort
- Physical benefits
- Learn how to form positive relationships
- Increase nonverbal communication
- Facilitate experiences encouraging flexibility, adaptability and resourcefulness



## Project Implementation Timeline

Following is the implementation timeline for the Community Sensory Garden:

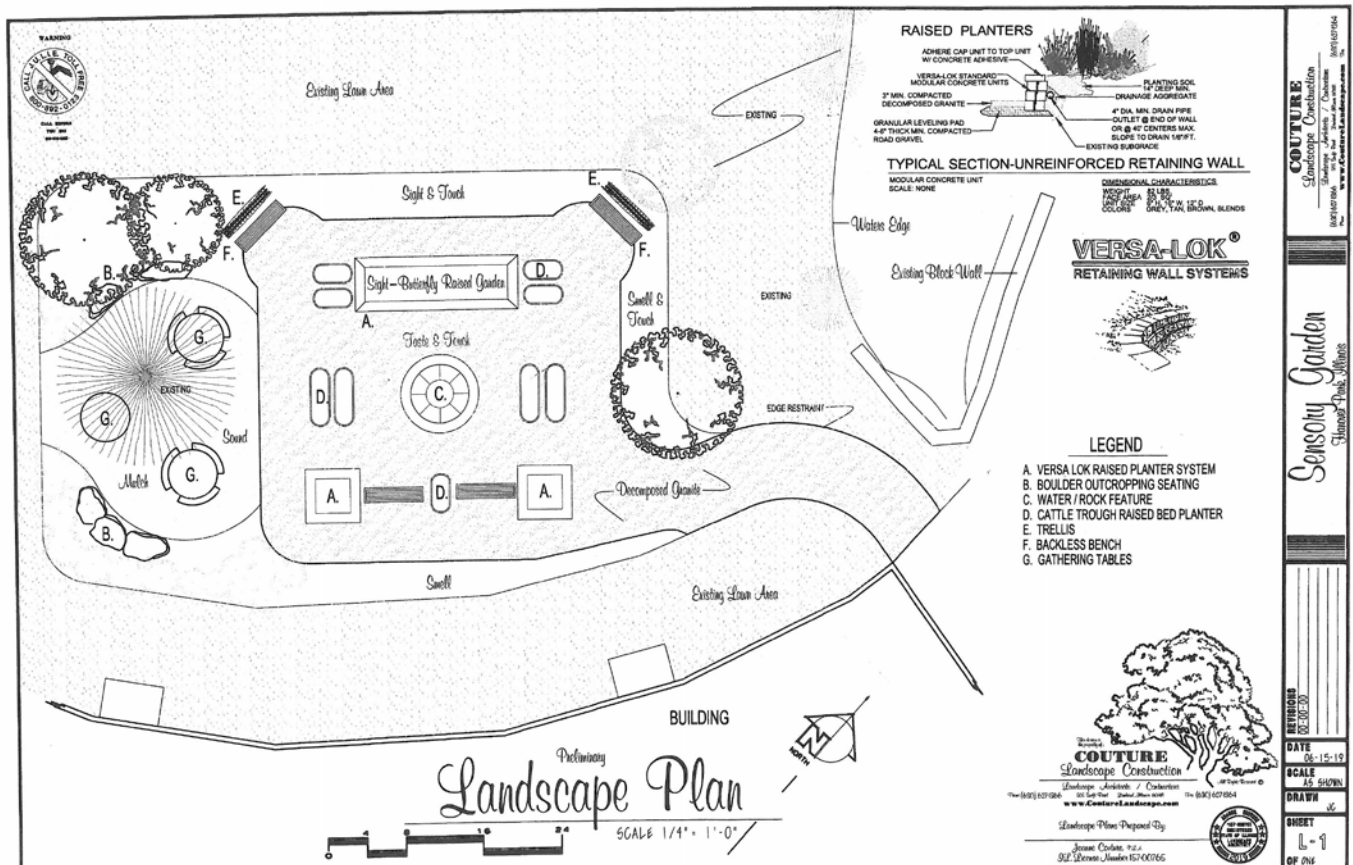
Month	Implementation to Take Place
January	Meeting with Hanover Park staff to discuss the creation of the Community Sensory Garden
March	Hanover Park staff receive 3 RFP from Landscape Architect
April	Landscape Architect selected
May	On site meetings with Landscape Architect
July	Plans with cost prepared and shared
August	Bids received & Park Board approves
September	Construction of project begins for phase 1
November	Completion of phase 1
Spring 2020	Construction of phase 2 begins

## Progress To Date

Following are the meetings that have taken place to date regarding the creation of the Community Sensory Garden, as well as progress thus far:

- Andrea Griffin, NWSRA Superintendent of Recreation, Cathy Splett, SLSF Foundation Manager and Liz Thomas, NWSRA
- Manager of Special Recreation meet with Hanover Park Park District staff to discuss the creation of the Community Sensory Garden
- Sensory Garden Team formed & 1<sup>st</sup> meeting held
- Team:
  - Andrea Griffin, NWSRA Superintendent of Recreation
  - Cathy Splett, SLSF Superintendent of Development
  - Joann Snyder, Senior Manager of Special Recreation
  - Liz Thomas, NWSRA Manager of Special Recreation
  - Nicole Estrada, Manager of Support Services
  - Trisha Palmieri, Collaborative Coordinator
  - Katrina Place, Inclusion Coordinator
  - Megan Edwards, Program Specialist
  - Meeting to research horticulture trainings and program development of horticultural therapy
- Phone conversation took place on 4/13 followed by email on 5/1 with Bob O'Brian, Executive Director Hanover Park, Tracey Crawford, Executive Director of NWSRA, Andrea Griffin, Superintendent of Recreation and Cathy Splett, SLSF Foundation Manager regarding design and meetings to be held moving forward.

- Sensory Garden Team attended an all day training on 5/1 at the Chicago Botanic Gardens focusing on play in nature, mental health and healing, education and lesson planning in a garden environment.
- Meeting held on May 21<sup>st</sup> with Gabe Villar Hanover Park Park District Superintendent of Parks and Planning, Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation, Cathy Splett SLSF Foundation Manager, Chris Starke from WT Engineering and Joanne Couture of Couture Landscaping.
  - Meeting discussed NWSRA's vision, grant restrictions and amount of money allocated to project
- Meeting held on June 26<sup>th</sup> with Bob O'Brien Executive Director of Hanover Park Park District, Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation and Joanne Couture of Couture Landscaping.
  - Joanne shared plans for garden and discussed placement of plants, garden decorations, walkway, and seating.
  - Within the next few weeks cost will be put with the shared plans and NWSRA staff will decided on project phases
  - Hanover Park Park District to do the removal of current ground and prepair space for landscaping
- Timeline provided by Bob O'Brien Executive Director of Hanover Park Park Distirct to Tracey Crawford NWSRA Executive Director, Andrea Griffin NWSRA Superintendent of Recreation and Cathy Splett SLSF Foundation Manager on August 8<sup>th</sup>, 2019
- First invoice submitted to SLSF for \$5,325 for land survey and construction drawings received Friday, August 16, 2019.
- PHASE 1 of the Sensory Garden Project started, to be no more than \$24,850. The remaining \$9,825 will be used for PHASE 2 in the Spring.



# Items to be planted in the garden







## 2019 Hanover Park Park District Sensory Garden Invoice Data

[illegible]

<b>Total Invoices: 1</b>	<b>\$5,325.00</b>
--------------------------	-------------------

<b>Budgeted Amount</b>	<b>\$ 40,000.00</b>
------------------------	---------------------

<b>Total Amount Remaining</b>	<b>\$ 34,675.00</b>
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# **X. New Business**

[Back to Home](#)



*"We exist to provide outstanding opportunities through recreation for children and adults with disabilities."*

Date: October 2019  
To: Tracey Crawford, Executive Director  
From: Rachel Hubsch, Superintendent of Recreation  
Andrea Griffin, Superintendent of Recreation

This memo is to request the second of three transfer of funds in the amount of \$173,474.21 from Special Leisure Services Foundation to Northwest Special Recreation Association to support programs and services. Attached to the memo is a detailed breakdown of expenses in each line item.

	October 2019
Athletics	\$9,361.44
Transportation	\$53,634.97
Scholarships	\$64,783.76
Inclusion	\$7,553.13
Programs	\$38,140.91
Total	\$173,474.21

Thank you for the transfer of these funds. We are asking for the money to be transferred to the NWSRA accounts no later than Thursday, October 31, 2019 in order to pay bills incurred for the above expenditures.

Respectfully,

Rachel Hubsch  
Superintendent of Recreation

Andrea Griffin  
Superintendent of Recreation

Please attach a *SLSF Expense Request* for the total amount requested to this memo.



## October 2019

SLSF Area of Support	Expenses	Description	Apply to NWSRA Budget #	Total Allotment for 2018
<b>Athletics</b>				<b>\$30,000.00</b>
	\$160.00	ITRS Soccer Registration Fee	422104	
	\$240.00	ITRS Softball Registration Fee	422104	
	\$2,700.00	Payment for Sport Banquet at Chandlers	422104	
	\$90.00	SO Golf Qualifier Fee	422106	
	\$417.00	Equipment Replacement	422204	
	\$562.13	Summer Games Food and Hotel	422204	
	\$180.00	State Golf Food	422404	
	\$350.00	DJ for Banquet	422404	
	\$656.31	Hosted Bowling Tournament	422204	
	\$3,512.00	Partner Bowling (April)	422206	
	\$390.00	Official Finders Referre	422406	
	\$104.00	Softball Uniforms	422406	<b>Balance</b>
<b>Sub-Total</b>	<b>\$9,361.44</b>	<b>May</b>	<b>\$9,933.72</b>	<b>\$10,704.84</b>
<b>Transportation</b>				<b>\$70,000.00</b>
	\$53,634.97	Vehicle Repairs	422702	<b>Balance</b>
<b>Sub-Total</b>	<b>\$53,634.97</b>			<b>\$ 16,365.03</b>
<b>Scholarships</b>				<b>\$86,000.00</b>
	\$58,479.00	Summer Day Camp	320005	
	\$3,466.00	Fall Leisure Education	320005	
	\$434.38	STAR Summer	422304	
	\$2,404.38	STAR School Year	422304	
<b>Sub-Total</b>	<b>\$64,783.76</b>	<b>May</b>	<b>\$11,281.93</b>	<b>\$ 9,934.31</b>
<b>Inclusion</b>				<b>\$19,000.00</b>
	\$6,000.00	Inclusion Support	450000	
	\$1,553.13	Grant for Sensory Supplies	450014	<b>Balance</b>
<b>Sub-Total</b>	<b>\$7,553.13</b>	<b>May</b>	<b>\$4,500</b>	<b>\$6,946.87</b>
<b>General Program Support</b>				<b>\$120,000.00</b>
	\$152.07	Broadway Buddies Equipment	422406	
	\$5,500.00	PURSUIT Transportation	422417	
	\$1,800.00	PURSUIT Field Trip - Goat Yoga	422109	
	\$7,369.87	Grant for PURSUIT Speciality Instructors	422209	
	\$1,760.00	Zumba Instructor Fee for Weekly Programs	422206	
	\$5,252.74	Swim Lesson Instructor Fee for Weekly Programs	422206	
	\$196.59	Autism Movement Therapy Supplies	422406	
	\$4,000.00	Grant for Rift Tram - Accesible Lift for Transferring	422417	
	\$775.00	Grant for Sensory Room Supplies and Up Keep	422417	<b>Balance</b>
	\$11,334.64	Grant for PURSUIT Equipemnt and Supplies for Wheeling	422409	
<b>Sub-Total</b>	<b>\$38,140.91</b>	<b>May</b>	<b>\$13,825.61</b>	<b>\$ 68,033.48</b>
<b>October Transfer Total</b>	<b>\$173,474.21</b>			
<b>Total May/October Transfer</b>	<b>\$214,848.47</b>		<b>Total Balance</b>	<b>\$110,151.53</b>

**To:** SLSF, Board of Directors  
**From:** Tracey Crawford, President  
**Re:** Resolution R2019-10 – Change of Registered Agent  
**Date:** October 15, 2019

---

**Motion:**

A motion to approve Resolution R2019-10 changing the SLSF Authorized Agent from Heidi Katz (retired) to Howard Metz at the law offices of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.

**RESOLUTION R2019-10 OF THE BOARD OF TRUSTEES OF THE  
SPECIAL LEISURE SERVICES FOUNDATION  
AUTHORIZING CHANGE OF REGISTERED AGENT**

**WHEREAS**, the current Registered Agent for the Special Leisure Services Foundation (SLSF), an Illinois not-for profit corporation, is Heidi A. Katz of the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.; and

**WHEREAS**, Ms. Katz has requested and commended that the Board of Trustees designate and appoint another individual to succeed her as Registered Agent for SLSF; and

**WHEREAS**, a change of Registered Agent for an Illinois not-for-profit corporation may be authorized by resolution duly adopted by the Board of Trustees as SLSF's governing board and effected by the filing of a Statement of Change of Registered Agent with the Illinois Secretary of State of the corporation;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Special Leisure Services Foundation that:

**Section 1.** The preamble recitals set forth above are hereby reaffirmed and incorporated in this Resolution as if fully set forth herein.

**Section 2.** The Board hereby appoints Howard A. Metz, of Robbins, Schwartz, Nicholas, Lifton & Taylor, 55 W. Monroe Street, Chicago, Illinois, 60603 to serve as Registered Agent for the Special Leisure Services Foundation and further, directs the Board Secretary to complete, sign and submit forthwith a Statement of Change of Registered Agent to the Office of the Illinois Secretary of State on the form and with the filing fee required by that Office.

**Section 3.** This Resolution shall take effect immediately upon its passage.

Adopted this 15<sup>th</sup> day of October, 2019.

AYES:

NAYS:

\_\_\_\_\_  
Chairman, SLSF Board of Trustees

Attest: \_\_\_\_\_  
Secretary, SLSF Board of Trustees

STATE OF ILLINOIS                    )  
  ) SS  
COUNTY OF COOK                    )

**SECRETARY’S CERTIFICATE**

I, the undersigned, being duly qualified and acting Secretary of the Board of Trustees of Special Leisure Services Foundation having its principal office in Cook County, Illinois, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION THE BOARD OF TRUSTEES  
OF THE SPECIAL LEISURE SERVICES FOUNDATION  
AUTHORIZING CHANGE OF REGISTERED AGENT**

which Resolution was duly adopted by said Board at its regular meeting held on the 15<sup>th</sup> day of October, 2019.

I do further certify that a quorum of the Board of Trustees was present at said meeting, and that said meeting was noticed and conducted in accordance with all requirements of the Illinois Open Meetings Act and with all requirements and procedures of the SLSF Board.

Given under my official hand this 15<sup>th</sup> day of October, 2019.

---

Secretary  
Board of Trustees  
Special Leisure Services Foundation

# **XI. Information/ Action Items**

[Back to Home](#)

Date: October 15, 2019

To: SLSF Board of Directors

From: Tracey Crawford, SLSF President & NWSRA Executive Director

RE: SLSF Retreat

---

On August 19, 2019, the SLSF team attended an offsite retreat that allowed them to step away from their regular day-to-day activities and focus on the integrated development plan, adjustments that need to be made and what the future looks like for NWSRA and SLSF. During this retreat, the team focused on the current mission statement and contemplated if it is still relevant reflecting the growth of the foundation since 1980. Through much brain storming and conversation, the staff created a revised mission statement.

**Current Mission Statement:** We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.

**Revised Mission Statement:** We exist to support children and adults with disabilities through philanthropy for Northwest Special Recreation Association.

Previously, SLSF used NWSRA's vision statement and core values as their own. SLSF staff wanted to create a philanthropic vision, which would describe a clear and inspirational long-term desired change within our community, resulting from our foundation and the programs we support.

**Vision Statement:** To build a future that is diverse and inclusive, by opening doors through innovative services and community opportunities.

**Core Values:**

- *Relationships:* Fostering lasting partnerships through impactful collaborations
- *Integrity:* Developing loyalty through stewardship, transparency and reliability
- *Social equity:* Building bridges to opportunity and breaking down barriers to access
- *Sustainability:* Innovative, adaptable and responsive to the growing needs of the community while maintaining fiscal responsibility

We are seeking input from you, the SLSF Board Members, regarding the revised mission statement, the created vision statement, and core values for the foundation. Feedback is desired and welcomed.

Please send your comments to Tracey Crawford ([tcrawford@nwsra.org](mailto:tcrawford@nwsra.org)) or Cathy Splett ([csplett@nwsra.org](mailto:csplett@nwsra.org)) by **November 15, 2019**.

A vote to approve the revised mission statement, new vision statement and new core values will be sent electronically in December 2019.



# 2019 Holiday Luncheon

*Wednesday, December 11, 2019*

*Chandler's Steak House*

401 N. Roselle Rd.  
Schaumburg, IL 60194

*Please join us as we  
recognize supporters of:*



Please RSVP to Jessica Lamb  
at (847) 392-2848 ext. 255  
by December 4, 2019

## *Agenda:*

**11:30 a.m.**

Cocktails

**12:00-2:00 p.m.**

**Lunch & Presentation**

Kevin T. Kendrigan Spirit Award

Chairman's Partnership Award

Media Partner Award

Daily Herald



*We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.*

**Special Leisure Service Foundation  
Board Meeting Schedule - Calendar Year 2020**

January 21, 2020	Annual Meeting (Third or Fourth Tuesday due to the IPRA Conference)
May 19, 2020	(Third Tuesday)
October 20, 2020	(Third Tuesday)
December 9, 2020	Holiday Luncheon (Second Wednesday)

NOTE: **All meetings will begin at 3:30 p.m.**, at Park Central, 3000 Central Road, Rolling Meadows, unless otherwise indicated.

\*\*\*\*\*

Anyone who plans to attend a meeting, and who requires a special accommodation due to a disability, should contact NWSRA 48 hours in advance of the meeting.





# **Conflict of Interest Policy And Annual Statement**

**For Directors, Officers and  
Members of a Committee with  
Board Delegated Powers**

## **Article I – Purpose**

1. The purpose of this Board conflict of interest policy is to protect SLSF's interests when it is contemplating entering into a transaction or arrangement that might benefit the private interests of an officer or director of SLSF or might result in a possible excess benefit transaction.
2. This policy is intended to supplement, but not replace, any applicable state and federal laws governing conflicts of interest applicable to nonprofit and charitable organizations.
3. This policy is also intended to identify “independent” directors.

## **Article II – Definitions**

1. Interested person -- Any director, officer, or member of a committee with governing board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. Financial interest -- A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
  - a. An ownership or investment interest in any entity with which SLSF has a transaction or arrangement,
  - b. A compensation arrangement with SLSF or with any entity or individual with which SLSF has a transaction or arrangement, or
  - c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which SLSF is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the Board or Executive Committee decides that a conflict of interest exists, in accordance with this policy.

3. Independent Director -- A director shall be considered “independent” for the purposes of this policy if he or she is “independent” as defined in the instructions for the IRS 990 form or, until such definition is available, the director –

- a. is not, and has not been for a period of at least three years, an employee of Northwest Special Recreation Association (NWSRA) or any entity in which SLSF has a financial interest;
- b. does not directly or indirectly have a significant business relationship with SLSF, which might affect independence in decision-making;
- c. is not employed as an executive of another corporation where any of SLSF's executive officers or employees serve on that corporation's compensation committee; and
- d. does not have an immediate family member who is an executive officer or employee of SLSF or NWSRA, or who holds a position that has a significant financial relationship with SLSF.

### Article III – Procedures

1. Duty to Disclose -- In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board or Executive Committee.
2. Recusal of Self – Any director may recuse himself or herself at any time from involvement in any decision or discussion in which the director believes he or she has or may have a conflict of interest, without going through the process for determining whether a conflict of interest exists.
3. Determining Whether a Conflict of Interest Exists -- After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or Executive Committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or Executive Committee members shall decide if a conflict of interest exists.
4. Procedures for Addressing the Conflict of Interest
  - a. An interested person may make a presentation at the Board or Executive Committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.
  - b. The Chairperson of the Board or Executive Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
  - c. After exercising due diligence, the Board or Executive Committee shall determine whether SLSF can obtain with reasonable efforts a more advantageous transaction

or arrangement from a person or entity that would not give rise to a conflict of interest.

- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or Executive Committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in SLSF's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.

#### 5. Violations of the Conflicts of Interest Policy

- a. If the Board or Executive Committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board or Executive Committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

### **Article IV – Records of Proceedings**

The minutes of the Board and all committees with board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board's or Executive Committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

### **Article V – Compensation**

- 1. A voting member of the Board who receives compensation, directly or indirectly, from SLSF for services is precluded from voting on matters pertaining to that member's compensation.

2. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from SLSF for services is precluded from voting on matters pertaining to that member's compensation.
3. No voting member of the Board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from SLSF, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

## **Article VI – Annual Statements**

1. Each director, principal officer and member of a committee with Board delegated powers shall annually sign a statement which affirms such person:
  - a. Has received a copy of the conflict of interest policy,
  - b. Has read and understands the policy,
  - c. Has agreed to comply with the policy, and
  - d. Understands SLSF is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.
2. Each voting member of the Board shall annually sign a statement which declares whether such person is an independent director.
3. If at any time during the year, the information in the annual statement changes materially, the director shall disclose such changes and revise the annual disclosure form.
4. The Executive Committee shall regularly and consistently monitor and enforce compliance with this policy by reviewing annual statements and taking such other actions as are necessary for effective oversight.

## **Article VII – Periodic Reviews**

To ensure SLSF operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information (if reasonably available), and the result of arm's length bargaining.

- b. Whether partnerships, joint ventures, and arrangements with management organizations, if any, conform to SLSF's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement or impermissible private benefit or in an excess benefit transaction.

### **Article VIII – Use of Outside Experts**

When conducting the periodic reviews as provided for in Article VII, SLSF may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of its responsibility for ensuring periodic reviews are conducted.

Director and Officer  
Annual Conflict of Interest Statement

1. Name: \_\_\_\_\_ Date: \_\_\_\_\_

2. Position:

Are you a voting Director? Yes No

Are you an Officer? Yes No

If you are an Officer, which Officer position do you hold:

\_\_\_\_\_.

3. I affirm the following:

I have received a copy of the SLSF Conflict of Interest Policy. \_\_\_\_\_ (initial)

I have read and understand the policy. \_\_\_\_\_ (initial)

I agree to comply with the policy. \_\_\_\_\_ (initial)

I understand that SLSF is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of tax-exempt purposes. \_\_\_\_\_ (initial)

4. Disclosures:

a. Do you have a financial interest (current or potential), including a compensation arrangement, as defined in the Conflict of Interest policy with SLSF? Yes No

i. If yes, please describe it: \_\_\_\_\_

ii. If yes, has the financial interest been disclosed, as provided in the Conflict of Interest policy? Yes No

b. In the past, have you had a financial interest, including a compensation arrangement, as defined in the Conflict of Interest policy with SLSF? Yes No

i. If yes, please describe it, including when (approximately):

\_\_\_\_\_

ii. If yes, has the financial interest been disclosed, as provided in the Conflict of Interest policy? Yes No

5. Are you an independent director, as defined in the Conflict of Interest policy? Yes No

a. If you are not independent, why? \_\_\_\_\_

Signature of Director \_\_\_\_\_ Date: \_\_\_\_\_

Date of Review by Executive Committee: \_\_\_\_\_



"This is where they can come and take off the mask and the AP armor," Brown said. "That is when they will truly grow. And they'll know they never have to do it alone."

Dental surgeon Rajan Sharma, president of EON Clinics, said he was inspired to help by his daughter, a teacher. He was even happier with the decision after seeing the finished product and hearing Brown's assessment of its impact.

"It's really touching, and after the speech you gave, it really made me glad that I'm a part of that," Sharma said.

Though Heart of America did not provide any of the funding, its participation was enabled by the high percentage of students at Hoffman Estates High School eligible for the free and reduced lunch program.

Christine Lucas, senior regional director for the Midwest, spoke of the project's biggest reward being students' first impression when they arrived for the first day of school last year.

"I watched their eyes widen as they came into this and realized this was just for them," she said.

— Eric Peterson,  
epeterson@dailyherald.com

## Drazner wins Reid Award posthumously

The annual ceremony to give the Buffalo Grove Rotary Club's Bill Reid Community Service Award is usually a celebratory event.

But this year's presentation took on a more somber tone, as the award was bestowed posthumously on longtime



Rick Drazner

community volunteer Rick Drazner.

Drazner, a Rotarian who served two decades on the Buffalo Grove Park District board, died suddenly in April, just days after being reelected to another term. He was only 58.

Besides the park district, Drazner took on leadership roles with the Rotary Club, Buffalo Grove Lincolnshire Chamber of Commerce and Congregation Beth Judea. He also taught religious study courses and volunteered as a camp counselor.

The award was presented to Drazner's family Aug. 6 during the village's National Night Out event.

In an announcement of the award, Rotary Club President-elect Melanie Santostefano noted that Drazner also was known for his sense of humor.

"Rick was always telling jokes (some funny, some a little punny) to make people smile; he was extremely adept at achieving this goal," she wrote.

The award is named after Bill Reid, a longtime village trustee who earned the nickname "Mr. Buffalo Grove" for his involvement in an array of local causes and organizations. It's given to a community member who exemplifies Reid's community



BEV HORNE/bhorne@dailyherald.com, 2018

Red Arrow Tap Room, which opened in downtown Naperville in 2018, is franchising its concept under the Tapville Social brand at the Fashion Outlets of Chicago mall in Rosemont. The self-service taps will allow mall patrons to sample beer, wine and cider.

spirit. Past winners include Ernie and Joan Karge; Martha and Jeff Weiss; Steve Balinski; Dean Klassman; Al Viehman; Ellyn Ross; Mike Ryko; and DeAnn Glover.

As part of the award, the Buffalo Grove Rotary Club will make a \$500 contribution to a charity chosen by Drazner's family, the Special Leisure Services Foundation, to support the Broadway Buddies program.

— Charles Keeshan,  
ckeeshan@dailyherald.com

## Shop-and-sip coming to Rosemont

With a plastic card and touch of a handle, visitors to the Fashion Outlets of Chicago mall in Rosemont soon will be able to pour their own craft beer, wine and cider.

Ten self-service taps under the Tapville Social brand will be installed near the mall's first-floor food court in a cordoned-off area. Once an employee checks IDs, patrons

will be given cards to insert in the tap machines to dispense the booze. Visitors will be able to walk around the mall with their 5-ounce refillable glasses; each card allows for a maximum of 32 ounces of alcohol to be poured per visit.

The brand is a franchise of the Red Arrow Tap Room, which opened locations in Elmhurst in 2017 and Naperville in 2018.

Fashion Outlets has tried the drink-while-you-shop concept before. Gibson's Bar & Steakhouse operated a wine bar on the mall's second level for a short time, but it didn't last.

In addition to approving the self-service taps, Rosemont officials last week also gave the AMC movie theater permission to sell alcohol to all moviegoers 21 and older. Previous rules limited purchases to those 25 and older. The updated rules also allow patrons to purchase two drinks at a time instead of one.

— Christopher Placek,  
cplacek@dailyherald.com

# Workplace and Community Violence Forum

Thursday, Sept.

Eaglewood Resort

1401 Nordic Rd, Itasca, IL 60143

7:30-9:30 a.m.

\$25 per person

Includes hot breakfast buffet

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EVENTS.DAILYHERALD.COM

We all see the headlines... The shootings in the workplace and community events are far too frequent. Community event organizers need to now work on the security of their employees and attendees.

Our experts will offer ideas to protect your company against the possibility of a security emergency and to help you prepare if the worst happens.

Join us Sept. 19 to learn best practices and discuss ways to create a safer environment for us to live, work and play.



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NC14

# ARLINGTON CLASSIC GOLF OUTING

Thursday, September 12, 2019

Inductee of the Year  
Carol Blackwood



Bronze Sponsor:



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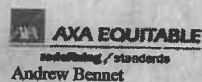
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